

## ARTC Safeguarding- Volunteers Induction Agreement

Thank you for showing an interest in volunteering at ARTC as a committee member. We are delighted that you wish to be part of our small, friendly tennis venue and share your expertise and enthusiasm. Since Committee members represent the views of members at committee meetings and help set our club's direction you are a highly valued asset within our club.

### Skills and experiences needed for the role

- Good communication skills
- Good listening skills
- Good organisational skills

### Training and support available

Before starting in this role, you will receive training from ..... who will go through the process with you. You will receive ongoing support from ..... who will guide you through:

- Attending and contributing to committee meetings.
- Attending and supporting the running of the Annual General Meeting (AGM)
- Making decisions with the committee in the best interests of our members and venue
  - Supporting the chair, secretary, treasurer and other key volunteers in their roles
  - Providing support with the set-up and running of any club events.

### Safeguarding responsibilities

At ARTC we follow NSPCC and LTA guidelines which can be found at [www.safetoplaytennis.co.uk](http://www.safetoplaytennis.co.uk). We also have a comprehensive range of Safeguarding policies that we have developed to follow LTA guidance.

In addition, ARTC asks that all volunteers and committee members will:

- Read ARTC Safeguarding Policies found on the Safeguarding webpage on [artc@org.uk](mailto:artc@org.uk)
- Access the LTA Safeguarding video at
- Agree to support ARTC to follow the LTA recommendations for tennis venues:  
<https://www4.lta.org.uk/workforce-venues/tennis-venue-support/club-management/club-coach-relationship/>  
<https://www.lta.org.uk/support-centre/coach-support/safeguarding/coach-deployment-guidelines/>
- Provide LTA DBS evidence if supervising Juniors.

By fulfilling these requirements, you will show you are committed to maintaining a safe environment for all ARTC members during your time on the committee. To join the committee please accept the statements below . For more information about the role of committee members and officers go to <https://www.lta.org.uk/roles-and-venues/venues/resource-library/>.

Many thanks,

Chris Howat

ARTC Chair

- .....
- *I have read the agreement for volunteering at ARTC and agree to follow the guidance above.*
  - *I have provided an LTA DBS certificate if working with children.*
  - *I agree to update the club if any information changes.*

Signed ----- Date .....