

BELBROUGHTON TENNIS CLUB EVENT DELIVERY PLAN – COVID-19 (REVISED 11 MAY 2021)

The Government has published detailed [guidance on organising outdoor sport and physical activity participation events](#), which can help venues, officials and organisers facilitate events such as recreational competitions, social play events and club nights. The LTA recommends that in line with this guidance, all event organisers complete a COVID-19 delivery plan using the latest LTA COVID-19 Guidelines. Look at how these might apply to your event and complete the table below. This template is to be used as a guide to help delivery your event.

Name of event	Club session	Location	Belbroughton Tennis Club
Description of event (e.g. Competition, Club Night)	Club night, Club mix-in or Hereford & Worcester summer league home matches	Size of the event	Up to 16 people on 4 courts
Date	Ongoing from the 29 th March 2021	Timings	Various times
Event co-ordinator	Wednesday night – Marc Romain, Thursday morning – Richard Broomfield, Saturday afternoon – David Slann, Wednesday day time ladies – Wendy King, Thursday evening – Lisa Martin, Men's A team- Nick Thomas, Men's B team -Phil Noott, Mixed team – Richard Broomfield	Event staff	The event co-ordinators
Before the event	<p>How will you design the event timetable to ensure social distancing is maintained at all times? Maximum of 16 players on 4 courts at any time. <i>Group socialising limited to 30 outdoors and 6 indoors. Social distancing and face masks to be worn indoors. The club room will be closed until 21st June at the earliest</i></p> <p>What will you put in place to minimise encounters between people? Everyone aware of social distance measures. Advised by e mail and notice on entrance gate.</p> <p>How will you brief participants in advance of the event? Everyone aware of social distance measures. Advised by e mail and notice on entrance gate.</p> <p>.</p>		
During the event	<p>How will you ensure that participants and parents/guardians can remain socially distanced at all times? By limiting to four players on court at any time. <i>Spectating is now allowed subject to social distancing</i></p> <p>How will you limit shared use of equipment (i.e., rackets,) Members will bring their own racquets. Balls will be shared but players will be told to hand sanitise before and after play and to avoid touching their faces during play</p> <p>What precautions will you put in place to ensure good hand hygiene from participants? Members will be told to bring their own hand sanitizer</p> <p>How will you manage any rain delays? In the event of rain, the session will be cancelled.</p>		

	<p>How will floodlights be managed? <i>On the Wednesday night session (and any summer league evening match) one person will be designated to open the club and switch on the lights. He will also have to wear a mask and sanitize any surfaces that he/she touches.</i></p> <p>Use of toilet facilities <i>The main toilets and changing rooms can now be used, subject to the 'rule of six. Social distancing is to be maintained and people must wear face masks and sanitize any surface that he/she touches.</i></p> <p>Test and Trace <i>Anyone using the courts must write their name, time of arrival on the relevant page in the diary on court 1. For visiting teams playing matches they must also write the name of their club so that if necessary they can be contacted at a later date</i></p>
After the event	<p>How will you ensure that participants can safely leave the site in a socially distanced way? <i>Due to the nature of the event players will leave the courts at different times. They will also be reminded about social distancing.</i></p> <p>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)? <i>Members will bring their own racquets. The court gates will be left ajar and the gate padlock will be sanitized after locking up</i></p> <p>How will you prevent large groups from congregating after the event? <i>Players will generally leave at different times and will be reminded of social distancing. There will be no socialising indoors after an event.</i></p>

Consider the following in your delivery plan:

- Droplet transmission and aerosol generation: The risk associated with each action in an activity based on duration and proximity of participants
- Fomite transmission: The risk associated with the handling and transfer of equipment in the activity
- Population: The number of participants likely to take part in the proposed activity plus known risk factors of participants with underlying health conditions or high-risk groups, who wish to participate
- Venue risk assessment: Review the risk assessment for the venue