

## **ACLTC COMMITTEE MEETING MINUTES HELD AT 7.30 PM AT THE CLUBHOUSE ON 14<sup>th</sup> MARCH 2023**

**Present:-** Pete Wood (PW) - Chair, Ian Randon (IR), Julian Howard (JH), Julie Guzder (JG), Alex Guzder (AGz), Gray Hetherington (GH), Neil Evans (NE), Katie Higson (KH), Dave Rushton (DR), Alan Geddes (AGe),

**Apologies :-** Dave Forster (DF), Sarah Perry (SP), Claire Bridges (CB), Emma Shales (ES), Gaz Bell (GB), Gill Mathias (GM), Muriel Bouttier (MB), Alex Adie (AA), Andy Simpson (AS)

**Minutes of the 10<sup>th</sup> January 2023 Committee Meeting were approved** (copy attached)

### **Chairman's Report - DF**

DF was on holiday – no report this month

### **Treasurer's Report - PW**

#### **YTD Update**

##### **Cash Position**

Current cash balances of £108, 656 versus £90,392 twelve months ago.

The increase in cash reflect the increase in our sinking fund and slightly improved YTD cash position .

No major items of income or expenditure in recent months.

##### **Capital Expenditure**

##### **Courts 1 & 2**

Quotes are in, meeting scheduled with Dave F on 30/3 when a decision on how we proceed will be made.

Do we need members approval? It was agreed that this is a committee decision but that once a decision is made we should arrange a presentation evening for



## **Junior / Coaching Report - AG**

See the separate Junior Newsletter for full details.

### **The Working Groups (Sub-Committees)**

**Tennis.** Julie, Muriel, Andy, Alex G, Alex A,

MB & AS have arranged their respective Captain's meetings.

Burton league Fixtures have been sent.

Ladies team practice has started.

Doubles tactics coaching sessions have been arranged.

It would be good to get a member who doesn't normally play in the teams to join this working group.

The main focus of the group going forward will be getting greater club member participation in the Town Tournament.

ES will issue a communication to members about the Ladies practice and doubles tactics sessions.

**Social.** Emma, Muriel, Alan, Claire, Gill

Sat March 18th – Now to be held at the Club. Team organising the quiz as usual 'penalty' for winning last year's quiz! ALAN+ TEAM Ian was delighted to hear that you would arrive early to help organise furniture and to stay afterwards to pack things away.

EMMA - Ian will gratefully accept your kind offer so if you could help sell raffle tickets on arrival and during the mid quiz break please.

ALL Please encourage your tennis groups/ family/ friends to enter teams.

ALL. Please also encourage people to donate raffle prizes if possible, and give to Ian or contact one of the social group to collect from the club. FOR INFO. We are still trying to sort buffet and costs - will keep you posted

SAT 20th May Senior Social Tournament 3-6 pm on Min 4 courts , followed by food

GILL To organise play please

ALL. Food/ raffle / bar rota/ music - all to be discussed

Sun 21st May 1 Day Men's/ Ladies LTA grade 3 event followed by the Ikin Tournament to finish approx 4pm and followed by snacks and bar to be open .  
Sat July 8th Open Day - events, volunteers, raffle prizes, silent auction prizes, compère, possibly followed by a mixed friendly event and food . (Additional volunteers :- Chris H , Ian )

16th - 22nd July - Town Tournament ( Grade 3 ) Finals day to include a social tournament plus food. Bar Rota for the week, volunteers, food rota, raffle all to be sorted.

4th - 17th Sept Club Tournament - ( bar rota, food rota, finals day hospitality , raffle - all to be sorted ) plus help Alex chase in entries before the event.

30th Sept - senior presentation evening @ Packington Village Hall. Date to be added to the Club Tournament entry forms ( Alex)

Other ideas/ suggestions to be discussed:

Sheila's meal - Sheila is trying to sort a suitable date

Friendly Mixed Tournaments - dates to be sorted plus food / raffles

Golf Tournament - Chris H has volunteered to organise Sunday

Afternoon Team Tactics sessions to be held. - Alex sorting dates

Christmas Party / Christmas Jumper Tournament

Summer daytime box leagues

Inviting other sporting groups to 'come and try tennis' sessions

Trustee's Tournament + food+ raffle - (profits to go to the Ikin Fund/ Club fund)

1. The social diary now includes a free Yonex fun tennis tournament on Sat 18th March - Alex is taking entries and Gill has volunteered to sort the tournament.

Sheila's next meal is scheduled for Fri 14th April - so far there are 17 booked in - cost is £22 per person . We will continue to advertise this event and have started a list of washing up volunteers and someone to run the bar.

Chris H has organised another golf tournament for August

The Trustees are organising a weekend tournament - date to be confirmed

2. The Club Trustees and Ikin Fund Trustees have agreed that we need to organise some fundraising events.

3. Membership - as per Emma's minutes. For info Membership numbers are the same as detailed at the previous meeting . Once the new subs rates and Open Day rates are confirmed we will start working on building on current membership numbers.

**Clubhouse Grounds and Projects.** Julian, Dave F, Pete, Dave R, Neil, Gray

#### Clubhouse

The safety light on court 3 is now set-up and working. If successful we will organise one for court 4.

#### Grounds

Nothing more to add other than what was covered in the Treasurer's report.

**Membership and Community.** Sarah, Gill, Claire, Emma, Ian, Neil, Alex A, Sam Pool

- Membership numbers down on last year. Revenue generated is ok but numbers are still lower than would like.

- SP – new member feedback – Very positive start so far. CB present on his first night at the club appreciated. Club not clique. Nice set up.
- Group to consider member surveys in the future. To obtain feedback from current members but also those that leave the club. Survey monkey a possibility.
- Refer a friend – is this feasible? What options could we provide – Free coaching session? Discounted fees? Free cardio? 5% off membership? Members to speak to Pete Wood about potential options.
- Open Day in July, plans in place. Hopefully this will attract new members to the club.
- Lots of social events coming up – quiz, Sheila’s meal, tournaments, golf days etc. Good for member retention.
- Data Protection – do data protection rules dictate if we can or can’t revisit old members? Consider the possibility of approaching old members with an incentive to return to the club. Also can we approach old members for feedback? We need to check our privacy notice
- Advertising for new members – Ashby life, leaflets, FB spotted Ashby etc. Big push on advertising once the new fee scales is worked out (end of April/early May)
- Consider the possibility of attracting local businesses to the club. Tennis and then the bar area for meeting/ social/ team building events.
- Diary dates all up to date via e-mail.
- Safeguarding policies currently being reviewed by DF.
- Inclusivity and diversity. Not much to report at present, no changes.

### **Membership Report - CB**

Nothing to add

## **New Sustainability Group.** Katie, Gray, Alan Brown, Mike Briggs, Sam Pool

### For discussion / approval

1. **Recycling-Tennis Balls**
  - Process for match and competition balls
  - Use of recyclaball to provide recycling services
  - To decide on how proceeds from used balls are accounted – proposal for ‘green fund’.
  - Resourcing required for ball recycling team
  - ‘Help yourself’ bin
  - Tracking of balls for comparison / usage purpose
2. **Sports Clothing/Equipment** – appeal for donations twice per year – spring and autumn. To go to Lord Taverner’s – organised via Sam. First appeal at beginning of season (dates tbc) and then during club tournament in September.
3. **Water Fountain** - water machine in the club house has now been taken away (this was in the pipeline). **Gray** is researching options for traditional water fountain to connect to side of clubhouse and request a budget of up to £600 to include fitting.
4. **Noticeboard** – request for space in clubhouse to create environmental sustainability board
5. **Drying rack** – a rack has been made out of saved pieces of wood by Pete Buckley - now in the clubhouse lobby – request committee to send a note of thanks. IR will send.

### Areas under consideration / to develop

1. **Clubhouse Waste** – working group are looking are affordable options to find a company who will pick up our separated and recyclable waste, as currently goes to landfill unless recycled by members at home. This will require the club to provide clearly marked bins to enable this process.
2. **Car Share** – a paper regarding promoting informal car sharing will follow shortly.
3. **Trophies** – Alex is investigating environmentally friendly options for this year’s tournaments and seeing if available locally.
4. **Measuring Carbon Footprint / Statement regarding commitment and targets** – this area feels important to acquire data and benchmark – the working group are looking at ways to do this via ball monitoring and requesting previous meter readings, however would really benefit from some wider expertise in this area.

5. **Clubhouse- power usage/green credentials** – an audit of the clubhouse to be developed between Julian and Mike. This is to include if we can separate out floodlight usage from other usage. For electricity the club currently has a business tariff with British Gas Lite, which has some renewable energy contribution. The current tariff expires in April 2024. Discussion as to whether can request/cost to go with a green tariff now.
6. **Juniors** – Alex is discussing with any juniors with an interest in sustainability to join the working group.
7. **Bank Account** – noted that club account is with NatWest, who are noted as #4 in UK for fossil fuel financing (bank.green). We are aware that not many banks are taking on new accounts for organisations such as our own so this will need to be investigated. Any switch should be covered by the Current Account Switch Guarantee.
8. **Community Links / Events** – looking at ways to discuss topics locally – e.g. other sports clubs / leisure centre. Proposal to support a community litter pick.

#### Completed actions

1. **Email to members** – an email has been circulated to members to make aware of the group, flag some simple things all members can do to support. Lights, recycling, travel, get involved in projects locally.

PW will talk to Rainbow about recycling bottles and cans.

The Noticeboards need rationalising – NE will do so in order to make space for a 'sustainability noticeboard'

Keen to be able to 'measure' our carbon footprint. NE will check at work what resources might be available.

We should carry out an audit of the clubhouse.



## **Ladies', Men's & Mixed Reports**

### **Ladies'/Mixed Captain's Report - MB**

No ladies' results to report.

#### **Winter Dan Maskell Indoor League 2023**

##### **1<sup>st</sup> Division**

Ashby A V Loughborough A – Win 8-0

Ashby A V Charnwood A – Win 8-0

Ashby A V Charnwood B – Win 8-0

Ashby A V Lutterworth – Draw 4 all

Currently 1<sup>st</sup> with 28 points with 2 matches still to play

##### **2nd Division**

Ashby B V Sutton Bonington – Walk over as no players from the opposition 8-0

Ashby B V Loughborough – Draw 4 all

Ashby B V LFE – Loss 2-6

Ashby B V Desford – Draw 4 all

Currently 2nd with 18 points with 1 match still to play.

### **Men's Captain's Report - AS**

Working on building the squads for the coming season

### **Social Tennis Report – GM**

Nothing to report

### **Health & Safety - DR**

Risk assessments are needed and all in one place  
DR will carry out a Gap Analysis

**AOB:**

## **The Open Day**

**10am – 12 noon** : Courts open for the local community to come and try tennis / coaching / join the club/ fun activities for juniors

### **Actions :-**

Advertise Come and try it sessions and the defib training

**Alex G** to contact local schools, Brownie & Scout Groups, Kenny re Ashby Sports

**Emma** to advertise with Ashby Life, Facebook and send out a “save the date” message to membership.

**Claire** to contact NWLSports , and Gray to ask him to write an article for Ashby Times , will contact Sheila to see if she’d like to do a poster.

### **12 til 2pm :**

various activities including cardio tennis, fitness sessions, yoga, coaching sessions, come and try tennis sessions, 2 x Defib training sessions , games for children. Pete B to be contacted re building a target board, Mike B re doing a comp to guess number of balls in a sack, any other fun childrens activities that we could offer ??

**Gill M** to contact Defib training providers and sort approx. costs so that we can agree rate and contributions towards providers & club .

**Claire** to contact Pete W re liaising with Fitness Republic re their fitness sessions / ask Friday group to erect the marquee/ sort out a rota for the **membership table 10 – 2pm** ( hopefully Ian, Pete W, Chris, Dave F, Claire + 1) / contact Kerry re First Aid boxes

### **2pm to 4pm**

**Alex** – various coaching sessions for members (junior and senior)

### **4pm – 5pm**

**Alan** to organize BBQ

### **5pm to 7pm**

**Gill** to organize a Fun Tournament

**Throughout the day :-**

Emma organizing a raffle

Silent Auction to be organized

Cakes (Costco) & hot drinks to be on offer , Bar to be open (rotas to be sorted)

Claire to check alcohol/betting licence

**Diary** - A number of events were outlined and IR will update the diary for ES to circulate:

- The Quiz will be held on 18<sup>th</sup> March, as will the Yonex Tournament
- Junior Tournaments will be held on 3<sup>rd</sup> May and 24<sup>th</sup> May
- The Ikin Tournament will be on 21<sup>st</sup> May plus we will hold a senior social tournament that day
- The Open Day will be 8<sup>th</sup> July – CH is still keen to be involved
- The Town Tournament will be 16<sup>th</sup> – 22<sup>nd</sup> July so it can be a higher grade (3)
- The Senior Awards evening is Saturday 30<sup>th</sup> September
- The Club Tournament will be 4<sup>th</sup> – 17<sup>th</sup> September

Sheila will confirm when she can run the evening meals and the social working group will confirm dates of social tournaments

**Welfare Officer Role** - Sarah has resigned her position as Welfare Officer (inc Safeguarding) due to relocating. ES will communicate to the membership to find a replacement.

The committee noted their unanimous thanks to Sarah for her commitment to the role / club and wished her well.

**Clubnight Court Bookings** – We discussed any changes for the April to July clubnight court bookings.

The clubnighters are keen on having more courts on a Tuesday rather than the Friday and remain keen on courts 3 & 4. As we have not seen a demand for more than the current court allocations it was agreed that we will continue to block book courts 1,3 & 4 for Tuesday evenings (6pm-8.30pm) and courts 3&4 for Friday evenings (6pm – 8.30pm).

It is noted that there will be a few occasions when these bookings will vary due to either matches or tournaments but there will only be 2-3 occasions between April and July.

This will be reviewed further for the August – October period at a future committee meeting.

### **Date of the Next Meetings**

The next meeting was agreed to be held at 7.30pm on Tuesday 25<sup>th</sup> April