

BASLOW SPORTS FIELD CIO
Trustees Meeting
Wednesday 13th June, 2018
7.30pm
Cavendish Pavilion

Minutes

Present	Tony Buckham (Chair), Neil Mantell (Treasurer), Peter Holt, Helen Watts, Becky Lyne, Chris Lyne (Secretary), Stuart Cunningham, Alan Edwards, Dave Robins, Paul Ward, Tony Mottram.	
Apologies	Peter Barlow, David Neath, John Watts, Andy Knowles.	
	Discussion	Action
1. Welcome and Introductions	TB began by welcoming everyone to the meeting.	
2. Minutes of the Previous Meeting	It was agreed that the minutes of the previous meeting were a true record of proceedings.	
3. Matters arising	<p>Drainage of the football pitch to be carried forward.</p> <p>PH reported that the solicitors, Shacklocks, had confirmed that all issues surrounding the lease, bar a minor one concerning Land Registry, had been resolved and the new lease would be issued imminently.</p> <p>HW reported that the new car park sign seemed to be deterring caravans from entering the sports field car park. If the problem of unauthorised parking and turning persists, the option of erecting a barrier will be considered.</p> <p>It was agreed that collaboration with Carrington House would not be pursued as it was felt their vision for the future development of the sports field was not in line with that of the trustees.</p> <p>All other matters were discussed during the</p>	<p>DR to action</p> <p>PH to monitor</p> <p>Trustees to monitor car park usage.</p>

	meeting.	
4. Woodland Park Project	Funding for the ball stop net has been secured and it will be erected once the Parish Council have completed the ground preparation work.	TB and DR to monitor and action when required.
5. BSFT CIO projects	<p>TB gave an update on the current projects:</p> <p>Mirrors were still needed for the ladies toilets.</p> <p>Painting of the upstairs room was still to be finished.</p> <p>TB has submitted a grant application of £10,00 to the Prince's Countryside Fund towards the refurbishment of the ground floor. One more grant is needed and CL suggested applying to the Derbyshire County Council Action Grants Programme. Baslow Tennis Club are also willing to contribute funds to the project.</p> <p>A pitch report from Derbyshire FA indicated that the Football pitch was generally in good condition, but sand injection was required to improve it further. DR suggested carrying out the procedure at the end of next season. The cost is approximately £7,000. The Trust needs to budget for this and investigate possible grants to offset the cost.</p> <p>TB & BL met with Nick Woods to discuss the possible installation of a running track around the perimeter of the sports field. He was very supportive of the idea and so the next step of applying for planning permission from Peak Park will be pursued. A project team comprising TB, NM, BL & CL was set up. The possibility of using a student from Sheffield Hallam University to manage the project was also discussed.</p>	<p>DR to action.</p> <p>Volunteers to liaise with Louis Gay.</p> <p>CL to begin the application process.</p> <p>DR to action. TB & CL to research grants.</p> <p>Project team to action.</p>
6. Funding and Grant Application Status	The list of grant applications was checked and updated.	CL to circulate
7. Generalised Data Protection Registration	PH presented the new GDPR policy for BSFT CIO and highlighted the requirements that the trust is legally obliged to fulfill. The	

	<p>actions needed are:</p> <ul style="list-style-type: none"> • The CIO is required to carry out an annual audit of its affiliated clubs to ensure they have the required GDPR policies in place. • Trustee information must be lodged with the Charities Commission. • The Trust has to register its CCTV with the Information Commissioners Office (ICO). <p>The policy was approved and will be put on the website.</p>	<p>CL to send TB the policies of the affiliated clubs received so far. TB to carry out an annual audit. CL to send NM trustee details.</p> <p>DN to action.</p>
8. Football Festival	<p>HW updated members on preparations for the football festival. £1,800 has been secured in sponsorship and it is hoped to raise £4,000.</p> <p>Volunteers are still needed on 22nd and 25th June.</p> <p>PW is to set up a screen on 17th June.</p> <p>Concern was expressed over St Anne's sports day taking place 2 days before the festival. CL had asked the school to contact DR to discuss arrangements.</p> <p>Due to its growing success, HW feels that more involvement and commitment from trustees and members is required if it is to continue in the future. TB suggested a post-festival meeting to agree a way forward.</p>	<p>Volunteers to contact HW.</p> <p>DR to liaise with St Anne's.</p> <p>TB to arrange a meeting. HW to draw up a list of task which could be delegated in future years.</p>
9. Club reports: - Bowls - Cricket - Tennis - Football - Try Sports	<p>Bowls: HW reported that membership was slightly down and that they were looking to recruit new members. The irrigation system is struggling to cope with the dry weather. HW thanked the Trust for its contribution to the bowls pavilion refurbishment.</p> <p>Cricket: The club has sufficient numbers this year to run the teams and junior numbers are up. A cricket festival will be held on 15th July. CL reported an issue concerning a clash of fixtures.</p> <p>Tennis: Membership has remained fairly constant, but new members, particularly in younger</p>	<p>SC to liaise with Baslow and Cutthorpe CCs over the clash.</p>

	<p>age groups, are needed. The new club night on Mondays has not been well attended so far.</p> <p>Football: No representatives were present.</p> <p>Try Sports: The running and after-school clubs are proving popular, but numbers for women's sports are still low, but growing slowly. BL reported she had received interest for new activities including Babyfit and Yoga. BL expressed concern over the planned closure of the playground. Although some of the equipment is nearing the end of its life, it is widely used by children on the holiday camps and by parents with toddlers. The Parish Council had asked BSFT if they were interested in taking over the management and running of the playground. BL said she had a contact who was potentially interested in setting up a café when the downstairs of the pavilion is refurbished.</p>	<p>BL to investigate possible playground equipment with coatings.</p> <p>TB & AE to discuss at the Parish Council meeting on 13th June.</p> <p>TB & BL to arrange a meeting.</p>
<p>10. MUGA bookings system</p>	<p>CL has discussed with DN the possibility of moving to an on-line booking system for the MUGA. NM thought this would not be popular or workable with some regular users. CL suggested moving back to one rate for bookings as having different rates for block bookings and pay-as-you-go was proving difficult to manage.</p>	<p>CL, TB & NM to meet to discuss.</p>
<p>11. AOB</p>	<p>Safeguarding: HW had redrafted the safeguarding policy in line with new regulations. It now covers all sports field users.</p> <p>Internet: PW had investigated various options and produced a detailed report on possible suppliers. He recommended a 12 month contract with W3Z as they offer the best value. Set-up fees are approximately £184 and onwards costs £40 per month. It was agreed to go ahead on a 12 month trial basis.</p> <p>Goalposts: A grant of £500 towards the cost of new junior goalposts and nets had been awarded by Derbyshire County Council.</p>	<p>DN to put on the website.</p> <p>PW to action.</p> <p>DR to arrange purchase.</p>

