

## **ASLOCKTON TENNIS CLUB**

### **Privacy Policy Statement**

- When you become a member of Aslockton Tennis Club (the Club) or renew your membership, you will be asked to provide personal information about yourself or children or vulnerable adults in your care including their name, age, address, landline and mobile telephone numbers and e-mail address. The Club collects this information directly from you and from no other source.
- In the course of any of the Club's activities in which you choose to participate, the Club may collect further information about you and may create still and moving recognisable images using standard equipment of appropriately dressed members engaging in tennis or other activities organised by the Club for which the consent of those members or their guardians or carers as the case may be shall be deemed to have been given in conformity with the Club's safeguarding, diversity and inclusion policies
- The Club's lawful basis for collecting, creating, storing and using this information is by virtue of your contract of membership of the Club and your participation in its activities
- The Club uses your personal information to provide its services to you, for the administration, planning and management of the Club's affairs and activities, to communicate with you about its regular meetings, competitions and events and to monitor, develop and improve the provision of its activities and to promote the Club's objects as a Community Amateur Sports Club and ensure the Club's compliance with the LTA Venue Registration Requirements
- The Club may share your information internally with its Executive Committee members including the Club's Welfare Officer and coaches and externally with the Lawn Tennis Association to which the Club is affiliated, with Sportslabs Technology Limited who are the providers of the LTA Clubspark booking and club promotion and administration services, and with the relevant regulatory bodies if the Club has a statutory duty to disclose it
- The Club may publish members' information including recognisable visual images with or without soundtrack to readers of its newsletters and LTA publications, local and national media and visitors to its website, FaceBook pages, apps and other social media provided that children or vulnerable adults may not be identified by their names or addresses in any such publication
- In most cases, your information will be stored for a maximum of two years, but this period may be increased in the Club's discretion for legal, regulatory or insurance reasons
- You are entitled to a copy of all the personal information held about you to the Club's Membership Secretary, who will endeavour to supply this within 14 days
- You are entitled to refuse to supply your personal information to the Club or to have any information held by the Club deleted. However, such refusal or deletion may result in the Club's inability to supply any of its services to you or to communicate with you or send you any of its publications
- This Policy complies with the Data Protection Act 1997 and the General Data Protection Regulation 2018 (as amended)