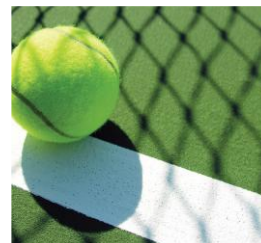


Bohemian Tennis Club



Risk Assessment Policy

As part of our LTA registration and insurance renewal Bohemian tennis club will carry out a full annual risk assessment of the facility with a view of highlighting potential hazards and taking the appropriate action wherever necessary to ensure a safe and enjoyable environment. In addition to this, a risk assessment is carried out at the start of an organised session (coaching, team match, club competition etc) to check that courts and surrounding areas are fit for purpose.

The Chairman is responsible for reporting to the committee/management team on such issues. If a member/user wished to report a hazard or potential hazard, they should do one of the following:

Call Chairman AIDAN MERNIN 0191 236 5935

Email bohemiantennis@hotmail.co.uk

Write a note, including details and location of the hazard, posting it on notice board

Maintenance is an item on the agenda for committee/management meetings.

Any issues are raised and the appropriate action taken; all details will be listed in the minutes.

The risk assessment includes the following areas:

Is the area and surroundings safe and free from obstacles?

Is the area fit and appropriate for activity?

Is the equipment fit and sound for activity and suitable for age group/ability?

Are the coaching registers up to date with medical information and contact details?

Are players appropriately attired for the activity?

Can emergency vehicles access facilities?

Is there a working telephone is available with access to emergency numbers?

Are emergency access points checked and operational?

Are evacuation procedures are published and posted somewhere for all to see?

Do volunteers, staff, coaches and members have access to information relating to health and safety?

Are emergency procedures published and accessible to those with responsibility for sessions at the venue?

Do volunteers, staff, coaches and members have access to information relating to health and safety?