

Welfare Officer report for Committee Meeting 17/02/20

Safeguarding audit 23/04/19

Overarching result was that we passed the LTA minimum standards with regards to Safeguarding. *“Buckden Tennis Club are a good example of how a club can work together to promote promote safeguarding with members being kept up to date with all relevant information. The club have met all the minimum standers required by the LTA and the recommendations to improve are areas that the club could consider to further enhance safeguarding.”* The results of the audit will be circulated with the committee meeting minutes.

Points for discussion:

- Regarding young volunteers who work with children:
 - Junior helpers/young leaders over 16 can have DBS through Volunteer route – needs discussion.
 - Consider Welfare Officer giving young leaders a brief overview on what safeguarding is and the key indicators of possible abuse.
 - Regarding gathering feedback from members about their experience at the venue and safeguarding – could consider a Junior Representative/Young Ambassador role on the committee?
- Arrangements for planned/unplanned absence/leave by the Welfare Officer?
 - Consider a deputy substitute?
 - Consider setting up a specific welfare officer email account which can be accessed by the Welfare Officer and deputy – e.g. welfare.buckdentennisclub@gmail.com
 - Suggestion to add Local Authority and PCSO contact details to Welfare Officer poster in case Welfare Officer is unavailable.
- Regarding list of relevant roles within the venue which are eligible for a criminal record check – review the roles we have as a committee and the requirements for a DBS and email to LTA Safeguarding team (Alan Hodges) to review and provide advice – where we believe DBS checks are not required, we need to have a rationale.
- Regarding additional risk assessments being undertaken during the year to take into account activities and other activities - should we be doing specific risk assessments for these?
- Diversity and inclusion – possibility for the club to contact the Local Authority to see if there are local groups/education establishments that work with people with physical and mental health disabilities to see if they could work together to offer tennis activities.
- Coaching accreditation – by the end of the venue registration window all activity undertaken by Level 3-5 coaches at LTA registered venues must be undertaken by LTA Accredited or Accredited+ coaches – this is a new minimum standard.

Safe to Play

- New innovative safeguarding campaign being announced by LTA and Sport England.
- Registered venue and coaches will receive cards containing safeguarding info, real life case studies and the ability to report a concern to an LTA expert at the touch of a button.

Actions:

- Minutes should be posted on website as proof that Safeguarding is discussed – action with Dan.
- When meeting new members at the club, the Safeguarding area should be pointed out – action all committee members.
- Display all 3 codes of conduct adjacent to the Welfare Officer poster as the survey showed that 93% thought that they were important to members – action with Victoria.
- Welfare Officer training – when renewing level 1, this can be completed online. Level 2 can be completed at any point (must be completed by March 2021) – action Victoria.

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- Update leaflet with details of the Welfare Officer? Action Terezia?
- New Changing Room policy has been produced and is available for display – action Victoria to see if relevant and display if necessary.