

Baslow Sports Field CIO

Minutes of the Trustees Committee Meeting

Present:	Peter Holt (Chairman), Alan Wilson (Secretary), Neil Mantell (Treasurer), David Neath, Peter Barlow, Howard Roper, Trevor Haigh, David Robins, Tony Buckham, John Watts, Helen Watts, Becky Lyne (Minutes Secretary)
Apologies:	Chris Brown, Chris Lyne and Tony Mottram
Date:	Wednesday 7th December – 7.30pm in the Cavendish Pavilion

	Topic	Discussion	Action
1	New trustees	Tony Mottram (St Anne's School) and Stuart Cunningham and Howard Roper (cricket) have joined.	
2	Minutes of last meeting	It was agreed that the minutes of the last meeting were a true record of proceedings.	
	Opening Remarks	The Chairman began by welcoming everyone to the meeting and introducing people around the table to the present new trustees, Stuart Cunningham and Howard Roper	
3	Financial Report	<p>Neil Mantell presented an income and expenditure report for the previous year and talked through the figures. Generally things are progressing as per budget.</p> <p>Suggestion to formalise charges to Baslow Sat am football as takings are less than in previous years.</p> <p>£1000 generously left to us in a the Will of Mrs Catharine Blyton. £648 collected so far – the rest will come on settlement of the will. .</p> <p>Projects underway: Replacement of MUGA boards (£1200); new Junior Goal posts (£500); Bowls Club – wood surround (£432); Risk Assessment Ex (£300); Renegotiation of Chatsworth lease (£1k) – all are approx sums. PB arranging for quotes): Broad Band provision: Refurb of Away Changing rooms. All these potential projects remain to be discussed and ratified.</p> <p>LED lights in pavilion - agreed to pay £680 to replace current bulbs.</p> <p>Dry stone wall damage - wall belongs to us, we need to fix it. Will claim on insurance but will reverse it if we get stung with a higher premium.</p> <p>Tony Buckham proposed, seconded by Peter Holt purchasing a number plate recognition camera to be attached to building and camouflaged as a pheasant ;-) £340 + VAT. This was unanimously approved by those present at the Meeting.</p>	<p>Peter Barlow to follow up</p> <p>Tony Buckham to follow up</p>

4	CIO Update	<p>Renegotiating lease with Chatsworth is ongoing. We have hit a bit of a stumbling block – our current lease, unbeknown to us, was registered with the Land Commission. Since the date of registration, six years ago, all Trustees have changed. We are in the process of convincing the Land Commission that existing Trustees are bone fide. This is taking a little time!</p> <p>There is a 3 month delay on Land Commission processing and so we are just waiting patiently.</p>	
5	Junior Football Festival 2017	This will take place on June 4, 2017. Helen will lead the project team.	Helen Watts: First meeting to take place in January.
6	Club Reports	<p>The following key points were reported by Representative Trustees:</p> <p><u>Bowls</u></p> <ul style="list-style-type: none"> • Small surplus in accounts to be used on updating decoration. • 4 members down on last year. • Grant from Sports Field will be used to replace the boarding round the edge of the pitch. <p><u>Cricket</u></p> <ul style="list-style-type: none"> • Currently Chairman-less as Matt has moved away. They are addressing this. • Sunday cricket been less successful this year but they will be combining with Eyam and Tideswell next year and so will have a team for the 2017 season. • They are looking at new initiative to recruit youngsters. • They have quite a few girls and are keen to engage/retain them. • They are investigating Quick Cricket initiatives to try and raise money and are lobbying to have two events rather than the traditional one. • First team got promoted. <p><u>Football</u></p> <ul style="list-style-type: none"> • Good response from Porter. • Trevor promises to meet Phil (Baslow FC Manager) . • Porter have been asked by the Chairman if they would like to provide a Trustee – they have yet to respond. • Games cancelled at short notice: there is the need for a more rigorous procedure whereby people check if a game will be played or cancelled because of weather conditions. David now coming down Sat and Sun mornings to ensure no games are played inappropriately. <p><u>Tennis</u></p> <ul style="list-style-type: none"> • Teams in local leagues. • Pete Ledbetter offering going really well. • Suggestion of 'Family Tennis' to attract 30-40yr olds at the weekend. • They have funds available which they would eventually like to use to improve the spectator experience. 	

7	Woodland Park Play Area	<p>Since David Neath had to leave the meeting early it was felt that, given the importance of this issue, then the Chairman requested that it should be first on the Agenda. Trustees gave their unanimous approval.</p> <p>The Chairman reminded Trustees that they had always supported the principle of a recreational area being situated in the Woodland Area which was consistent with BSFCIO own objectives of providing recreational facilities for those who live within a 10 mile radius of Baslow.</p> <p>There followed a wide ranging and comprehensive discussion broadly covering the following:</p> <p>We resolved that we should base our response to the Parish Council’s proposals on the Risk Assessment exercise conducted by RoSPA. This initially took place on June 28. However, for “internal Rospa reasons” the exercise was repeated on 7 September. Their final report was received on 21 October. It has been an extremely frustrating relationship working with RoSPA.</p> <p>Summary – the Chairman outlined his understanding of the current situation: The PC currently plan to run a path by beach hedge outside BSFCIO grounds with the main access to the Park from caravan road. As a result of a Tree Survey they have cancelled plans for cycle track within the Park behind Court 2 and the MUGA. This made for safer access from the Caravan Road for both cyclists and pedestrians and would therefore be considered their main access. But the PC were still hoping for additional access across the Sports Field. The results of the Tree Survey also meant that other activities had been moved closer to the Chatsworth field, thus potentially reducing the risk posed by action on the Sports Field. The PC will resubmit plans to Peak District National Park Authority in a matter of weeks – they are due to do so within 12 months of withdrawing their last application (Feb 2016).</p> <p>The Executive Group had taken the position that, since the main access route was to be from the Caravan Road then, given also the Rospa reports, there was no need for access across the Sports Field. They reaffirmed the principle of no cost and minimum liability to BSFCIO and the need for a legal settlement.</p> <p>Risk: There was much discussion – but there was a general agreement with Stuart Cunningham’s summary: that “risk” cannot be eliminated and that what was important was the need for the Trust and Clubs to implement policies and take action which will reduce risk as much as was reasonably practicable.</p> <p>Access Peter Barlow suggested that Trustees reconsider allowing the Parish Council to construct an access path constructed in such a way that it will pose minimum risk to footballers. Additionally he did not think such a path would be inconsistent with the recommendations of the RoSPA Report.</p>	
---	--------------------------------	---	--

		<p>There was much discussion about:</p> <ul style="list-style-type: none"> a) The need for access across the Sports Field. The overall consensus was that, if this was not ruled out by RoSPA, then it should be made available. David Robins, our groundsman reported that there was a little flexibility in the positioning and overall size of the football pitch and that there would just be enough room for a path. b) Given the above then which route to chose: i) By the MUGA or ii) Between the Tennis Court and the beech hedge. The merits of these two options were discussed. <p>It was agreed:</p> <p>That we will give permission for an access path by the MUGA to be funded by the Parish Council. On-going maintenance costs should be shared with the Parish Council.</p> <p>Ball Stop Fencing It was stated that the respective clubs (and the Trust) are liable if their negligence causes users to be injured during a sporting activity on the Sports Field. Therefore we must insist that protective fencing forms part of the PC's proposal to PDNPA. The PC has suggested we apply to them for a grant to fund the protective nets. Opposition was expressed to this position Stuart estimates between 2-6 balls go into the woodland area per match. He will tally up number of sixes. Footballs also poses a risk.</p> <p>Tony B pointed out that the Parish Council were also likely to be short of cash and that an effort may have to be made by the local community to raise additional cash for the venture.</p> <p>Peter Holt proposed, seconded by Alan Wilson, that we require the PC to fund the ball stop nets on our land. This was unanimously approved. In earlier discussions the PC offered to pay an “annual rent” to cover maintenance costs for the path, netting and car park.</p> <p>Tony Buckham proposed, seconded by Peter Holt, that we maintain the nets and paths on a 'no cost to us' basis (via invoices, not grant applications). This was unanimously approved by those present at the Meeting.</p> <p>Peter Holt proposed, seconded by John Watts, that we will require a legal agreement between ourselves and the PC. However, Trustees were prepared to accept this could take the form of a “Memorandum of Understanding” overseen by a solicitor. This was unanimously approved by those present at the Meeting.</p> <p>We will formally object if the PC refuse to install nets.</p>	
	<p>Recent Initiatives</p>	<p>Over the summer we have tried to broaden our offering: Rounders has been very well attended and Tryumph Health’s focus on early evening activities for all family members is bearing fruit.</p>	

8	MUGA – improvements	David Robins will be working on the MUGA in the coming weeks replacing boards and touch-up painting of the fence posts. Cost slightly more than anticipated due to a rotten wall.	
9	Winter Festival: wk end 25/27 Nov	<p>The football tournament went down well enough with a few new players attracted.</p> <p>Becky Lyne did healthy canapés with the kids in the afternoon and a section of questions in the quiz in the evening. She sold 'Damage Limitation Guides' to raise funds.</p>	
10	AOB	<ul style="list-style-type: none"> • AW – we need to have an AGM by 9 May 2017 – i.e. within 18 months of formally registering as a CIO with the Charities Commission • We need a replacement for Alan as secretary but he will continue for now. Advert placed in the Parish News. • Insurance Cover – pavilion: our insurers demand that a weekly check list is conducted to ensure the buildings are safe and in a good state of repair. Peter B provided a check list which Neil will produce and leave in pavilion. • Helen is proposing an 'Over 60s Running Football' during the day. This is looking promising. • Helen would like to go on record as saying how impressed she is with the job that Dave Robins is doing in maintaining the facilities. • £1000 from the Football Festival is being given in grants to the clubs at the Sportsfield: £250 to bowls, £250 to tennis, paid for nets for football. • Vandalism: Police have identified 3 cars that may have been linked to the incident and are following it up with a visit to them. A security camera rather than fence was deemed the most appropriate deterrent. • Provision for private members on website - Peter Holt the only taker! Gift aid issue raised with David as currently only redeemable when payment made by cheque. It is also not possible to change the amount of money paid. Members need to be formally registered on website. • Concern raised about the number of people knowing the code to pavilion. <ul style="list-style-type: none"> • Safeguarding policies- all clubs are required to have one and to submit it to Sports Field. Stuart suggested all clubs putting details of nominated safeguarding person on notice board. Helen agreed. • Peter plans to stand down from being chairman at the May AGM after 5 years. • Next meeting 22nd March, 2017. <p style="text-align: center;">The meeting ended at 10:15pm</p>	<p>David Robins will check and sign on a weekly basis</p> <p>Dave Robins to investigate signage for entrance denoting CCTV cameras in operation.</p> <p>Peter Holt will change the code. Chris Lyne will inform all necessary parties.</p> <p>Helen Watts to contact clubs</p> <p>All requested to actively seek a replacement</p>