

## Risk Assessment

<b>Club Name:</b> ASTON PARK, ASTON CLINTON	<b>General Risk Assessment</b> <i>BUC001 –LTA venue organisation number</i>	<b>Date of Risk Assessment: updated 19/7/2021</b>
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***NB. Aston Park tennis club comprises 3 outdoor, floodlit courts in a secure, fenced area within the public park in Aston Clinton. Two new buildings have recently been constructed; one for WC facilities and to house the floodlight controls, and one as a clubhouse. The access to the courts, car park, general ground outside the fenced area are maintained and controlled by Aston Clinton Parish Council.***

Hazard	Who might be harmed and how?	What are we already doing	Do we need to do anything else to manage the risk?	Action by whom?	Action by when? Done?
Slips and trips on club premises	Injury can be caused to club members and members of the public, employees, volunteers and visitors to our club	<ul style="list-style-type: none"> <li>-General good housekeeping is carried out</li> <li>-All areas are well lit</li> <li>-Public areas are kept clear and tidy</li> <li>-All spillages are promptly reported and mopped up</li> <li>-All loose matting and slips, trips, wires secured are secured</li> <li>-Maintenance checks completed regularly (weekly cleaner employed and record in maintenance book)</li> </ul>	<ul style="list-style-type: none"> <li>- Maintain good court cleaning (last done Feb 2021)</li> <li>- ETC Sports Surfaces have been asked to quote for court patching (Sept 2020)</li> </ul>	Club committee to book ETC to attend	Delayed due to Covid but patching scheduled for July 2021
Electrical risks at club premises	Injury can be caused to club members and members of the public, employees, volunteers and visitors to the club	<ul style="list-style-type: none"> <li>-All exposed wires are covered</li> <li>-Warning signs on floodlight box, plus locked access to electrical boards etc</li> <li>-Electrical circuits RCD protected</li> <li>-Main fuseboard within Parish Council electrical box off site and is responsibility of PC to maintain and keep safe.</li> </ul>	<ul style="list-style-type: none"> <li>-When new hut complete, electrical safety checks to be regularly completed every 5 years.</li> </ul>	Club committee	Inspect 5 years after install
General property management	Members, staff and visitors could be harmed while on site.	<ul style="list-style-type: none"> <li>-The fabric of the building is regularly inspected for damage or wear and tear.</li> <li>A handyman is employed for general upkeep jobs.</li> </ul>	-		

	For example, falling fencing or roofing	-Records are kept of all remedial actions and repairs -The premises are secured at night by door lock and padlock to prevent arson			
Indoor courts	We have considered this and it doesn't apply to my Venue.				
Outdoor courts	Players, officials and members of the public could be injured if they trip or fall	-Courts are routinely inspected for algae and vegetation and this is removed if found (e.g leaves swept regularly) -Courts are appropriately lit -Wire fencing is checked for snag hazards -Courts are cleared of debris on a regular (monthly or more often) basis -Courts are cleaned when needed -New member guide advises members on safety and etiquette e.g using only tennis shoes on courts to avoid slips, locking up after use to prevent intruders etc	Courts require cleaning after winter	Club committee	Courts last cleaned spring 2021
Club grounds and garden	We have considered this and it doesn't apply to our Venue	No club grounds (club within public park where maintenance is undertaken by Parish Council)			
Bars and restaurants	We have considered this and it doesn't apply to our Venue	No catering facility on site			
Kitchens	Injury can be caused by untidiness, spillages or poor hygiene	-Weekly cleaner employed who cleans kitchen and tidies area and floors		Club committee	
Changing rooms	Injury could be caused by spillages, clutter etc	-Weekly cleaner employed who cleans and tidies changing rooms		Club committee	

Pools, fitness, other facilities etc	We have considered this and it doesn't apply to our Venue	No other facilities on site			
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### Covid-19 appendix to risk assessment

<b>Club Name:</b> ASTON PARK, ASTON CLINTON		<b>Covid-19: Returning to tennis</b>		<b>Date of Risk Assessment: 12/5/2020 updated 6/9/2020</b>			
What are the Hazards?	Who might be harmed & how?	What precautions are already in place?	Any further actions required?	Risk Rating		Action undertaken by whom & by when?	Completed
				(low, medium, high)	Now After further action		
COVID-19 Specific:							
Risk of infection due to inability to maintain social distancing	All those who visit the venue. Risk of catching Covid-19	Communicate to members rules to follow for adherence to social distancing. This will include: - Members to use new online booking system to avoid queuing for courts - Although no longer a legal requirement, encourage social distancing where sensible i.e. inside buildings	Remain up to date as guidance still being published by LTA and others	Med	Med	Barbara Wilkinson July 2021	Email and message on whatsapp group sent to members.
Risk of infection due to insufficient hygiene	All those who visit the venue. Risk of catching Covid-19	- Plentiful hand sanitiser on site, inside and outside	Remain up to date as guidance still being published by LTA and others	Med/ high	Med	Barbara Wilkinson	
Risk of non-members entering courts and not	All those who visit the venue. Risk of	- As we are in an open park, it will be necessary to close the gates and lock them after finishing. A bottle of hand sanitiser will be	Periodically change code if needed	Med	Low		

adhering to hygiene rules	transmitting Covid-19	placed by the gate for use but members asked to bring their own.						
Risk of virus transmission via objects on court	All those who visit the venue. Risk of transmitting Covid-19	<ul style="list-style-type: none"> <li>- Sanitiser by entrance gate as this will need to be locked after use</li> <li>- Encourage objects such as scorers and benches to be wiped after use by players, spray and wipes provided in weatherproof outside box for this purpose</li> </ul>	Periodically clean locks, handles, net winders	Med	Low		Barbara Wilkinson	20.07.21
Risk of virus transmission if first aid has to be given to another person	Giver and receiver of first aid	<ul style="list-style-type: none"> <li>- St John's ambulance guidance to be followed. Poster will be affixed on hut window to inform</li> <li>- First aid box moved to weatherproof, cleanable, plastic container outside hut.</li> </ul>	None	Low	Low	Complete		20.07.21