



## Health and Safety Policy

Baslow Sports Field CIO (BSFCIO) is strongly committed to encouraging participation in sport by all members of the local community. The health, well-being and safety of sports field users is always our paramount concern.

1. BSFCIO will take all reasonably practical precautions to ensure the health, safety and welfare of members, guests and visitors whilst they are using BSFCIO facilities or are on club premises. BSFCIO expects members, guests and visitors (including parents and guardians of junior members) to co-operate in implementing this policy; to observe and comply with the requirements of the conditions, notices, instructions and information relating to health and safety and to exercise all reasonable care for their own health and safety, that of those under their supervision and that of others who may be affected by their acts or omissions.
2. Members, guests and visitors (including parents and guardians of junior members) are reminded that health and safety is the responsibility of every individual. Members, guests and visitors (including parents and guardians of junior members) are responsible for ensuring that they and those under their supervision behave in a safe manner and to ensure that any unsafe areas or practices that affect themselves or any other person are reported to any member of BSFCIO Executive Group\* for action.
3. All accidents that occur on BSFCIO premises, no matter how slight they may appear must be reported to the BSFCIO Executive Group. Forms for this purpose are located in the Cavendish Pavilion. In the case of serious injury and any injury that requires immediate medical treatment or results in the person injured being admitted to hospital, the accident should be reported by telephone to the BSFCIO Chairperson as soon as is reasonably practicable. If the Chairperson cannot be contacted the accident should be reported to the BSFCIO Executive Group
4. Each sport is responsible for organising its own first aid facilities and notifying its members where they are located. (A communal first aid box was subject to frequent misuse and is no longer provided). In an emergency any available first aid facilities should be used, but be sure to notify the owners of any consumables that need replacing. Individuals using the Sports Field or other facilities not as part of one of the BSFCIO clubs should be aware that First Aid facilities will not be available. A defibrillator is located on the outside wall of the pavilion facing the field next to the home changing room. Instructions for use are displayed on the defibrillator and inside the pavilion.
5. There is no telephone available on BSFCIO premises. Emergency services should be contacted by mobile phone.

6. No member, guest or visitor shall use BSFCIO facilities or enter upon club premises if their behaviour or actions are, or appear to be, impaired or whose safety or the safety of others is, or is likely to be, impaired as a result of drinking alcohol or taking drugs.
7. BSFCIO will take all reasonably practical measures to maintain BSFCIO facilities, but the use of the facilities by members, guests and visitors shall not, with the exception of activities arranged by BSFCIO clubs, be subject to supervision by members of BSFCIO or by any other person.
8. Junior members and their guests may only use BSFCIO facilities under the supervision of, or with the express permission of, a parent or guardian. Such permission should only be given on the understanding and in the knowledge that BSFCIO facilities are unsupervised.
9. Junior members and their guests may only use the pavilion and floodlights under the supervision of a parent, guardian or adult member.
10. The BSFCIO Executive Group will not in general, seek to close the facilities as a result of adverse weather conditions. Members should, however, specifically note that the tennis courts could become unsafe for play or that additional care is required during or following adverse weather conditions. Members, guests, parents and guardians must decide for themselves, taking account of their own playing ability and if appropriate, that of their guests and those under their supervision, whether or not it is safe to use the courts and the necessary degree of precaution required. In the case of extreme weather conditions, the groundsman will determine whether football matches and training sessions can go ahead on the grass pitches and team managers must abide by his decision.
11. The main entrance to BSFCIO is via the roads that give access to the car parks, both of which are used by vehicles. Members are advised that BSFCIO premises are bounded by private land that is used for agricultural activities. There are no entrances from BSFCIO premises leading to the surrounding land and members should not enter this land (for example for the purpose of retrieving tennis balls) and may be at risk if they do so. BSFCIO premises and the adjacent land are fenced and / or hedged and members may be at risk of serious injury if they attempt to climb over or otherwise pass through or under the boundary fences and hedges.
12. BSFCIO does not provide or prepare food or drink for members. However, it will take all practicable measures to ensure the kitchen facilities are maintained to a high standard of cleanliness and safety. Members or catering outlets that use the facility are required to leave the kitchen and kitchen facilities in a clean and tidy condition and remove all food that remains unconsumed from the premises. Members may not leave food or drink on the premises overnight.
13. The issue of Fire Safety is taken extremely seriously by BSFCIO and we will strive to ensure the safety of all persons in, or in the vicinity of, the premises from fire and its effects. To this end, BSFCIO will:
  - Provide sufficient number of exits from the pavilion to allow the safe evacuation to a place of ultimate safety and ensure all corridors and stairs are kept clear of obstructions and combustible material
  - Commission annual testing of the portable electrical equipment within the building (PAT testing) to ensure it is fit for purpose and in a safe condition.

- Provide and inspect the portable firefighting equipment to ensure the equipment appears in good condition, all extinguishers have a safety pin and plastic tag fitted and all equipment is in its appropriate position.

\* The BSFCIO Executive Group consists of the Chairman, Treasurer and Secretary