

B&FTC Committee Meeting Sep 25th 2020

Meeting split into two sessions. Part 2:

Attendees:

- Dermot, Martin, Craig, Rebecca, Colin on telephone

Safeguarding

Current safeguarding matter:

Colin received complaints from several members regarding the conduct of another member. He has followed the process and will be speaking to that member this weekend with a warning that if it happens again, he/she will be subject to the club's disciplinary procedure.

Discussion about GDPR and WhatsApp groups:

Action: Colin is to check the rules relating to club/private groups (using club contacts) with the ICO so that we know as a committee for future reference.

STRAND UPDATES continued

Finance & Admin

Dermot has been looking at the history of our membership numbers in relation to membership fees and also comparisons with other clubs. He will discuss this at the AGM as part of his recommendations for subs in 20/21. **This was agreed by the rest of the committee.**

LTA Registration- Workforce section

This needs updating before we can register. We have to declare all coaches working at the club. **Action: Craig to update the records with Natalia's details. Natalia needs to register with Bovingdon Tennis Club.**

Other records which need updating:

Colin: Safeguarding

John Bain: DBS

Maria Wood: Safeguarding

Geoff Allen: Safeguarding

Action: Colin to get his record updated. Craig to deal with the coaches.

AGM Discussion

Bovingdon Memorial Hall have today (25/9/20) confirmed that with the new restrictions in place from September 24th they cannot accept a booking for the AGM. With the real possibility that restrictions will tighten further this means that we cannot expect to hold a physical AGM meeting in the foreseeable future.

The Constitution makes no provision for this situation and Dermot reported Charities Commission advice that that with the current Coronavirus situation, organisations should be able to defer or cancel meetings. We discussed various options including postponement until the situation changes, or holding a virtual meeting.

The latter was agreed on subject to the Committee satisfying itself that a virtual meeting can be held satisfactorily. We discussed various formats and agreed that this needed a further meeting which doesn't need to involve the whole committee to finalise.

Because this will be more complicated than usual, we agreed to defer the meeting until November 16th with the required 21 days notice to be given as usual by October 26th.

Action: An explanatory note should go out to members early in October in advance of formal notice of an AGM

We also discussed the desire to change the structure of the committee but this will need more work and thought and it was agreed that this is likely to need an EGM at a later date.

Other items:

Floodlights: It was discovered on Thursday that now the lights automatically cut off at 9.30pm, the key must still be used to physically move the dial back to the off position. Otherwise the lights come back on when they are re-enabled the next morning. The coaches and John Bain are aware of this but the captains need to be reminded before any matches. **Action: Rebecca to do this.**

Tennis Post covers Action: New covers have been ordered

Practise Wall: Martin has had one quote and will get at least one comparison. It was agreed that it should be left as painted blocks rather than rendered to save money.

AOB – None

Next meeting: To be agreed.