

**BASLOW SPORTS FIELD CIO**  
**Trustees Meeting**  
**Wednesday 6th March 2019**  
**7.30pm**  
**Cavendish Pavilion**

**Minutes**

Present	Tony Buckham (Chair), Neil Mantell (Treasurer), Peter Holt, Chris Lyne (Secretary), Dave Robins, Paul Ward, Becky Lyne, Louis Gay, Tony Mottram, Anna Johnson (Melville), Mike Booker, John Watts, Helen Watts, Jonathan Holsgrove.	
Apologies	Andy Knowles Peter Barlow, Stuart Cunningham, Kate Holbrook.	
	<b>Discussion</b>	<b>Action</b>
1. Welcome and Introductions	TB began by welcoming everyone to the meeting and introduced the new representative from the Parish Council, Jonathan Holsgrove. He noted that this was PH's last meeting as a trustee and thanked him for his immense contribution to BSFT over the years.	
2. Minutes of the Previous Meeting	It was agreed that the minutes of the previous meeting were a true record of proceedings.	
3. Matters arising	<p>Outstanding:</p> <p>Mirrors in the ladies toilet are still needed.</p> <p>Grants and fundraising:  F.A. Grants are not available for pitch improvements as a previous grant was awarded for new goalposts.</p> <p>Cricket to investigate possible grants.</p> <p>Crowdfunding options are still to be investigated. TM suggested using Amazon Smile.</p> <p>Running track:  BL updated trustees on the planning application. A revised application will be</p>	<p>DR to action.</p> <p>TB to follow up alternative funding.</p> <p>MB to follow up with AK.</p> <p>CL to follow up.</p> <p>BL to action.</p>

	<p>submitted once the objections from Sport England have been addressed and the flood risk assessment carried out.</p> <p>Links with St Anne's PTA: Ways of encouraging closer links between the PTA and BSFT and of expanding the range of activities, especially for older age groups, were discussed.</p> <p>All other matters were discussed during the meeting.</p>	AJ to discuss with PTA
4. Finance	<p>NM presented the accounts for the year to date.</p> <p>The predicted income for 2018/19 from sporting activities is £35,821 and total income, including grants and fundraising, is £59,812. Without the latter, BSFT is just managing to break even. There will be slight increase for all clubs in 2019/20 to cover rising costs.</p> <p>In order to maintain the full range of sports at the sports field, NM highlighted the need for central overheads (Pavilion, utilities etc) to be covered by all clubs in their annual charges and inevitably the science behind calculating these charges could never be precise. These costs are, however, allocated as fairly as possible.</p> <p>NM said it was important that the refurbished football pitch should generate more income.</p> <p>Bakewell FC has boosted this year's income from the MUGA. However, this is not likely to continue as they may be transferring to the new MUGA at St Anselm's. Therefore, there is a need to publicise the facility.</p> <p>LG reported that the MUGA wouldn't be required for men's tennis matches in the C&amp;D league this year. Discussions are ongoing with the tennis club over payment for MUGA usage.</p>	<p>CL to contact Porter FC to check their requirements. TB to contact local FA to offer the pitch for additional fixtures.</p> <p>HW to work on publicity.</p> <p>TB &amp; NM to continue discussions.</p>
5. Sports Field	Football pitch drainage:	

<p>Projects.</p>	<p>DR reported that this is scheduled for the first week in April and may affect car parking and April fixtures. Ground floor development:</p> <p>TB explained that the planned refurbishment and extension were not affordable and that the work would be carried out in two phases. Three quotes have been received for phase one, ie the refurbishment of the current kitchen, bar and lounge area, and the contract has been awarded to Bob Hartley.</p> <p>MB said he would not continue as licensee.</p> <p>The kitchen design was discussed. AJ suggested a double sink was necessary. HW said it was important to be clear on the purpose of the kitchen and ensure it was suitable for the proposed café as well as sports field user groups.</p> <p>BL suggested involving Helen Beecroft, a local resident and interior designer, in the plans.</p> <p>Further funding is needed for phase 2, ie the extension and players lounge.</p> <p>Perimeter running track: BL explained the objections received from Sport England and thanked DR and LG for their help in addressing them. She presented the option of extending the track through the Woodland Park and reported that the Parish Council was not averse to the proposal.</p>	<p>CL to liaise with Porter FC to rearrange April fixtures.</p> <p>LG to inform the builders of the decision and check start date.</p> <p>TB to investigate the appointment of a new licensee.</p> <p>Trustees to forward comments on the design to TB.</p> <p>BL to give contact details to LG.</p> <p>TB to investigate the Duke of Devonshire Charitable Trust. CL to investigate Derbyshire Dales funding.</p> <p>BL to resubmit planning application.</p>
<p>6. Woodland Park Grand Opening Ceremony.</p>	<p>The opening ceremony will take place on Saturday, 6<sup>th</sup> April at 3pm and the Duchess of Devonshire will open the park.</p>	<p>DR to organise refreshments.</p>

	<p>Refreshments will be provided by BSFT. HW highlighted the problem of parents with prams and pushchairs accessing the WP via the sports field and encroaching on the football pitch. It was agreed that a more robust path was needed in order to prevent damage to the field. CL suggesting using the grant of £2,500 from Derbyshire Dales for this purpose.</p> <p>TB was concerned that an increase in the number of people walking past the MUGA would result in more 'unauthorised' use of the facility. He suggested locking the MUGA at weekends. It was agreed to monitor the situation over the coming weeks.</p> <p>BL suggested putting up a bigger sign to prevent muddy footwear on the MUGA.</p>	<p>DR to investigate options.</p> <p>TB to contact DD re reallocating their grant.</p> <p>NM to order a sign.</p>
7. Vegan Pop-Up Restaurant Proposition	<p>TB reported on the highly successful Vegan meal enjoyed by trustees and friends. A second meal is planned for 10<sup>th</sup> March. AJ said there would be interest from the PTA in a further meal.</p> <p>TB said that issues around health and safety, food hygiene regulations and financial contributions had to be resolved before expanding the catering operation.</p>	<p>BL to pass on contact details of Neil Angus to AJ.</p> <p>Issues to be considered as part of the refurbishment.</p>
8. Football Festival	<p>PW updated trustees on preparations for the football festival. 8 teams have already registered and the event has been registered with the FA. Other preparations are in hand. A 'celebrity' is needed to present the medals. Volunteers are needed for various tasks over the weekend.</p>	<p>PW to continue with preparations.</p> <p>CL to coordinate volunteers.</p>
9. Club reports: Bowls Cricket Tennis Football Try-Sports	<p><b>Bowls:</b> JW reported that the bowling green had to be reseeded due to pheasants eating the first batch of seeds! It is hoped to start the season on 24<sup>th</sup> March. League matches start on 8<sup>th</sup> April.</p> <p><b>Cricket:</b> MB reported that the cricket club was struggling for numbers but was hoping to recruit new members from the recently folded Bakewell CC and put out 2 teams this season. This reflects the national picture, which shows a decline in grass roots cricket.</p>	

	<p>Cutthorpe wish to use the ground again for their matches.</p> <p>Tennis: LG reported that the MUGA would not be needed for men's matches as only 2 pairs are playing in the C&amp;D fixtures this year.</p> <p>Football: AJ reported that the Saturday morning football was going well and thanked DR for maintaining the pitches to such a high standard. Approximately 50 children attend the sessions, including 7 girls.</p> <p>Try-sports: BL reported that the sports had been ticking over during the winter with numbers likely to increase in spring. Future possible activities are family football, tag rugby and breakfast fitness classes.</p>	
10. Trustee Confirmation and Changes	PW was appointed to replace PH and LG was appointed to replace DN.	CL to collect completed Trustee Eligibility Declarations from new trustees.
11. BSFCIO and Club Operating Model Proposals and Feedback	TB summarised the feedback he'd received on the proposed new operating model. Although some clubs had expressed concerns, there were ongoing discussions with tennis and a closer operating model may be trialled with them.	TB to continue discussions with tennis.
12. AOB	<p>PH suggested running an IT clinic for local people with PW as the tutor/facilitator.</p> <p>Several fundraising activities were discussed:</p> <ul style="list-style-type: none"> <li>• a fundraising evening with a guest speaker in November</li> <li>• A quiz evening in October</li> <li>• Mindfulness/ mental health workshops</li> </ul>	<p>PH &amp; PW to discuss further.</p> <p>TB to follow up.</p> <p>TM to follow up TM to speak to Dan Kirby.</p>
13. Date of Next Meeting (Trustees and AGM): 12th June 2019.		