

## **BARBICAN LAWN TENNIS CLUB: Health and Safety**

### **Premises and equipment**

The BLTC has a rental agreement with the City of London School for Girls which covers our use of their tennis courts. The School is responsible for the safety of the accommodation and equipment within the court enclosure<sup>1</sup> and maintains an insurance indemnity covering risks to users. The premises consist of the Court enclosure, including tennis nets and netball posts. There is also school furniture in the court enclosure: the chairs and tables which are set up (but not those which are stored) in the enclosure may be used by members. Members are responsible for ensuring the furniture is not damaged.

The netball posts (and any other equipment left by the school in the court enclosure unrelated to tennis) must not be used by tennis club members.

If equipment is left in the court enclosure which impedes the playing of tennis or otherwise represents a health or safety risk, members should inform the Club Secretary and should only move them if they can do so safely.

### **Members responsibilities**

These rules apply to members (adults and junior) and their guests.

1. We rent the courts for purpose of playing tennis. No games other than tennis should be played on the courts by members or their guests.
2. No children (including junior members) are allowed within the court area unless they are accompanied by a responsible adult.
3. No glass items (eg bottles or glasses) should be brought into the court enclosure by members or their guests without the written permission of the Club Secretary.
4. No alcohol should be brought within the court enclosure by members or their guests without the written permission of the Club Secretary
5. Smoking is not allowed in any part of the court enclosure at any time.
6. No litter (including ball containers and lids) should be left in the court enclosure other than litter which has been placed in the bin provided by the School.
7. No substances to be taken into the court enclosure whose purpose is to set fire to or burn.
8. Members must not go beyond the gateway on the north-east corner of the courts (which is normally locked outside school hours). Members are not permitted to try to retrieve tennis balls which fall beyond the court enclosure and should not climb fences or walls for any purpose.
9. Our rules allow for a limited number of playing guests per member. If members intend to bring guests into the court enclosure who do not fall into this category the permission of the Club Secretary must be obtained in advance.

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<sup>1</sup> The enclosure is defined as any part of the school's premises within the area accessible from the entrance on Aldersgate Street. The Club is not entitled to access any part of the School which lies beyond the gates into the playing field area, even if they are unlocked.

10. Members must comply with the incident reporting procedure below.

Because an incident is always possible, at least one member present should have a mobile phone with them at the courtside in case there is a need to call for help. It is recommended that if you do not already have it you should download **The British Red Cross App** to your mobile device.

#### **In case of an Incident**

If an incident occurs within the court enclosure which involves an injury to anyone, or an individual becomes incapacitated, you may decide that the person injured should be taken to A&E:



**The Royal London Hospital**




**Tel: 020 7377 7000**

Whitechapel Road  
Whitechapel  
London  
E1 1FR

**Opening Hours**  
Today: Open 24 hours

**This service is for:**  
People of all ages

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**St Thomas'**




**Tel: 020 7188 7188**

Westminster Bridge Road  
London  
SE1 7EH

**Opening Hours**  
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**This service is for:**  
People of all ages

 **Open now**  
1.8 miles  
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**University College Hospital**


**Tel: 020 3456 7890**

University College Hospital  
235 Euston Road  
London  
NW1 2BU

**Opening Hours**  
Today: Open 24 hours

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People of all ages

 **Open now**  
1.8 miles  
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**If warranted, the emergency services may be called :**

**If you need medical help fast but it's not a 999 emergency**

You can call 111. When you phone 111 your call is handled by a health adviser who can advise on what treatment you need and how to access it. They are able to advise on the local service that would best meet your

needs. If the advisers think you need an ambulance they can arrange one for you. 111 is a 24/7 service

**If you decide an ambulance should be called**

Dial 999 or 112, give your location and wait for the ambulance.

**The location is:** Tennis Courts behind The Coriander Restaurant, 55 Aldersgate Street, EC1A 4LA).

Always stay with the patient in case their condition changes (for example, they stop breathing or become unconscious). If this happens call 999 again and update the operator.

**Incident reporting**

Any incident involving an injury or a “near-miss” within the court enclosure must be notified to the Club Secretary and the Club Welfare Officer immediately and in any event within 24 hours. Such notification must include a completed Incident Form (see Appendix).

**Stuart Lynas  
(Welfare Officer)**

**August 2019**