

# AVON VALE TENNIS & CROQUET CLUB

## RULES as at 10 May 2015

### **1. Introduction**

These rules include the first delegation of powers by the Charity Trustees of the Avon Vale Tennis and Croquet Club Charitable Incorporated Organisation (AVTCC) to a management committee of the Club (the Management Committee). These rules are supplementary to and subordinate to the Constitution of the AVTCC. The Charity Trustees reserve the right to change these rules by giving a minimum of one calendar month's notice to all members.

### **2. Management**

The day-to-day management of the Club shall be in the control of the Management Committee of up to thirteen members including a Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer but more than one of these offices other than that of Chairman may be held by a single person. If deemed necessary the role of Chairman may be shared. All shall be elected for the year at the annual general meeting except that the elected Management Committee shall have power to fill any vacancy arising during the year by co-opting Trustees or Members of the Club.

The Management Committee shall from time to time propose to the Trustees revisions to the Club's Rules and shall have power to decide any matter not provided for by these Rules. It shall meet at least six times in every year and additionally as circumstances may require. The quorum at a Management Committee meeting shall be four and in the event of equality of voting the Chairman shall have a second or casting vote.

The Management Committee may delegate any duties not specifically detailed above to one or more sub-committees composed of any Members.

Minutes of all Management Committee and sub-committee meetings shall be circulated to the Trustees.

### **3. Subscription Rates**

The subscription year runs from 1<sup>st</sup> April to 31<sup>st</sup> March. Subscription rates shall be set by the Management Committee prior to the start of the subscription year and advised to the members prior to the Annual General Meeting.

The Management Committee shall decide on the classes of associate members. In accordance with the Constitution only full Members may vote. In the case of Family Members, which shall include an adult couple living together and any of their children, in full time education, all using the same address, only the two adults over the age of 18 years nominated on the membership application shall be able to vote.

The subscription of a new Member shall be paid with the membership application. At the discretion of the Management Committee new members joining after 1st July may have their subscription rate reduced to reflect the remaining length of the season.

Honorary Membership (other than temporary in accordance with Rule 6), including Honorary Life Membership, shall be strictly limited and at the discretion of the Management Committee by way of reward for special services to the Club. Honorary members shall not be liable to pay subscription rates but for all other purposes will be treated as full Members.

### **4. Accounting**

The Club's Financial Year shall run from 1<sup>st</sup> April to the 31<sup>st</sup> of March and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

The Management Committee will prepare an annual budget for the Club and present this to the Trustees for approval prior to the start of the new Financial Year. Once approved, any changes of more than £1000 to this budget must have prior approval of the Trustees.

### **5. Injury, Loss of Property Etc.**

Members and Visitors use the Club at their own risk and, in particular, the Club shall not be responsible for any loss, damage or injury to or resulting from vehicles, rackets, clothing or other property on the Club's premises.

### **6. Visitors and Temporary Members**

Visitors may be introduced by Members but, before playing, an appropriate entry must be made in the Visitor's Book and the displayed fee paid. A Member may not introduce a Visitor who has been rejected as a member or whose membership ceased due to a breach of the Rules. A non-playing Associate Member may play as a Visitor but no Visitor may play more than 3 times in any year except by Management Committee dispensation. Every member of a visiting match team shall be an Honorary Member for the day as shall be every competitor in an open tournament at the Club (and in the case of competitors under age 16, their parent or guardian) for the period of the tournament. Temporary Members, not permanently residing in the area, may be admitted at the discretion of at least two Management Committee members for a fee to be decided by the Management Committee.

### **7. Use of facilities in general**

Members are entitled to use the Club throughout the year other than when prior notice of closure of all or part of the club has been posted by the Management Committee on the Club noticeboard and providing that use of the Club is not to the detriment of Club property and/or interests and does not interfere with Club work. On certain days courts may be booked for coaching or tournaments. Prior notice will be posted on the Club noticeboard.

Junior members aged under 14 on 1<sup>st</sup> April of the then current year must be accompanied by an adult when on Club grounds.

The last member on the Club Premises at any time is responsible for ensuring nets etc are put away, the hard court, net room and clubhouse are locked and the gate closed.

Dogs, other than working guide dogs, are not allowed on Club grounds.

### **8. Rules related to play**

Club Days are Wednesday evenings and Saturday and Sunday afternoons for all Members and Thursday mornings for Ladies. On Club days Members are expected to mix in and ensure that all present play in rotation. If people are waiting to play, those playing should give those waiting an opportunity to mix in after the earlier of completion of a short set or 20 minutes.

Players should wear appropriate tennis clothing, and are asked to wear predominately white clothing for matches. Shoes worn on courts must be rubber soled and without raised heels, spikes, studs, cleats, bars or deep ribbing. Members not complying with this rule will leave the Club if requested to do so by a Management Committee member.

### **9. Use of the hard court**

The hard court can be booked on line. On any day when the hard court is the only court suitable for play, those playing will give way to anyone waiting after completion of a short set unless playing a tournament match or the court has been booked in advance. Where possible, doubles will be made up. Anyone using the hard court who has not booked online should give way to anyone arriving who has booked online to play at that time.

### **10. Use of grass courts**

Grass courts may only be used when the groundsman has deemed them suitable for play and in addition should not be used when damage could result because the surface is damp either because of rain or heavy dew. The priority of use of grass courts is posted in the net room and Members should follow the instructions indicated.

### **11. Rules**

A copy of the Club's Constitution and these Rules shall be prominently displayed at all times on the Club noticeboard and all members shall be deemed conversant therewith.