

GROVE (CHELMSFORD) LAWN TENNIS CLUB

INFORMATION FOR MEMBERS – 2019

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Telephone: 01245 256279

Web: <http://www.grovetennisclub.co.uk/>

Grove (Chelmsford) Lawn Tennis Club, a company limited by guarantee.
Registered Office: 70 Longmead Avenue, Chelmsford, CM2 7EY
Registered in England and Wales number: 10947420



GROVE COMMITTEE MEMBERS

President	Richard Barkley
Chairman	Kerry Pryor
Treasurer	Mervyn Bodley
Secretary	Graham Law
Match Secretary	Kerry Pryor
Membership Secretary – Adults	Jane Bodley
Ladies Captain	Livia Nightingale
Mens Captain	Bill Stables
Head Coach	Olly Greenslade
Ground Manager	
House Manager	
Bar Supervisor	Livia Nightingale
Ball Supervisor	Suzanne Klesel
Junior Membership Secretary	Lesley Barkley
Junior Match Secretary	Wendy Calverley
Welfare Officer	Ben Figg
Website Manager	Sally Pearson

To contact the committee members, phone numbers and email addresses are on the membership board in the clubhouse

BRITISH TENNIS

Members are encouraged to join British Tennis which is Free

Apart from the benefit to the Grove, members will also receive all these fantastic benefits

- Entry into the BTM Wimbledon ballot
- An AEGON British Tennis Rating
- Discounts & pre-sales on tickets for events
- A personalised monthly e-newsletter
- Access to an exclusive online members' area

More details from <https://www.lta.org.uk/member/>

CLUB HOUSE

The clubhouse is open when there are social sessions, coaching or league matches.

At other times you can have access to the changing rooms – please email membership secretary to get the codes for the gate and the front door. If you are playing when there is no access to the main clubhouse then you will either need to bring your own balls, or use the ones in the box on the veranda.

Please do not use mobile phones on the veranda during play as players on Court 1 find it distracting.

Tea or coffee is available at all times, this is free of charge and you may help yourself. Please wash up your mug and put it away.

If there is an accident that causes injury, the accident book, which is on top of the first aid box in the kitchen, needs to be filled in

If you are the last to leave the clubhouse, please switch off lighting, heating and ensure the doors are locked.

COACHING - adult

Group coaching

- Monday evening from 7.00pm. (Ladies) Contact Rob Eldridge.
- Thursday morning. (All) Contact Olly Greenslade
- Sunday late afternoon. (Mens) Contact Nigel Best.

Individual coaching

Contact Olly Greenslade

COACHING – juniors

A full programme of coaching is arranged by Olly Greenslade from whom details can be obtained.

In addition “Tennis Camps” are run during school holidays and certain half term holidays.

CODE OF CONDUCT

All individuals involved in/present at the club are required to adhere to the Policy and Code of Conduct

All club members are required to adhere to the Code of Conduct

Full details are available on the website or on the “Welfare” notice board in the clubhouse

COURT BOOKING

There are court booking charts by the entrance door. Full members are welcome to book a court for no extra charge.

- You can only book a maximum one court for a two hour session.
- If you do not turn up for your booked court within 15 minutes of the start time then someone else may use the court.
- Matches take priority over social fixed fours.

Restricted members cannot book courts

COURT ETIQUETTE

- Mobile phones must be switched off on court
- Only 4 balls to be taken onto each court. If you are last off the court please return the balls to the rack in the clubhouse.
- Only take plastic bottles and cups onto the court
- Please take your drinks containers and your litter off the court with you when you have finished your game.
- No chewing gum allowed on the courts.
- No smoking on the courts
- Lower the net if you are the last game on the court

- During match play, please do not walk along the path at the end of courts 1, 2 & 3 whilst a point is being played

DATA PROTECTION

The club is committed to ensuring that it complies with the key data protection principles.

Full details of the data protection policy are available on the website or on the notice board in the clubhouse

DEFIBRILLATOR

The club has installed a defibrillator which is located in the corridor leading to the ladies changing room. Clear instructions for its use, in case of need, are provided.

DRESS CODE

- Appropriate sports wear
- Tennis shoes with predominantly white uppers (and no black soles) and soles appropriate for artificial grass courts.

FIRST AID

The first aid kit is situated in the kitchen

FLOOD LIGHTS

During defined social sessions and match play the floodlights will be provided free of charge

To use the floodlights at other times the token boxes are opposite the men's changing rooms.

Floodlight tokens can be purchased from Jane Bodley, Rob Eldridge, Olly Greenslade or Livia Nightingale

Cost – £1 per token for 30 minutes.

HIRE OF CLUB HOUSE

The clubhouse is available for letting for certain club member functions only – contact Livia Nightingale

IMAGE CONSENT

From time to time photographs of activities at the club are used for training purposes or on the website for promotion of the club or training. The club has adopted the LTA recording and publishing images policy, which is on the Safeguarding/Welfare board and on the website

If you object to use of your image within the terms of the policy for club purposes only please advise a committee member and we will update our database accordingly

MATCHES

The club has adult teams at all levels entered in the Chelmsford and District League, Stock Winter League, Essex League and Veterans, throughout the summer and winter, plus various junior teams.

Selection for the adult teams takes place shortly before the start of the season. All members are encouraged to participate in league matches and any member wishing to put themselves forward should contact the men's or ladies' captains (see below).

Those who are in a team should make themselves aware of the matches that they may be required to play by reference to the Fixtures List.

Team captains are responsible for selecting teams for each individual match, completing the results card and collecting the match fees, both of which are to be placed in the Treasurer's box, with the money only in a match envelope and the card loose in the box. This should be done as soon as possible after the match so that the result is recorded with the league.

If you are a new full adult member and would like to be considered for a place in a team contact Bill Stables (Men's Captain) or Livia Nightingale (Ladies Captain)

PLAYING TIMES

Monday	10.00am - 1.00pm 4.00pm – 7.00pm 7.00pm – 10.00pm	Social Tennis, adults Social Tennis, juniors Coaching Matches Some pre-bookable courts
Tuesday	9.00am – 1.00pm 4.00pm – 7.00pm 7.00pm – 10.00pm	Social Tennis, adults Social Tennis, juniors Matches Some pre-bookable courts

Wednesday	4.00pm – 6.00pm 6.00pm – 10.00pm	Social Tennis, juniors Social Tennis, adults
Thursday	1.30pm – 4.00pm 4.00pm – 7.00pm 7.00pm – 10.00pm	Social Tennis, adults Junior club Matches Some pre-bookable courts
Friday	9.00am – 1.00pm 4.00pm – 7.00pm 7.00pm – 10.00pm	Social Tennis, adults Social Tennis, juniors Social Tennis, adults Occasional matches
Saturday	9.00am – 1.00pm 1.00pm – 7.00pm	Junior Coaching Matches Some pre-bookable courts
Sunday	9.30am – 1.00pm 2.00pm – 7.00pm	Matches Some pre-bookable courts Matches Some pre-bookable courts

Please note that “Social Tennis, juniors” is not supervised.

Juniors have use of the courts at any time apart from adult social sessions, matches and booked courts. Adults are not permitted to play during junior social sessions.

SAFEGUARDING

The club has an appointed Welfare Officer whose details are on the website and the dedicated “Welfare” noticeboard in the clubhouse.

Policy documents and reporting procedures are also on the website and the noticeboard.

SECURITY OF PREMISES

The last person to leave the club is required to ensure that the clubhouse is securely locked and the outer gate is closed and padlocked. Please do not leave junior members unattended in the clubhouse.

SOCIAL EVENTS

During the year there are various social events which may take place in the club house, for example Quiz Night, Christmas Party, BBQ etc. These will be advertised in the clubhouse and by email.

SOCIAL PLAY

See playing times above

During social sessions we use the 'playboard'

There is a tag with your name and when you want to play take your tag from the numbered hook and place it in the centre section. The member at the top selects players from the top eight and then the others move up. When you have finished your set then replace your tags at the bottom of the other tags in the centre section with the winners placed above the losers.

If a court is available and your name is in the top eight then you must play, otherwise remove your tag and replace onto your numbered hook.

During the social sessions on Wednesday and some Friday evenings the bar is open.

TOURNAMENTS

There is a formal in-club tournaments during the summer season –

Open

Entry is to all full members and Intermediates. Finals day is in June.

If you wish to enter the tournament, signing sheets will be on the tournament notice board in the clubhouse.

There may also be One-Day Tournaments:

Handicap

Entry to all full members and intermediates, it is doubles only and your partner is selected for you.

We are also proud to host an LTA ranked tournament. This is held during the school summer holidays.

VISITORS

Visitors are always welcome. The visitors' book (attached to the notice board) must be signed and the fee of £5 placed in an envelope in the Treasurer's box.

A maximum of four visits are allowed.

WEBSITE

Please see the club website: <http://www.grovetennisclub.co.uk/> for other information

WIMBLEDON TICKETS

The club is allocated pairs of tickets for which there is a draw. In order to enter the draw you **MUST** be a member of British Tennis registered at The Grove and have opted in. Also, your annual membership fee paid by the weekend before the draw.

A sheet is placed on the wall of the entrance hall for you to sign up for entry into the draw.