

BASLOW SPORTS FIELD CIO
Trustees Meeting
Wednesday 21st March 2018

AGENDA

- 1. Welcome and Introductions TB**
- 2. Minutes of the Previous Meeting ALL**
- 3. Matters Arising TB**
- 4. Finance**
- 5. Woodland Park project. TB**
- 6. BSFTCIO Projects TB/PB/LG**
- 7. Funding and Grant Application Status CL/TB**
- 8. Generalised Data Protection Registration. PH**
- 9. Football Festival HW**
- 10. Club Reports**
 - **Bowls HW/JW**
 - **Cricket SC**
 - **Tennis DN**
 - **Football TB**
 - **Try Sports BL**
- 11. BSFTCIO Future Development - Carrington House Proposal TB**
- 12. AOB**

Baslow Sports Field CIO Minutes of the Trustees Committee Meeting

Present:	Tony Buckham (chairman), Neil Mantell (treasurer), Peter Holt, John Watts, Helen Watts, Becky Lyne, Chris Lyne (secretary), Stuart Cunningham, Alan Edwards, Dave Robins, Andy Knowles, Paul Ward (guest), Louis Gay, Anna Melville
Apologies:	Tony Mottram, David Neath
Date:	Wednesday 21st March, 2018. 7.30pm in the Cavendish Pavilion

	Discussion	Action
1. Welcome and Introductions	The Chairman began by welcoming everyone to the meeting.	
2 Minutes of Previous Meeting	It was agreed that the minutes of the last meeting were a true record of proceedings.	
3 Matters Arising	<p>Outstanding issues:</p> <ul style="list-style-type: none"> ● Drainage to football pitch to be carried out in the next 2 weeks. ● The revised lease is now with Land Registry and is expected to be completed soon. ● Caravans parking on BSFT premises or blocking access before 1pm. <p>Completed:</p> <ul style="list-style-type: none"> ● The boiler has been replaced. ● Meeting with Simon Turton took place where it was explained that it is currently not possible for Bakewell football teams to use the football pitches at Baslow. ● A list of grant awarded to BSFT was drawn up. <p>All other matters arising to be covered in the meeting.</p>	<p>DR to action</p> <p>PH to monitor</p> <p>HW to contact Chatsworth Caravan Park</p> <p>CL to circulate the list with the minutes</p>
4 Finance	NM presented the accounts from April 2017 - March 2018. The current financial situation is healthy with funds standing at £50,381. The surplus of £18,333 is mainly due to grants and fundraising activities totalling £19,000 and is earmarked for projects. All clubs are on target to meet their contributions with Sat am football and Other Sporting Income exceeding their targets. It was agreed to repay the tennis club the remaining amount held in central funds, i.e. £2000.	
5 Woodland Park Project	TB attended a meeting with the Parish Council and Peak Planning where approval for the Woodland Park was given, subject to a Grampian Condition, namely the ball stop net must be in place before opening. Work is expected to commence in the next few weeks and TB encouraged BSFT members to support the project.	

<p>6 BSFTCIO Projects</p>	<p>Downstairs toilets: The toilet refurbishment is almost complete with only a few outstanding tasks. The water is not flushing the men's urinal, light sensors need connecting, a floor needs laying in the ladies toilets and furniture such as mirrors and toilet roll holders need installing. Trustees thanked Rocco Builders for doing a great job at a very competitive price of £4,800. Funding for the additional tasks was agreed.</p> <p>Upstairs room: LG met with a structural engineer to discuss the possibility of taking back the side walls to create a bigger, useable area. Due to the position of the beams and joists it is not cost-effective to do this and so the building company, M Wright, was asked to quote for a scaled-down refurbishment. The new quote is £4,950 plus the cost of new flooring. A new storage area, accessed through a door to the upper level of the store room, will be created and the possibility of smaller storage areas for individual clubs will be explored once work is underway. The original plans for the pavilion refurbishment, drawn up by Nick Beecroft, were given to LG for information and safe keeping. TB suggested using the remaining grant money for new items such as furniture, projector and screen. It is planned to start the work towards the end of April.</p> <p>Downstairs room: Quotes of between £18,000 & £19,000 for the refurbishment were received last year. TB suggested asking Helen Beecroft, an interior designer, to be involved.</p> <p>DR reminded trustees of the problem with flies in the roof space. It was agreed that it was necessary to fumigate the area.</p>	<p>DR to provide final invoice with a breakdown of costs.</p> <p>HW, CL & BL to decide on appropriate flooring and furniture.</p> <p>TB & LG to meet to discuss way forward</p> <p>DR to investigate possible companies or council operators.</p>
<p>7. Funding and Grant Application Status</p>	<p>Further grants may be needed to complete the refurbishment of the downstairs room as BSFT has insufficient funds to carry out the whole project.</p> <p>£2,500 has been awarded from the Duke of Devonshire Fund for the purchase and installation of the ball stop net.</p>	<p>NM & TB to clarify how much is available from central BSFT and Tennis Club funds.</p> <p>TB to approach Jason Atkin regarding possible grants.</p> <p>TB to liaise with SC & AK on the</p>

	<p>The Better Derbyshire Dales Fund has also agreed to award a grant for this work, but the exact amount is not yet known. TB suggested using any excess funds for screens for the tennis courts and HW suggested installing netting to prevent badger damage on the bowling green.</p>	<p>installation of the net.</p> <p>TB to take up with David Neath, Peter Barlow and HW</p>
<p>8 Generalised Data Protection Registration</p>	<p>PH has drafted a GDPR policy and drawn up a list of actions to be taken before it can be made available online. TB offered to be the person nominated for overall responsibility. PH suggested a meeting between a representative from each club plus the Club Secretary to discuss the policy. SC for cricket, DN for tennis and JW for bowls were nominated. CL suggested that the ClubSpark policy may be useful.</p>	<p>PH to organise a meeting w/c 9th April.</p>
<p>9 Football Festival</p>	<p>HW said arrangements were progressing well with all groups, apart from U8s, full. Further sponsorships is still needed, as well as a tuck shop 'manager'</p> <p>TB suggested having a big screen for the England v Panama World Cup match taking place that day. PW said he had a possible screen.</p>	<p>Anyone with possible contacts to speak to HW.</p> <p>TB to follow up with PW.</p>
<p>10 Club reports</p>	<p>Bowls: JW reported there had been 60% attendance at the AGM. The green is due to open on 25 March with taster and coaching sessions planned in April/May. £250 awarded from the football festival is to be used for a new boiler and sink. Six teams will be playing in the leagues this year. Social activities are planned to raise essential funds. Bridge sessions held throughout the winter in the pavilion proved to be very popular and will be repeated next winter.</p> <p>Cricket: AK reported that several senior players had left the club this year but it is hoped the merger of Baslow and Tideswell Cricket Clubs will ensure the survival of senior cricket. The junior section is thriving. The senior team will play in the Yorkshire/Derbyshire league. Andy Knowles has been appointed chair and several new officers are in place who are all keen to rebuild the club. A cricket festival for local, senior teams is planned for 15 July 2018 and helpers are needed.</p> <p>Tennis: No trustee was present but AE reported that the AGM had taken place on 20th March 2018 and that the club was in a financially secure position.</p> <p>Football: AM reported that Sat am football was going well with 37 registered players and an average attendance of 27,</p>	

	<p>including an increasing number of girls. No other football trustees were present.</p> <p>Tryumphhealth: BL reported that the running and after-school clubs were going very well but other activities such as women's football and netball had been put on hold until after Easter. The children's holiday camps were continuing to grow. Tryumphhealth has converted to a CIC with a new name 'Tryumph in Life' and will be launching an expanded programme after Easter. A 'Great Village Face-off', with 4 teams from surrounding villages competing against each other, is planned for 18 May, 2018 .</p> <p>BL updated trustees on discussions regarding the possibility of installing a running track around the perimeter of the sports field. A meeting was held with Rob Wilks, the Community Development and Wellbeing Officer for Derbyshire Dales, to discuss ways of improving the football pitches and also the feasibility of a 350m track. He suggested obtaining a report from the Institute of Groundsmanship on ways of improving the playing surface and was very supportive of the idea of a track. BL has also been in discussions with Sheffield Hallam University to collaborate on a project for a track with timing lights. Initial costings are in the region of £45,000. Planning approval from Peak Park and Chatsworth would be needed.</p>	<p>TB to liaise with Rob Wilks over a report.</p> <p>TB & BL to meet with Nick Woods from Chatsworth. CL to research types of tracks available,</p>
<p>11 BSFTCIO Future Development - Carrington House Proposal</p>	<p>TB explained that he had received a report from Carrington House on possible future developments at Baslow Sports Field. The report is very ambitious and he suggested inviting them to present it to a group of interested parties. HW, BL, NM, L.G, PH and CL expressed an interest to attend.</p>	<p>TB to organise a meeting.</p>

<p>12 AOB</p> <p>Next Meeting Dates for 2018</p>	<p>PH asked for suggestions for a speaker at a Fund-raising event at the Village Hall in November.</p> <p>CL will represent BSFT at the Winter Festival group.</p> <p>NM is unable to attend the AGM in June, so the date will be changed.</p> <p>HW will chair the trustees meeting on 26 September due to TB's absence.</p> <p>AGM and Quarterly Committee Meeting – Wed 13th June 2018</p> <p>Quarterly Committee Meeting – Wed 26th September 2018</p> <p>Quarterly Committee Meeting - Wed 5th December 2018</p>	<p>Suggestions to PH.</p> <p>NM to suggest alternative date.</p>
-----------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------