



CLUB RULES

1. AFFILIATION TO THE LAWN TENNIS ASSOCIATION

Charnwood LTC is affiliated, as a registered venue, to the Lawn Tennis Association and, in addition to these Rules, the Rules of the LTA (where applicable) shall also apply.

2. STATUS


Charnwood LTC is an unincorporated Private Members Club and is managed by a Committee consisting of the Officers of the Club namely Chairman, Secretary and Treasurer and other members elected annually at the club's Annual General Meeting.

3. MEMBERSHIP

- 3.1 The Club has a range of membership packages that include; Full senior, Daytime senior, Senior Status Junior members and Junior members.
- 3.2 The Management Committee determines the class to which a member shall belong.
- 3.3 All adult persons admitted to membership of the Club agree to seriously consider nomination to the Management Committee if called upon to do so.
- 3.4 All members may use the premises and facilities of the Club when open according to membership category.
- 3.5 To remain as a member, a member must renew his/her membership on the 1st January each year. Any person who has not renewed his/her membership by the 28th February will be deemed to have resigned as a member and to have forfeited all rights and privileges of membership

4. ELIGIBILITY FOR MEMBERSHIP

- 4.1 Any person over the age of 18 years can apply for membership by completing and submitting an application online through Club Spark. In the case of persons under the age of 18 years, the parent or guardian of the child(ren) must complete the application form on his/her/their behalf.
- 4.2 Every candidate applying for membership will be admitted as a member in



accordance with clause 5 of the club's Constitution, unless the Management Committee (without being required to give reason) considers that it would not be in the best interests of the Club to admit an applicant as a member.

- 4.3 In being admitted as a member, the applicant agrees to abide by these Rules and to comply with the Clubs Health and Safety Management Systems and any other conditions as may be introduced from time to time.
- 4.4 The club does not operate a playing or qualification standard and all players of any age and/or ability are welcome to join.
- 4.5 No person shall be denied membership on the grounds of race, ethnic origin, creed, colour, sex, age, disability, religion or political persuasion.


5. MEMBERSHIP FEES


- 5.1 The Management Committee shall determine the annual membership fee and shall be at liberty to charge entrance fees as and when necessary.
- 5.2 Renewal of membership fees are due on 1st January and if paid after 31st January shall be subject to a late renewal penalty of an amount determined by the Management Committee.

6. MEMBERSHIP RIGHTS AND RESTRICTIONS

- 6.1 Every fully paid-up adult member over the age of 18 years has the right to attend, vote and speak at any General Meeting of the members of the Club.
- 6.2 Junior members including Senior Status Juniors have no right to attend any General Meeting of the members of the Club.
- 6.3 Subject to the restrictions detailed in Clause 5 of the Constitution every member (adult and junior) has the right to play competitive and social tennis either individually or as a member of a team, to use the facilities of the club and tennis equipment; and to receive coaching from the Club Coach(s) upon payment of the appropriate fee.

7. RESIGNATION OF MEMBERSHIP


- 7.1 A member shall be deemed to have resigned if his/her membership subscription remains unpaid after the 28th February.
 - 7.2 Any member wishing to resign voluntarily must give 14 days' clear notice to the
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Club Secretary and thereafter will cease to be a member of the Club. Members who voluntarily resign are not eligible for a refund (in part or in whole) in respect of their subscription fee.

- 7.3 In the event that a member dies and has paid his/her current annual subscription in full, the deceased member's Personal Representative is entitled to reclaim the unexpired portion of the deceased's members subscription calculated from the 1st day of the month following the death of the deceased member to the end of the current year of subscription PROVIDED THAT the Personal Representative of the deceased member shall submit to the Club Secretary a copy of the deceased's death certificate for registration purposes.

8. EXPULSION

- 8.1 If, at any time, the Management Committee is of the opinion that a member's conduct is such that it is not in the best interests of the Club for him/her to remain a member, the Committee shall have the power to expel that member.
- 8.2 The member concerned shall be given 14 days' written notice of the Committee's intention to expel and within that time, the member concerned shall be invited to attend a Special Meeting of the Management Committee at which he/she will have an opportunity to submit written or oral representations in defence of the expulsion and to answer complaints made against him/herself.
- 8.3 Between the date of the proposed expulsion and the date of the Special Meeting the member concerned shall be prohibited from entering the club premises and/or participating in any social or competitive play including away matches.
- 8.4 If, at the Special Meeting, two-thirds of the committee members present vote in favour of expulsion, the member will automatically cease to be a member.
- 8.5 Any person ceasing to be a member as the result of expulsion forfeits all rights to and claims upon the Club, its property and funds and has no right to the return of any part of their subscription.
- 8.6 No person who has been expelled can be proposed for membership or use the Club's facilities, or attend as a visitor at any time in the future.
- 8.7 For the avoidance of doubt any Officer of the Club shall have the power to suspend a member on the grounds of misconduct or failure to comply with the Club's Health and Safety Management Systems at any time.
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9. CODE OF CONDUCT

Members shall at all times when on the Club's premises conduct themselves in a manner which reflects favourably on the game of tennis and on their fellow players and particularly when in the presence of juniors. Audible obscenities, swearing and improper conduct in any form is unacceptable behaviour and will not be tolerated.

10. TENNIS ATTIRE

- 10.1 For safety reasons all members and visitors must wear correct tennis footwear during play. Black soled trainers or leather soled footwear are not permitted on any of the courts.
- 10.2 Although the Club does not have a compulsory dress code, members are expected to wear recognised tennis clothing.


11. OPENING HOURS


The club is open for play between 0900 hours and 2200 hours each day except Christmas Day. Peak periods are Monday to Friday after 6pm and Saturday and Sunday after 2pm.

12. COURT USAGE

The Committee has the right to determine order of play and court usage at any time and can prioritise court usage in respect of any class of member, team, squad or group in respect of any Club/TL/LTA promoted tournament or match. All predetermined court usage such as fixture lists, tournament dates, coaching sessions, etc. will be made available through Club Spark.

13. REGULATION OF CLUB PLAY

- 13.1 On Tuesday evenings during the period April - September and Saturday afternoons throughout the year the priority activity is Social Club Play when all members present must mix in with play controlled from the Club Playing Board in accordance with the displayed rules
 - 13.2 On all other occasion's members may engage in General Play on such courts that
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- are not required for a predetermined activity under the following conditions:
- a) Fixed fours and singles are permitted although singles must give way to fours if other members are waiting to play
 - b) If other members are waiting to play, all on-court players shall restrict play to 7 games.

14. MATCH PLAY


All team players must be a fully paid up Full Member (Full payment of their designated package) prior to representing the Club in an official match. To comply with the match rules of the Tennis Leicestershire, a new member's subscription must have been received by the Membership Secretary 14 days prior to the new member's first match.


15. VISITORS

- 15.1 Any member may introduce visitors to the club PROVIDED THAT no one whose application for membership has been declined, or who has been expelled from the club, may be introduced as visitor.
- 15.2 The member introducing the visitor must enter the name and address of the visitor together with his/her name in the Visitors Book and pay the current visitor fee. The member must accept responsibility for the safety of the visitor and for ensuring that the visitor is aware of any restrictions which may apply in this regard.
- 15.3 A member may not introduce more than two visitors on any one occasion except by permission of a Committee Member present at the time.
- 15.4 No one may be admitted as a visitor on more than 3 occasions in any one calendar year.
- 15.5 The Management Committee reserves the right to refuse admission of a visitor to club premises without being required to give reason thereof.

16. CHILDREN

Children of members or visitors who are not junior members may be admitted to the club premises PROVIDED THAT they remain at all times under the close care and control of a parent or guardian. They may not use any of the clubhouse facilities unsupervised (except for the toilets). The parent or guardian must take responsibility for the conduct of the child when on club premises and will be held responsible for any damage the child causes





to club property.

17. COURTS

On the grounds of Health and Safety, the Committee may, at any time, suspend or prohibit play if any court is deemed unfit or unsafe for use, either due to weather conditions or the condition of the surface of a court.

18. FLOODLIGHTS

The floodlights must not be used after 2200 hours and the power supply must be switched off at the end of play.


19. MEMBERS RESPONSIBILITIES

The smooth running of the Club requires members to adhere to the Club Rules, show consideration to others and engage in good housekeeping. The following are a selection of all three.

- a) Members must adhere to the Club's Health and Safety Policy.
- b) All crockery, glassware and cutlery used must be washed, dried and put away. No items may be left on the draining rack to dry.
- c) At the cessation of play all nets must be slightly lowered to reduce tension, all equipment returned to the pavilion and balls locked away in one of the two ball lockers.
- d) Before finally locking the pavilion checks must be made to ensure that all windows are closed and all lights are switched off.
- e) For safety and security reasons Juniors must not be left on court with the pavilion unlocked. The last Senior member to leave must ensure that all junior kit is out of the pavilion and that the pavilion is locked and secure.

20. DAMAGE, INJURY AND LOSS

Neither the Club, nor any Officer of the Club can be held liable for any damage, injury or loss caused by any act or omission of a member. All members must comply with the Club's Health & Safety Management Systems and all visitors and guests are expected to make themselves aware of the Club's Policies in this regard. Members must accept responsibility for their own safety.



21. CLUB MANAGEMENT

The Club's Officers are responsible for the safety of the club's premises, facilities and equipment. The Management Committee manages the day-to-day affairs of the Club. In the event that a member has a complaint concerning any aspect of the Club, the following procedure should be employed; any complaint should be emailed to the charnwoodltc@hotmail.co.uk address. Once received, this will be shared with all executive committee members and an extraordinary meeting of the executive committee called, regardless, to review the case. Reasonable action will be taken from this point with a response around the case being sent to the submitter through the same email account.

22. ANTI-DOPING POLICY

The Club is committed to maintain the integrity of the game of tennis and any misuse or abuse of drugs conflicts with the customs and tradition of Tennis. The use of Prohibited Substances and Doping methods is banned under the LTA and ITF Rules and the Club upholds those same principles.

23. ANNUAL GENERAL MEETING

- 23.1 No less than 21 day's notice is given of the Annual General Meeting which is held in October each year *OR* on such other date as the Management Committee shall decide. Members wishing to raise a motion for discussion at the Annual General Meeting must submit the motion to the Club Secretary no later than 28 days before the date of the Meeting.
- 23.2 All fully paid up members are expected to attend the Annual General Meeting and to actively participate in that meeting.

24. FINANCIAL YEAR

The financial year of the club ends on the 31st December each year.

25. REVOCATION OF RULES

The Management Committee reserves the right to make, amend, alter or revoke these Rules at any time in the interests of the Club and its members.

