

**ACLTC COMMITTEE MEETING MINUTES HELD AT 7.30 PM AT THE  
CLUBHOUSE ON 10<sup>th</sup> JANUARY 2023**

**Present:-** Dave Forster (DF) - Chair , Pete Wood (PW), Ian Randon (IR), Claire Bridges (CB), Julian Howard (JH), Sarah Perry (SP), Julie Guzder (JG), Alex Guzder (AGz), Gray Hetherington (GH), Neil Evans (NE), ~~Andrew Bell~~ Katie Higson (KH), Dave Rushton (DR), Alan Geddes (AGe)

**Apologies :-** Gaz Bell (GB) Emma Shales (ES), Gill Mathias (GM), Muriel Bouttier (MB), Alex Adie (AA), *Andy Simpson (A.S)*

**Minutes of the 8<sup>th</sup> November 2022 Committee Meeting were approved (copy attached)**

**Chairman's Report - DF**

DF had nothing specific to report but welcomed the 2 new committee members, Alan Geddes (President) and Dave Rushton (H&S Officer) and thanked them for giving up their time to be part of the committee.

**Treasurer's Report - PW**

**YTD Update**

**Cash Position**

Current cash balances of £112,441 versus £93,454 (12 months ago).

The increase in cash reflect the increase in our sinking fund and slightly improved YTD cash position.

No major items of income or expenditure in recent months.

**Sponsorship**

Fitness Republic still expected to take a board and NM Joinery Design has been introduced via Pete Buckley and is interested in doing something with us (currently playing telephone tennis with Nick Miller to sort it out). Pete B has a couple of others he is trying to tap up.

A handwritten signature in black ink, appearing to be 'Pete B' or similar, located at the bottom right of the page.

## Capital Expenditure

### Courts 1 & 2

Quotes to be sought from 3 or 4 contractors for different surface options.

### LED Lights

£15k Tennis Leics Loan application submitted – decision awaited

£10k EMA Low Carbon Fund com'tee)	Submitted & Acknowledged (23/1
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£5k LRCF Reaching People Environmental	Submitted
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£0.5k NWLDC Carbon Grant	Submitted – decision awaited
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£3k Shire Environmental Grant	Submitted – decision awaited
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£0.5k- £1.5k Tesco Community Grant	Approved
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Community Ownership Fund	Declined. Long shot and must be incorporated.
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Once we know the costs of courts 1&2 and have some idea on the success of the aforementioned grants/loans then we can decide on the amount of members loans we need to raise.

I will get the LTA lawyers to draw up a loan agreement in readiness (c£500 cost).

Planning for the lights is still 'in the system'.

## Junior / Coaching Report - AG

- 90 attendees at the Awards evening in November which went very well.
- Indoor Camps were held at Repton in December.
- The Junior Christmas Party was a great success.
- We held a Grade 3 junior tournament with 207 entries and some winners from ACLTC. This was a success despite some poor weather.
- 3 ACLTC juniors have been selected for Regional Camps.
- 2 ACLTC juniors are attending the ITF tournament in the Czech Republic.
- We plan to do more with schools and disability (with Alex Adie) in 2023.

### The Working Groups (Sub-Committees)

DF explained that he would like to re-shuffle some of the Working Groups because the committee members have changed and we need to move the 'sustainability' section of the Membership Group to become a Working Group in its own right due to being a large topic.

The changes were discussed and agreed to be as follows:

**Tennis.** Julie, Muriel, Andy, Alex G, Alex A,

Nothing to report since the last committee meeting

**Social.** Emma, Muriel, Alan, Claire, Gill along with 1 new member plus 1 regular clubnight attendee

**CB, DF & IR** will seek to find suitable volunteers

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**Clubhouse Grounds and Projects.** Julian, Dave F, Pete, Dave R, Neil, Gray

#### Clubhouse

Lost property – Julian to finish sorting it out and disposing of it.

The downstairs seating area is very untidy and as a consequence isn't being used. The table football is broken and needs disposing of.

Additionally, Alex's office is in need of a tidy and additional storage. Subject to Alex's agreement we want to clear out the downstairs seating area of everything other than tables and chairs.

We want to put the cupboards from the seating area into Alex's office and reconfigure the office to better utilise the space.

The hand sanitisers are rarely used and Julian will take them down and store them in case we need to reinstate them again at some stage.

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It was noted that the patio doors aren't always closed at night, Jackie has mentioned a recent incident when she arrived and the downstairs was locked up but the patio doors were open.

### Grounds

Overhanging branches around the courts need trimming, quote from Eden required.

The gate to South St car park needs fixing and the ground inside the gate needs levelling and hardcore putting down in readiness for the work on courts 1&2.

A skip will be needed, also required by John Vernon.

Discussion about an access to South Street car park was discussed which would entail a gate/opening onto the practice court to avoid the need to walk over courts 1&2. The thinking was that this may be easier for parents dropping off children and reduce the traffic on the lane.

The court benches need ongoing maintenance, Peter Buckley is on the case. In due course replacing with recycled plastic would be ideal, once the LED lights are completed we can apply to the Tesco Community Fund again which would help fund new benches.

The fence extension on courts 3&4 needs some maintenance. Dave F to Action 3 or 4 quotes for courts 1&2 to be sought, Alex's input required regarding other clubs surfaces and contractors names. Dave F to action.

Approaching 6 companies for initial tender all of which are SABCA approved. We expect to approach in the next 2 weeks, have visits in Feb, submissions in March then evaluate and decide on the surface (savannah or artificial clay). A presentation to the membership is likely to be necessary.

It is expected that work will commence as soon as the club tournament is finished and expected that courts 1 & 2 will be playable when the weather improves.

**Membership and Community.** Sarah, Gill, Claire, Emma, Ian, Neil, Alex A

Nothing to report since the last committee meeting

**Membership Report - CB**

Little action since the last committee meeting but we do have a few new members interested in joining.

**New Sustainability Group.** Katie, Gray. Plus potentially Alan Brown, Mike Briggs and 1 or 2 members.

CB, DF & IR will seek to find suitable volunteers and KH will draft up an e-mail to send to the membership asking for volunteers.

**Ladies', Men's & Mixed Reports**

**Ladies'/Mixed Captain's Report - MB**

**Results of the Winter league 2022**

**LEICESTESHIRE**

Ladies I → Premiere Division – Finished 3<sup>rd</sup> place out of 8 (although Roundhill withdraw) on 34pts behind Melton Mowbray 2<sup>nd</sup> and Leicestershire 1st

Draw V Charnwood 4 all

Win V Lutterworth 8-0

Draw V Melton Mowbray 4 all

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Win V Carisbrooke 6-2

Loss V Leicestershire A 1-7

Draw V Loughborough 4 all

### **Winter Dan Maskell Indoor League 2023**

Ashby B V Sutton Bonington → Div2 – Walk over as no players from the opposition

### **Men's Captain's Report - AS**

We will have the same teams as last year with no changes. We will reconsider the supervets option again next year.

### **Social Tennis Report – GM**

Nothing to report

### **Health & Safety - DR**

IR will liaise with DR (and possibly JDV) to bring DR up-to-speed so he can start the job

### **AOB:**

Teams for 2023 – The Men's teams will remain the same as for 2022. The Ladies' teams will remain as last year but with a 2<sup>nd</sup> Winter League team to be introduced. Court availability shouldn't be an issue with this being played at weekends in the Winter. JG will now deal with the relevant registrations.

Muriel will be stepping-down as captain of the Mixed B (Leics) and Mixed B (Burton). A replacement to be found.

In the Men's Teams, Dave Rushton will replace Ian R as Vets B Captain. Andy is talking to potential new Captains for the Winter League Team and Leics 2<sup>nd</sup> Team. A discussion with Chris Hawkins is needed to establish if he wishes to continue as the 3<sup>rd</sup> Team (Leics) Captain.

Diary - A number of events were outlined and IR will update the diary for ES to circulate:

- The Quiz will be held in Mid-March – IR to confirm
- Junior Tournaments will be held on 3<sup>rd</sup> May and 24<sup>th</sup> May
- The Ikin Tournament will be on 21<sup>st</sup> May plus we will hold a senior social tournament that day
- The Open Day will be 8<sup>th</sup> July – CH is still keen to be involved
- The Town Tournament will be 16<sup>th</sup> – 22<sup>nd</sup> July so it can be a higher grade (3)
- The Senior Awards evening is Saturday 30<sup>th</sup> September
- The Club Tournament will be 4<sup>th</sup> – 17<sup>th</sup> September

Sheila will confirm when she can run the evening meals and the social working group will confirm dates of social tournaments

Clubhouse Tidy – JH to liaise with the group and establish suitable dates for a declutter and tidy of the entire Clubhouse in February

Communications – ES will issue comms on lost property, the latest diary, the sustainability working group, junior tournaments and Leics Tennis Awards evening

The Ikin Fund – A meeting of Trustees is needed – DF will arrange

Policies – SP will review and reprint all policies then ensure they are up-to-date and pass to DF to approve so they can be uploaded to the website. The anti-

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bullying policy was accepted and IR will add it to the website. It was noted that we did have one but it hadn't been added to the website. It was approved by DF.

Trustees Meeting – The Trustees need to meet. Alan will Chair the meeting.

Clubspark Admin Rights – SP needs them. IR will organise.

Storage of all Info – KH will investigate if we can buy cloud space to store

### **Date of the Next Meetings**

The next meeting was agreed to be held at 7.30pm on Tuesday 14<sup>th</sup> March 2023