

## Braid Tennis Club

### Health and Safety Risk Assessment

Assessed By	Eugene Creally (Facilities Manager) (EC)	Date: 29 November 2020	
Reviewed By	Eugene Creally (Facilities Manager)	Date: 29 November 2021	

Hazard Ref.	Hazard Description	Potential Effect	Existing or Minimum Controls	Score Low/Medium/High Risk	Further Controls Required?	Who by?	By When?
<b>1</b>	Hazards relating to the Clubhouse						
<b>1.1</b>	<b>General property management</b>	Members and visitors could be injured in or around the Clubhouse e.g falling roof tiles	<p>The fabric of the building is regularly inspected for damage or wear and tear. Any necessary repairs are carried out promptly.</p> <p>A maintenance register is kept in which all remedial actions and repairs are recorded.</p>	Low	None		
<b>1.2</b>	<b>Electrical installation including floodlights</b>	Defective equipment could cause electrical injuries.	<p>All electrical installations are installed and maintained within legal limits. All electrical installations are checked by a competent person as part of a regular maintenance programme. The floodlights were upgraded in November 2020 to LED lights.</p> <p>A maintenance register is kept in which all inspections, remedial</p>	Low	Inspection certificates to be filed with Maintenance register	EC	When they are received

			<p>actions and repairs are recorded.</p> <p>There is a first Aid Kit available in the Clubhouse. A defibrillator is situated on the outside of the clubhouse in the event of a cardiac arrest. In winter months it is in a marked cupboard of the clubhouse kitchen.</p> <p>All accidents, faults, or incidents to be recorded in the Incident Book in the clubhouse. There is an incident response plan on the noticeboard and a list of committee members.</p>				
1.3	Slip / trip / fall hazards	Personal injuries	Regular cleaning programme is in place to ensure that floors are kept clean and dry. Spillages are dealt with quickly and wet floors are mopped immediately. Glasses and bottles are stored safely. There is a first Aid Kit and defibrillator (see above).	Low	None		
1.4	Kitchen	Personal injuries	Regular cleaning programme is in place to ensure that floors are kept clean and dry. There is a first Aid Kit available in the Clubhouse.	Low	None		

<b>2 Hazards outside the Clubhouse (non-tennis play)</b>							
<b>2.1</b>	<b>Club grounds and gardens</b>	Club members and visitors could be injured if they fell on damaged path or steps	<p>Regular inspection of the Club grounds club grounds, paths and steps to be carried out as part of an on-going monthly maintenance programme.</p> <p>A maintenance register is kept in which all remedial actions and repairs are recorded.</p>	Low	None		
<b>2.2</b>	<b>Poor fence and court maintenance</b>	Injury as a result of sharp objects and/or poor surface	<p>Fencing was renewed and repaired as part of the court renewal project in Autumn 2020. Regular inspection of the fencing is carried out as part of an on-going maintenance programme.</p> <p>A maintenance register is kept in which all remedial actions and repairs are recorded.</p>	Low	None		
<b>2.3</b>	<b>Tidiness on and off court areas – debris, drink bottles, loose boards, stones etc</b>	Trips, slips cuts and other personal injuries	<p>Regular inspection of the Club grounds is carried out as part of an on-going monthly maintenance programme.</p> <p>A maintenance register is kept in which all remedial actions and repairs are recorded.</p>	Low	None		

2.4	Is there adequate lighting to allow safe access to and egress from the Club	Trips, slips and other personal injuries	<p>Lighting is placed in all relevant areas to maintain suitably safe levels to prevent trips and falls. Lighting is included as part of an on-going monthly maintenance programme.</p> <p>A maintenance register is kept in which all remedial actions and repairs are recorded.</p>	Low	None		
<b>3</b>	<b>Hazards whilst playing tennis</b>						
3.1	Poor playing surface	Ankle and leg injuries for players, and could make both training and matches dangerous and unsafe	<p>The court surface was renewed in Autumn 2020. Courts are maintained to a high standard to avoid uneven surfaces. Regular inspection of the courts is carried out as part of an on-going monthly maintenance programme. A maintenance register is kept in which all remedial actions and repairs are recorded.</p> <p>Proper tennis footwear to be worn at all times both when playing.</p>	Medium	None		
3.3	Weather conditions making court surface slippery.	Ankle and leg injuries for players, and could make both training and matches dangerous and unsafe	The court surface was renewed in Autumn 2020. It is maintained to a high standard to allow water to drain and prevent water retention. Regular inspection of the courts is carried out as part of an on-going monthly maintenance	Medium	No		

			<p>programme. A maintenance register is kept in which all remedial actions and repairs are recorded.</p> <p>Proper tennis footwear to be worn at all times both when playing.</p>				
3.4	<b>Collisions with surrounding objects or people</b>	Injury	<p>It is left to the players to concentrate and play responsibly. There is a first Aid Kit available in the Clubhouse.</p> <p>There is in place a Code of Conduct for members and other players to follow.</p>	Low	None		
3.5	<b>Impact from rackets or balls during play</b>	Injury	<p>It is left to the players to concentrate and play responsibly. There is a first Aid Kit available in the Clubhouse.</p> <p>There is in place a Code of Conduct for members and other players to follow.</p>	Low	None		
3.6	<b>Injury by treading on tennis balls</b>	Injury	<p>It is left to the players to concentrate and play responsibly. There is a first Aid Kit available in the Clubhouse.</p> <p>There is in place a Code of Conduct for members and other players to follow.</p>	Low	None		
3.7	<b>Inadequate level of physical fitness / strength</b>	Injury, initiate various medical conditions	It is left to the players to play within their own physical limits.	Low	None		

3.8	<b>Medical conditions of players</b>	Injury	It is left to the players to play within the limits of any medical condition they may have.	Low	None		
3.9	<b>Inappropriate use of rackets</b>	Injury	It is left to the players to concentrate and play responsibly. There is a first Aid Kit available in the Clubhouse.  There is in place a Code of Conduct for members and other players to follow	Low	None		
<b>4</b>	<b>People and Organisational Hazards</b>						
4.1	<b>Ignorance of rules and / or code of conducts</b>	Ignorance can lead to accidents	All members sign up to the Club's Code of Conduct as part of their membership requirements	Low	None		
4.2	<b>Unsafe behaviour or attitude by players</b>	Could lead to accidents	All members sign up to the Club's Code of Conduct as part of their membership requirements	Low	None		
4.3	<b>Lack of appropriate first aid equipment and trainers</b>	Could lead to unnecessary injuries	There is a first Aid Kit available in the Clubhouse. A defibrillator is situated on the outside of the clubhouse in the event of a cardiac arrest. In winter months it is in a marked cupboard of the clubhouse kitchen. All Club	Low	None		

			coaches hold first aid qualifications.				
4.4	<b>Lack of fire extinguishers</b>	Could lead to destructive fire	The Club has a fire extinguisher	Low	None		
<b>Hazards specific to junior group coaching sessions</b>							
5.1	<b>Inadequate supervision</b>	Could lead to injury	The Club has three qualified and LTA accredited coaches. All coaching sessions are carefully monitored in terms of player/coach & assistant ratios.	Low	None		
5.2	<b>Inexperienced and/or unqualified coach</b>	Could lead to injury	The Club has three coaches that hold the necessary LTA qualifications and accreditation.	Low	None		
5.3	<b>Inappropriate footwear</b>	Could cause ankle and leg injuries for players	Proper tennis footwear to be worn at all times both when playing.	Low	None		
5.4	<b>Group too large</b>	Could lead to injury	The Club has three qualified and LTA accredited coaches. All coaching sessions are carefully monitored. All coaching sessions are carefully monitored in terms of player/coach & assistant ratios.	Low	None		
5.5	<b>Poor safety control from coach</b>	Could lead to injury	The Club has three qualified and LTA accredited coaches. All coaching sessions are carefully	Low	None		

			monitored in terms of player/coach & assistant ratios.				
5.6	Poor safety awareness from players	Could lead to injury	There is in place a Code of Conduct for members including juniors to follow	Low	None		
5.7	Aggression between players	Could lead to injury	There is in place a Code of Conduct for members including juniors to follow	Low	None		
5.9	Inappropriate/uncontrolled use of rackets	Could lead to injury	There is in place a Code of Conduct for members including juniors to follow	Low	None		
5.10	Debris left on court/in pavilion after session e.g drink bottles and cans	Could lead to injury	Coaches ensure that all debris is cleared at the end of the session.	Low	None		
5.11	Inappropriate behaviour	Could lead to injury	There is in place a Code of Conduct for members including juniors to follow	Low	No		

This risk assessment to be reviewed on an annual basis by the Facilities Manager. Any actions arising from it should be brought to the Committee' attention.