



Brucehaven Tennis Club

Membership Terms and Conditions

Membership

- Memberships are valid from 1st April to 31st March the following year. Upon joining or renewing, all members must pay the full annual fee according to their chosen membership category.
- Membership categories, prices and payment methods are detailed in the section [How to join](#) section on the club website.
- A membership renewal notification email will be sent to all members when the renewal period is approaching. Prompt payment is appreciated. Members who have not paid renewal fees within thirty days of the due date will be deemed to have lapsed their membership and therefore will:
 - Not be entitled to use the Club facilities
 - Not allowed to enter club competitions
 - Not allowed to represent the club in any competition
- Joining and membership renewals are all online via the ClubSpark system. Members are requested to check their details and amend if required upon renewal.

- The primary means of communication is by email. Club activities are also publicised via on the club's Facebook page @BrucehavenTennisClub.
- Members are requested to modify their profile details if their contact information (for example: email, mobile number, emergency contact details) or other personal information (for example: medical information) changes.
- Members are invited to give consent to:
 - Receiving emails from us with details of club activities and offers
 - Photographs of themselves/their children being used in club communications and social media (Club photography policy and practice is in line with LTA guidelines and is available in the [Safeguarding](#) section on the club website)
 - First aid or medical treatment recommended by competent medical authorities for yourself (if an adult) or for the junior member you have responsibility (if you are a parent/guardian)
- Members are able to amend their consents at any time by updating their profile on ClubSpark. Any such changes will have immediate effect.
- Member details will not be shared with any other party outside of ClubSpark. We may share your data with selected third-party systems (for example, with contact management systems to send emails, instant messages, social media messages and SMS messages. There are certain exceptional circumstances in which we may disclose your information to third parties (for example where we believe that the disclosure is required by the law).
- As an LTA registered club, we require our members to comply with the Club's Safeguarding Policies and Best Practice Guidance. This can be found in the section [Safeguarding](#) section on the club website. Any member failing to act in accordance with these policies and codes may be challenged as regards their conduct and may be asked to leave the court or club premises. Continual refusal to abide by the codes and policies may result in withdrawal of membership.

- The club takes no responsibility for unsupervised juniors outside of normal coaching or club playing sessions.
- The club takes no responsibility for personal items left in club premises.
- Only tennis must be played on the courts.
- Only members of the club's coaching team have approval to deliver coaching services at the club. Any member wishing to use the courts for coaching activity (paid or voluntary and including but not limited to coaching, mentoring or training) must seek permission from the club's Head Coach in advance.
- Appropriate sports clothing must be worn at all times (i.e. correct non-slip, non-marking footwear and tops worn at all times).
- All members must conduct a personal risk assessment before playing and ensure that the courts are safe for use. Any members playing when the courts are considered unsafe (for example slippery surface due to environmental conditions) do so at their own risk.
- The club will supply tennis balls for club social play and coaching sessions.
- Membership categories and court booking Terms and Conditions can change annually. Members should check the website for the latest version.
- Any matters for concern regarding your membership or any other member, please contact brucehaventennis@gmail.com
- The club welcomes feedback. Anybody is welcome to provide feedback via brucehaventennis@gmail.com

Members Booking Tennis Courts

- All members are advised to book tennis courts in advance using the Club's online booking system on ClubSpark. Only members can use the court booking function.

- Members who have a booking have priority over players arriving on the off-chance of a court being available.
- Court availability may be restricted by the following:
 - Club team matches take priority during the league season (see tennis programme and booking system)
 - Club nights and club organised events (see tennis programme and court booking system)
 - Adult Ladies session on Tuesdays 10:00-11:30, Court 1 and Court 2.
 - Adult Gentlemen session on Wednesdays 10:00-13:00, Court 1 and Court 2.
 - Scheduled coaching sessions (see tennis programme and court booking system)
- Members must book courts for their use only and not for non-members.
- To allow working adults fair access, anyone under 18 should not book courts after 18:30 on weekday nights. Under 18s may use the courts after 18:30, if no adults are playing.
- Members may invite adult guests to play for a fee of £5.00 per session and children £2.00 per session. Sessions should be two hours maximum. Guests may not live in the villages of Limekilns, Charlestown or Pattiesmuir - those in the villages are expected to join the Club. Guest fees should be passed to any committee member or transferred directly into the Club's bank account via BACS. Please contact brucehaventennis@gmail.com for the Club's bank details.
- The courts are available for play by members and guests at any time during daylight hours up to 22:00 via the gate with a coded padlock. The padlock code must not be shared with non-members.
- The padlock code will change periodically. Members will be informed of the new code.
- The gate to the courts must be securely closed after use. The numbers on the padlock should be mixed up ensuring that the access code is not left with only the button to push to open the lock.

- For full court booking terms and conditions, please refer to the Court Booking Terms and conditions contained within the online court booking system available the first time that you book a court using the online ClubSpark booking system.
- The club retains the right to block book courts. All block bookings will be clearly marked on the booking system.
- The courts and clubhouse should be left clean and free of damage. Any problems should be reported to the Courts Convenor (872799) and email to brucehaventennis@gmail.com as soon as possible.