

Bovingdon & Flaunden Tennis Club
Committee Meeting Minutes
10th March 2022

Attendees:

Jill Cohen – Chair, Craig Blythe, Dermot Kirk, Ali Lyons, Alison Doyle, Kay Gobby, Jax Brabazon (virtual), Steve Spikings (virtual, part)

Apologies:

Dave Seddon

The meeting opened with a heartfelt welcome to Kay from the entire Committee!

Review of January Minutes

Outstanding actions

Jill raised a member query concerning previous AGM minutes. Further detail will be provided in an addendum to the signed AGM minutes.

Action

Craig and Dermot to provide appropriate information to Alison to draw up and post addendum

Appointment of new trustees

The Committee agreed to appoint Jill Cohen and David Seddon as Trustees subject to their confirmation that they have reviewed the duties and liabilities of Trustees under the Constitution and remain willing to stand. This confirmation has now been received and Jill and David are duly appointed. They will sit alongside Dermot Kirk and Craig Blythe as the four Trustees of the Club,

Lease Negotiations

Good progress is being made. Dacorum have sent through a new draft. We have asked Brabners (LTA recommended legal partners) to review the draft and continue to progress it to completion. The lease is for 25 years so it is important that we have legal expertise involved and available for any future issue resolution.

Re – use of Tennis Balls

This was an issue raised by a member. The request was that we found a sustainable way to manage ball usage that was in line with LTA requirements for matches without being wasteful.

Action: Ali and Steve

Club will reduce ball allocation for all internal matches from 4 to 3 per court.

Post-match balls will continue to be used for social tennis

Once balls are no longer viable for social tennis they will be sent to a good home (local schools / dog charities). The committee are open to member suggestions.

Membership Proposals

The Club currently has 270 members of which 173 are classed as adult members (this includes sub categories such as full / midweek/ senior etc). This is in line with LTA guidelines for club best practice i.e., if we retain most adult members at renewal, we do not need to actively recruit new adult members.

Renewals process



Renewals will be sent automatically from Club Spark 12 – 13th March. There will be a reminder after 21 days. Jax has pre – warned those moving category (from Junior to adult for example) to expect a change. Once payment is received Jax will send a receipt plus important information (Safeguarding, floodlights information, encouragement to let Ali know if interested in playing in teams, encouragement to become an LTA Advantage member and gain an LTA number)

Committee Decisions

No current requirement for new member offer but will review, if necessary, post renewal period

Non-payment grace period of 7 days after which time membership will be revoked

Non-members will not be entitled to play in any club matches (internal or external)

Actions

Committee members to advise Jax of any other additional information they would like included

Safeguarding

Kay raised two areas where the club could improve current processes: Accident reporting and First Aid

Actions

Kay will contact Club Spark to ask if there is (or can be) online reporting for accidents at the club

The current list of first aiders is out of date. **Alison** will post message on newsflash to find out which if any members are up to date in training and are happy to be listed

The first aid kit needs to be reviewed and materials kept up to date: **Alison to check**

Coaching

Dermott has completed his final draft of the Evolve contract which will be taken forward for signing and implementation

A.O.B

Facilities

Dave asked for decisions around fencing renewal and gardener payment

Actions

Jill to seek more comprehensive fencing quote (expanded areas and possibly improved lighting)

Dermot will pick up with Dave on gardener payment

Summer Matches

Catering

Decision taken that given we are free of covid restrictions the Club can return to its position as ‘the Club that provides good teas’ in line with previous practices.

Ball Charges costs need to be reviewed in line with external pricing

Action

Ali to brief team captains on catering

Ali and Dermot to review charges and amend if necessary

Platinum Jubilee celebrations

Jill briefed the Committee on Bovingdon Council plans for celebrations in the local area including a 6 a side cricket match. The Committee confirmed commitment to support the village plans.

Actions

Alison to ask via newsflash for volunteers for cricket captain and team and set up / tidy up



Alison to publicise celebrations in next club news and on website

Items for future meetings

Carry forward Steve paper re World Tennis Number Integration

Review of Junior categories and provisions

Review of rolling membership pros and cons

