

BASLOW SPORTS FIELD CIO

Annual General Meeting and Trustees Meeting

Wednesday, 16th September 2020

7.30pm

Via Zoom

Minutes

	ANNUAL GENERAL MEETING	
Present	Tony Buckham (Chair), Neil Mantell (Treasurer), Chris Lyne (Secretary), Dave Robins, Paul Ward, Andy Knowles, Stuart Cunningham, Becky Lyne, Louis Gay, Alison Gaines, Jonathan Holsgrove, Helen Watts, John Watts.	
Apologies	Tony Mottram	
1. Welcome & introductions	TB welcomed everyone to the online AGM and Trustees meeting, postponed from May.	
2. Chairman's report	<p>TB summarised the following main points from the Chairman's report, circulated previously:</p> <ul style="list-style-type: none">• The problems encountered during the Covid-19 lockdown and the vital help from grants and donations which enabled BSFT to survive the difficult period.• The opening of the Vegan café and take-away proved successful and Neil Angus (NA) deserved congratulations for maintaining very high hygiene and safety standards.• The improvements to the grounds and pavilion, including safety ball-stop nets, a path to the Woodland Park, improved drainage to the football pitches, installation of a large-screen TV and Xmas tree!• A review of the marketing strategy funded by TM. <p>Thanks were expressed to CL for obtaining grant funding and to DR for his exceptional work in maintaining the grounds and pavilion.</p>	
3. Treasurer's report	<p>NM presented the accounts up to March 2020 and for the current financial year to date. The main points were:</p> <ul style="list-style-type: none">• BSFT ended the financial year 2019/20 in a healthy financial position with total funds of £29,503. Figures up to August 2020 were similarly positive, due to grants,	

	<p>donations and charitable giving, with some outstanding payments to come. Expenditure had been similar to previous years.</p> <ul style="list-style-type: none"> • Agreeing the financial contributions from individual clubs had proved problematic so NM proposed a system whereby clubs pay a percentage of their income based on the number of members or on a fee per match basis. • NM expressed thanks to BL and NA for making invaluable financial contributions this year. • Larger financial contributions are expected from football for the 20/21 season due to an increase in the number of teams using the facility. • Income from the MUGA from football groups had fallen, due to competition from other artificial pitches locally, but it was being used more by tennis members and fitness groups, e.g. Zumba. • Payment for the services of DR had been partially devolved to the individual clubs, meaning that the salary paid by BSFT had been reduced to £1,000 per month. • Future prospects are very positive in light of the expectation that future income will exceed previous years and that a sense of unity of purpose and collaboration between the constituent clubs and BSFT can be engendered. 	NM to action
4. Confirmation of trustees	The list of trustees was confirmed. AG was welcomed as the new trustee for tennis. A trustee for football is still needed. TB suggested Matt Franks, manager of Baslow U12 team, as a possibility.	TB to approach MF
5. AOB	TB thanked trustees for their contributions and for allowing a small, executive group to make decisions on their behalf during the Covid-19 crisis.	

Baslow Sports Field CIO – Trustees

September 2020

Tony Buckham	Chairman
Chris Lyne	Secretary
Neil Mantell	Treasurer
John Watts	Bowls
Helen Watts	Bowls
Stuart Cunningham	Cricket
Andy Knowles	Cricket
TBC	Football
Alison Gaines	Tennis
Louis Gay	Tennis
Jonathan Holsgrove	Parish Council
Tony Mottram	St Anne’s School
Paul Ward	Co-opted

	Trustees Meeting	
	Discussion	Action
2. Minutes of the Previous Meeting	It was agreed that the minutes of the previous meeting were a true record of proceedings.	
3. Matters arising	The planned events and projects from the previous meeting, e.g. Football Festival, cinema evenings, V.E day celebrations, were cancelled or postponed due to the Covid-19 lockdown.	
4. BSF CIO Projects	<p>TB updated trustees on progress with recent projects:</p> <ul style="list-style-type: none"> ▪ The path to the Woodland Park has been completed ▪ New locks have been installed on the back door and external door to the toilets ▪ A new marketing strategy is underway ▪ A new gate will be installed at the entrance to the path to the tennis courts ▪ The proposed running track around the perimeter of the sports field is on hold ▪ A woodland running trail has been built and is proving popular ▪ The go-ahead for a BMX bike track next to the Woodland Park has been approved. Access is via the road and not the sports field. ▪ A grant has been obtained for new portable floodlights ▪ Increase car parking space by renting an area of the adjacent field. HW offered the bowls club car park at peak times. 	<p>TB to meet with Jo Hayley (formerly Carnell).</p> <p>DR to install gate.</p> <p>CL to order floodlights</p> <p>TB to action.</p>
5. Pavilion Phase 3 Works – Lounge Extension	<p>TB & LG updated trustees on phase 3 of the pavilion refurbishment: to create a lounge in the current store room which would provide additional flexibility and space for multiple events and uses.</p> <p>The original plans for an extension to the existing store room were scaled down due to cost. The revised plans now use the existing footprint of the store room. The plans include double doors to link with the current lounge, windows with views to the tennis courts and sports field, glazed doors to the exterior, central heating and new lighting. Approx cost, including new carpets and furniture, is £16,000.</p> <p>After a competitive tendering exercise, Banks Building Services were selected to undertake the work and they will commence the alterations in December 2020.</p>	<p>LG to oversee work.</p>

	<p>TB proposed that the project be funded by BSFT using money from its reserves and the MUGA refurbishment fund.</p> <p>JW reminded trustees of the need to finance other infrastructure projects related to the bowls club. TB suggested applying for grants to cover these costs.</p> <p>SC emphasised the need for a replacement storage area. TB outlined plans for additional container storage and a wooden store next to the MUGA shelter.</p>	<p>HW, JW and CL to action.</p>
<p>6. Contadino Atleta - Cafe</p>	<p>TB outlined the need to formalise the current agreement with NA and to decide when the café could operate inside the pavilion. Concerns were expressed regarding the exclusive use of the facility by the café and the impact this would have on club activities, e.g. providing team refreshments, once access to pavilions is allowed for competitive sports. TB suggested drawing up an agreement for the period during Covid-19 restrictions and a different one for the post Covid-19 period.</p>	<p>TB to meet with NA.</p> <p>TB to work with JH to draw up agreements</p>
<p>7. Safeguarding Policy Review and Trustee eligibility tests</p>	<p>AG has taken on the role of Safeguarding Officer for BSFT from HW. Immediate tasks are to review the current policy, (due for review in June 2020), update the website and liaise with constituent clubs over their safeguarding policy. HW suggested a handover meeting as soon as possible.</p>	<p>AG and HW to action</p>
<p>Club reports:</p> <ul style="list-style-type: none"> - Bowls - Cricket - Tennis - Football - TrYumph in Life 	<p>Bowls:</p> <p>All bowls matches have been cancelled for the season. No social events or social bowls have taken place. Very limited sessions, restricted to 6 people and complying with guidelines issued by the Crown Green Bowling Assoc, began on 23rd July.</p> <p>Cricket:</p> <p>Senior cricket matches resumed on 11th July, following ECB guidelines. Ten games were played and Baslow CC won the league and were promoted. There has been a resurgence of interest in the sport and it is hoped to run a second team next season at BSFT. AK thanked the committee and chair for their support and financial help. The practice nets need replacing and a grant is needed to purchase new ones.</p> <p>Junior cricket matches for the U11s and U13s resumed late in the season with a series of friendlies. Only 2 games were missed. SC thanked DR for preparing the wicket and outfield.</p>	<p>AK to liaise with CL over possible grants.</p>

	<p>An artificial wicket was used this season and a decision will be made as to whether this will be used next season.</p> <p>Tennis: LG reported that tennis membership was up on last year, despite lockdown, and that the club was thriving. He thanked Neil and Jackie Mantell for setting up a competitive social ladder using 'Slappy' and this had proved a great success. The online court booking system was working very well. A new gate to court 2 has enabled social distancing rules to be adhered to.</p> <p>Football: No trustee was present.</p> <p>Triumph-in- Life: All activities stopped during lockdown until 1st June when a limited number of outdoor activities could take place. Lockdown PE sessions were held with distancing measures in place. Via the 'Teen Movement' scheme, local teenagers were employed as assistant coaches, equipping them with valuable skill sets. The summer holiday camp took place and proved to be the most successful to date. A bubble system was devised to comply with government guidelines and worked very well. The same timetable of activities will run this autumn. JH thanked BL for the lockdown PE sessions as they provided an invaluable community service for local families and were greatly enjoyed by the children. HW reminded BL of the children's bowls session they are hoping to run in 2021.</p>	<p>AK and SC to discuss with DR.</p>
<p>AOB</p>	<p>TB commented on the success of the Woodland Park and on the plans for a cycle track recently approved by the Parish Council. DR is to carry out the work. TB thanked all present for their support during a very difficult period.</p>	
<p>Date of Next Meeting</p>	<p>7.30pm, 9th December 2020.</p>	

