



Aboyne Tennis Club Committee Meeting – 15th August 2022

Minutes

Present in person: Andrew Fyfe, Brian Howell, Pat Smith, Alan Curran, Cat Manzi, Tammie Sebire, Keren Beveridge, Joss Marshall,

1. **Apologies** – Sarah Hoare, Trish Atkinson, Craig Mitchell, Emma Ferguson

2. **Minutes of meeting 18th April 2022**

Approved (proposed by Andrew, seconded by Alan)

3. **Actions and matters arising from 18th April 2022 meeting**

1. Review website and update all sections and add new committee member photos. Tammie, Cat and Andrew to schedule a separate meeting to update together, with help from Julie. **Open.**
2. Google account – AC to add Cat as an additional admin for google account. **Open.**
3. Ball machines. Alan shared recommendation to purchase Slinger ball machine at a cost of ~£1,000, including balls. Alan will discuss cost sharing with club coach. The committee agreed to proceed with purchase, starting off with limiting use to structured club sessions only. Ball machine procedure to be updated. **Open.**
4. Tammie to prepare club survey. **Open.**
5. Opening day – Cat to communicate timings to members. **Closed.** Clubhouse cleaning – to schedule another club house clean after the summer tennis camps have completed before the Fleming Cup. **Open.**
6. Lost property – Tammie and Cat to circulate email to alert members to lost property. **Open.**
7. Craig and Trish to work together to finalise parent code of conduct policy and Cat and Tammie will put on website and noticeboard. **Open**
8. Safeguard audit – Craig to confirm safeguarding policy on website is latest version. **Open.**
9. First aid kit – to check its fully stocked. **Closed**

4. **Facilities**

Alan advised that the land owner will not agree to felling trees. Matter now closed.

Action - Door to tennis courts requires repair.

Action – screws on court 3 net requires repair as net not high enough.

Action – Alan to source scoreboards to attach to fences for each court.

5. **Welfare**

No update available.

6. **Competitions**

A copy of the competitions report was circulated prior to the meeting.

The committee agreed to provide latest competitions results on club website/facebook. **Actions** – website to be updated as per website action. Andrew to provide Cat with admin access to facebook account.

7. Membership

Brian provided latest membership numbers. Member numbers overall are down in general, in particular in relation to family memberships and under 11 memberships. Adult membership and junior memberships are broadly comparable to pre-Covid levels. Some members have not yet paid. Keren is following up with these members.

The committee agreed to consider parent/child tennis events to encourage more family and junior members.

8. Succession Planning

Both Sarah and Joss will be stepping down from committee next year. Potential replacements were discussed. Discussions with potential new committee members ongoing.

1.5 years before new Chair is required under constitution. Potential candidates were discussed. Ideally the new chair should become a member of the committee before becoming chair so they are familiar with the role and processes before stepping into it brand new.

9. AOCB

Treasurer's report – Keren provided an update on bank balances and membership income. Keren recommended changing bank accounts as existing bank is now charging for use of account when it was previously free. Committee agreed to changing bank account. **Action** – Keren to proceed with changing bank account.

Events – Andrew confirmed 36 players signed up for Texas scramble event. Expect to raise ~£700. The committee discussed hosting a quiz night. **Action** – Andrew to speak to Emma and Judith to follow up on organizing a quiz night.

Fun session with Aboyne after schools club – Joss helped organize tennis fun sessions with Aboyne after school club. Purchased new red and orange balls.

Bowling club – Brian was contacted by Bill Beverly to discuss sharing of bowling club facilities. Bowling club has more space and kitchen facilities. **Action** – Brian to arrange a follow up conversation with Tammie and Bill.

12. Date, time and format of the next meeting

Monday 21st November, venue TBC

Cat Manzi, Secretary