

**Bovingdon & Flaunden Tennis Club
Committee Meeting Minutes 3rd October 2022**

Attendees:

Jill Cohen – Chair, Dermot Kirk, Ali Lyons, Alison Doyle, Kay Gobby,

Apologies: Dave Seddon, Steve Spikings, Jax Brabazon

Review of September minutes

DBS: Jill to pick up with Colin on DBS list

Mike AGM: Mike has confirmed AGM attendance, following discussion (see below) Alison to email Mike (copy to Jill) on session outline

Agenda Items

AGM Preparation

Changes to AGM Agenda

Conflicts of interest

No requirement to have this mentioned specifically on the agenda however will be covered verbally in introduction

Actions

Alison to amend the agenda

Jill to cover using 'the Committee is not aware of any conflicts of interest that may affect the Club'

Confirmation from Steve that Julie and Maria Cooper will attend to present the Dot Burgin Trophy

Actions:

Ali to ensure winning team members are present at AGM to accept it

Steve to facilitate / introduce Julie and Maria and the presentation plus rationale for the trophy

Most Improved player

Following discussion committee agreed most improved player recipient and felt it would be great if Steve could introduce and present this too

Actions

Steve: can you present the award please?!

Discussion on the order of agenda items

Alison raised Steve's query about potentially having all Committee reports ahead of voting however the committee felt this wasn't required as a) full reports from all Committee areas will be circulated ahead of the vote and b) the committee (apart from Chair and Treasurer) will only be covering very top line points (no more than a couple of minutes) at the AGM

Kay suggested that it would be helpful to have the Everyball presentation ahead of questions.

Action

Alison to amend the agenda

ALL: reports must be with Alison Friday 7th October!!!!

Voting Arrangements

Actions



Dermot to provide Ballot Box

Alison: to approach Jo Alden and Paul Campbell (with Vince as back up) to ask if they would count votes as respected club members

Treasurer presentation: floodlight tokens

Action

Dermot to include explanation of factors requiring a rise in floodlight token fees from £2 to £4 with effect from the beginning of October. Members will be asked not to 'buy forward' i.e., ask for large number of tokens at the end of October to avoid paying increased rate as this will mean a shortage of tokens to use

Ali: to brief token holders to allow 5 tokens maximum bought at a time

Post AGM

Dermot raised the suggestion that the elected committee meet briefly after the AGM to agree change in bank signatories so this can be minuted and acted upon quickly. He further suggested the new committee agree a move to electronic banking

Action

Jill / Dermot to facilitate this post AGM

Coaching Review

Club Coaching

Jill presented up to date report from Mike at Everyball.

Juniors' sessions are going well, as are the Weds eve drills. The feedback on quality of coaching is very positive. The Wednesday morning sessions for beginners are struggling to attract members. The intermediate session is also under subscribed. The Saturday 45-minute mixed drills sessions are not popular.

The committee also discussed a desire for the club to have an improved offering for beginners to attract, develop and integrate them into the Club

Actions

Alison to email Mike to request that he gives particular focus on plans for beginners during his session at the AGM

Alison to connect with Beginners WhatsApp group to understand what is not working with a potential review of the session timing / content (Intro to tennis rather than drills?).

Alison to ensure website makes it clear that beginners coaching (and indeed all coaching) is open to members and non-members and liaise with Kay on potential flowchart explanation of Beginners pathway

School Coaching

The Everyball team are delivering after school coaching on a Monday and a Thursday. The Thursday session is more popular but taking the two sessions together the club is making a marginal (£4) profit per week. There is a concern that when parents are late to pick up children the coaches currently have to remain with the children.

Actions

Jill to set up meeting with **Jack** from school and **Mike** to review coaching with the aim of:

- Asking school to provide one (non- expert) helper
- Asking school to ensure children not collected by 4.30 are taken into after school club to release Everyball
- Reviewing £3 fee vs other after school activities. Hopefully move to £5

