

## B&FTC Committee Meeting

1<sup>st</sup> May 2020 via video

### Attendees:

- Dermot, Martin, Craig, Colin, Rebecca

### Finance

- Received £10K Business Support Grant
- Just under £30K in the Bank with this grant. This includes the subs that had already been paid before lockdown and some of this will need to be refunded,
- LTA registration refund of £550
- LTA Loan deferral for 6 months

The grant will help cover what we lose from subs (Rebecca produced figures showing predicted loss of revenue depending on how many months we are out) and also what we would normally have coming in from Saturday junior coaching.

- Other potential sources of help during this time are: applying to the Herts Sports England's Community Emergency Fund. This is a fund for "last resort". We could also apply for another LTA interest free loan. It was decided that neither of these options would be appropriate at this time.

### Membership

It was agreed that we will offer at least a 3 month discount to all adult members, depending on when the club reopens. ***Rebecca to have adjusted membership rates ready to go at the click of a button.***

Juniors will be offered 50% discount

### Non member group coaching rate:

Rebecca proposed that we put up the non member group coaching rate by £1.50 from £8.50 to £10 including Rusty Rackets. This will not affect one to one/ shared coaching rates.

The rationale for this is that in previous years, it hasn't been worth some up and coming players to join as members, because they can just pay £1.50 more to join in group coaching drills/ Rusty Rackets. Also this means that there is not much of a saving for members. Now that we have a very attractive new member offer, both in terms of a half price rate, but also an "Improvers Social" twice a week, we would like to encourage as many new people into joining as possible. It also means that the club will make £3 per non member at a group coaching session. Craig would like to know what other clubs rates are for non members.

***Rebecca to report back on this.***

## Committee Structure

Any changes in committee (due to the resignation of Gordon), can only be done at the AGM or by calling an EGM. It seems unnecessary to change the structure completely but things may need tweaking, and this can wait until the AGM.

The proposal is to add a new Safeguarding & Welfare strand, which Colin will head up.

Craig & Rebecca held a meeting in March to discuss splitting the Tennis Strand into two because this is too big a job for one person. Craig will oversee the Coaching side and Rebecca the Social/Competitive side (with Craig as adviser)- but this will be very much member run: Ali is the new Team Captain overseeing external matches, Ian- Club Champs, Steve Spikings- Box Leagues, John Wareham & Karen Ferguson- American tournaments.

We have two new subgroups: Social Media (overlaps with Admin/Marketing) which has 8 people on it (including Craig & Rebecca), and a Tennis Sub-Group with 7 (including Craig & Rebecca) different members. **Rebecca to also approach one other.** This group will make the decisions on anything tennis- for example the imminent decision about a Club Champs tournament this year or alternatives

We need a new Head of Facilities to replace Martin, although he is happy to continue to oversee this strand. **Rebecca to advertise this in the news.**

## Maintenance

- Courts 1- 3 will be repainted sometime this month. The mini court will also be repainted in existing colours.
- The club needs a wheelbarrow. **Craig has offered to donate an old one.**
- We have purchased a new lawnmower because ours was broken.
- The Hitting Wall. We all agree that this is an important asset for the club. Many adults use it to warm up or practise, and it's particularly good for juniors. Martin's working party had begun to concrete the floor, however it has become apparent that this is too big a job for volunteers. We are also worried that there may be an underlying fault. We cannot currently use funds for this project. **Martin will relook at the situation, get some quotes to have this done professionally and come back to the committee with options.**
- Defibrillator: Rebecca purchased and replaced the out of date pads and the new "Use before" date is on a sticker on the outside of the box. **Colin agreed to take responsibility for this and the ongoing maintenance.**

We also discussed, again, whether the defibrillator should be outside the clubhouse rather than inside. **Martin to look at the cost of putting it outside in a secure box. Meanwhile Rebecca to check whether the sign is still up to say that the external football club one can be used if necessary.**

- First Aid Box. This needs to be kept up to date. **Craig agreed to take this on.**

## **Re-opening the Club**

We discussed how important it is to ensure the health and safety of our members. We agreed that we will be following the LTA guidelines, but adapting them to make sure they work for our club. ***Craig will be our lead on this.***

On return, members will be offered the chance to purchase tins of new balls from our store @ £5 per tin. The decent washed balls will be offered for free.

**AOB - None**

**Next scheduled meeting September**