

**BASLOW SPORTS FIELD CIO
Annual General Meeting
Tuesday 2nd July June, 2019
7.30pm
Cavendish Pavilion**

Minutes

Present	Tony Buckham (Chair), Neil Mantell (Treasurer), Helen Watts, John Watts, Becky Lyne, Chris Lyne (Secretary), Stuart Cunningham, Andy Knowles, Dave Robins, Paul Ward, Tony Mottram, Louis Gay, Anna Johnson, Jonathan Holsgrove	
Apologies	Peter Barlow	
	Discussion	Action
1. Welcome & apologies	TB welcomed everyone to the meeting and confirmed the apologies received.	
2. Chairman's report	<p>TB confirmed there were no actions from the previous AGM and referred members to the report which was previously circulated. He commended the efforts of members in progressing projects this year with special thanks to LG for overseeing the pavilion refurbishment, to PW for installing and donating new IT equipment and to DR for maintaining such high quality facilities and pitches and for the work he does over and above his contractual duties.</p> <p>TB stated his intentions to pursue a marketing strategy for the new facilities. TM suggested that an improved social media presence was important and volunteered to draw up a new marketing strategy.</p> <p>It was agreed that the report was a true record of the year.</p>	TM to action.

3. Treasurer's report	<p>NM presented the accounts for 2018/19. He summarised the comments of the sport field's Financial Examiner, David Gray who recommended greater clarification of the following:</p> <ul style="list-style-type: none"> - How expenses to trustees are paid - How payments are authorised - How grants and donations are recorded and used. <p>BSFT is currently in a healthy financial position with a balance of approximately £21,000 in the current account and sufficient reserves in the separate MUGA and Grants and Donations accounts to cover future outgoings.</p>	TB, NM & CL to meet to discuss procedures
4. Confirmation of trustees	The trustees were confirmed with all trustees present agreeing to continue for a further 12 months.	
5. AOB		

Baslow Sports Field CIO - Trustees

July 2019

Tony Buckham	Chairman
Chris Lyne	Secretary
Neil Mantell	Treasurer
John Watts	Bowls
Helen Watts	Bowls
Stuart Cunningham	Cricket
Andy Knowles	Cricket
Phil Morton	Football
Peter Barlow	Tennis
Louis Gay	Tennis
Jonathan Holsgrove	Parish Council
Tony Mottram	St Anne's School
Paul Ward	Co-opted