



# Aoyne Tennis Club

*Minutes of Annual General Meeting, Monday, 13<sup>th</sup> March 2023*

The AGM was held in person at The Scout Hut, Aoyne.

17 Members were present: Tammie Sebire (Chair – attended remotely), Cat Manzi (Secretary), Keren Beveridge (Treasurer), Alan Curran (Facilities Manager), Brian Howell (Membership Secretary), Andrew Fyfe (Men's Captain), Sarah Hoare (Ladies Captain), Joss Marshall, Emma Ferguson (Social and events coordinator), Trish Atkinson (Junior Coordinator) Ann Keenan, Carol Vermeulen, Carol Bisset, Christine Fyfe, Alison Hodgett, Julie Mitchell-Mehta, Triona Mackay.

## 1. Welcome and apologies

Brian kindly agreed to chair the AGM on behalf of Tammie as due to Covid she was unable to attend in person and was there on Facetime.

Brian welcomed members to the meeting.

Committee member apologies were received from Pat Smith and Craig Mitchell.

## 2. Minutes of 2022 AGM

Andrew Fyfe proposed approval of the minutes of the 2022 AGM. This was seconded by Alan Curran and approved by the meeting. A concern was raised that the minutes of the 2022 AGM were not sufficiently detailed to accurately reflect the discussion and comments made at the meeting. It was also not clear what the actions arising were. **Action** - The Committee agreed to ensure the 2023 AGM minutes were more detailed with clear actions noted. Members also discussed whether the AGM pre-read documents should be made accessible to everyone on the website not just members. This was considered not necessary.

## 3. Chairman's Report

Brian read out the full Chairman's report, distributed by hyperlink in the AGM invitation email. The following points were discussed following the read out of the report:

- Tammie noted that Shamsur Rahman has kindly agreed to take on the role of Treasurer.
- Tammie added that the social and events coordinator did consider running a paddle boarding event but there was not enough interest to proceed – this may have been due to short notice required to express interest.
- Tammie added that the survey results indicated that the top events members were interested in were a quiz night, BBQ, race night and ceilidh. Other comments in the survey included suggestions for improvements to seating and to have an indoor court! **Action** – Committee to release a report on survey results.

Alan provided an update on facilities. Key points were:

- Around half of the LED lights are not working. Alan is discussing with supplier. Believe this is due to a bad batch. Ongoing discussion to agree replacing lights and to install bird scaring devices.

## 4. Accounts

The 2022 audited accounts were distributed by hyperlink in the AGM invitation email.

Keren provided a summary of the key items:

- Surplus of £12,226 for the year.
- Total income has dropped £1,271 from 2021 due to a decrease in membership numbers.
- There were 2 fundraising events in the year (Golf texas scramble and quiz night).
- Income from the 200 club lottery tickets has been received and recorded in creditors at year end 2022.
- No significant increase in electricity fees in the year due to excellent fixed term rates. However this is due to expire so will be a significant increase in electricity fees. The club should now qualify for Government support with electricity fees.
- Sinking fund now £66,360.
- Changed bank account from Virgin to RBS to avoid paying banking fees. Will earn 1% interest on sinking fund.

It was noted that under LTA rules, the sinking fund needs to be in a separate bank account and this money cannot be used for anything other than upgrading the courts. Therefore it was recommended not to put more money than needed into the sinking fund in case this money is needed for other items. **Action** – Committee to check if LTA have updated their guidance on this.

Tammie then provided an update on the long term financial plan which goes out to 2040. She explained the methodology used and the key assumptions being inflation, membership numbers and cost data. The next major club expense is repainting the courts. £10,000 assumed for this, however the club has received a quote for £14,000. Further work required to determine future costs, considering inflation. **Action** – Committee to report on the updated position by 30 June 2023.

Alan then provided an update on coaching. Alan, Tammie, Trish and Joss are working on scheduling activity for juniors. So far a youth club on Thursday evenings has been set up for juniors aged 12 and over. Looking at scheduling additional sessions for all juniors on Wednesdays 4:30pm to 6:30pm and Saturdays. It was noted there was a clash with ladies NESLTA on Wednesdays at 6:30pm – some flexibility will be required. Encouraging to see a number of parents have offered to help support coaching arrangements. A number of individuals are in process of completing their coaching training and offered to support the club with coaching. The club is contributing to some of the training costs. Recruitment of a new head coach may take some time – unlikely to be this year.

## 5. Membership report

A membership report was distributed by hyperlink in the AGM invitation email. Brian summarised the report and noted the following key points:

- Proposing to increase fees by 10% given electricity fee increase and inflation.
- Fees benchmarked against Stonehaven and Banchory and very competitive compared to these clubs.
- Fee increase was proposed by Carol and seconded by Keren and approved by the meeting.

## 6. Competition's report

A competition report was distributed by hyperlink in the AGM invitation email. Sarah noted that it was a successful season for the ladies who had 3 teams this year compared to 2 last year. At the time of the meeting it was not yet decided when the ladies Deeside league would be taking place. Sarah is stepping down from her role as ladies captain and Jemima Curran and Keren Beveridge will be taking on this role together for the new season. Andrew noted that the men had had a number of new players join the league. It was a tough year for the men and standard of players in the league has gone up a lot. The men hope to improve on their performance in the league in the new season ahead.

## 7. Election of members of the committee

Tammie thanked outgoing members Joss Marshall and Sarah Hoare for all their hard work supporting the committee over the years. Tammie also thanked Keren Beveridge for all her hard work as Treasurer and to

Carol Bisset for auditing the accounts. Thank you gifts were distributed to Joss and Sarah (Keren got something later).

Keren proposed Shamsur Rahman to take on the role of Treasurer. This was seconded by Joss and approved by the meeting.

Tammie proposed Julie Mitchell-Mehta to take on the role of communications. This was seconded by Carol-Ann and approved by the meeting.

All remaining members of the committee were approved for re-election. Proposed by Carol and seconded by Carol-Ann.

## **12. AOCB**

None.

Cat Manzi, Secretary