



Bramford Tennis Club – COMMITTEE MEETING AGENDA

Date: Wednesday 30th Mar 2022

Time: 8.00pm

Location: Bramford Cock, Bramford

1. Agree previous minutes

2. Matters arising

- **Preparation for AGM**
 - Preparing for 2021-22 finance review
 - Date for AGM (Sunday 8th May 2022 @12pm) proposed
 - 2022/3 Proposed membership types and fees
 - Committee roles – who is continuing, what vacancies need filling.
 - Calendar of events (social) – 2022/3
 - Calendar of events (coaching) – 2022/3
- **Club development plan – Need to create one**
 - Membership funds
 - Loans and grants
 - Social fundraising events
 - Sponsorship
 - Other suggestions
- **Facility improvements (proposed)**
 - Risk assessment – update on progress
 - Secure storage container/club house – update of progress
 - Floodlights (court 1) – update on progress
 - Court repairs/repainting – update on progress
 - Court cleaning, moss treatment – update on progress
- **Outstanding actions – review of any outstanding actions carried forward from previous meetings**

4. **Chairman's report** - Update from Graham Chappell (Chairman)

5. **Treasurer's report** - Update from Claire Bareham (Treasurer)

6. **Welfare/safeguarding report** - Update from Thirza Dod (Welfare Officer)

7. **Coaches report** – update from Carl Douglas (Head Coach)

8. AOB

- a. LTA login migration and potential impact on membership renewals
- b. Privacy screening mesh decision
- c. Coach agreement
- d. Open day (4th June), posters, help, advertising, programme content
- e. Sunday play, floodlight restrictions

9. **DONM** - TBD