

Clifton upon Dunsmore Lawn Tennis Club

Health, Safety, Welfare and Policy Documents Register

DOCUMENT	DOCUMENT OWNER	DOCUMENT STATUS	REVISION DATE	ISSUE DATE	ISSUED TO WHOM	REVISIONS IN THE LATEST VERSION
Anti-bullying Policy	Welfare Officer	New for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	New document
Code of Conduct	LTA	LTA document for reference	1 st April 2022	14 th July 2024	All members, volunteers and coaches via website	LTA document adopted in favour of club specific document
Complaints and Discipline Procedure	Welfare Officer	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	General minor updates from internal feedback, formatting standardised
Constitution	Chair	Draft	N/A	N/A	Not yet issued	N/A
Data Protection Policy	Welfare Officer	New for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	New document
Diversity and Inclusion Procedure	Welfare Officer	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	General minor updates from internal feedback, formatting standardised
Document Register	Welfare Officer	New for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	New document
Online Safety and Communication Policy	Welfare Officer	New for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	New document
Photography and Filming Policy	Welfare Officer	New for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	New document
Risk Assessment - Facilities	Welfare Officer	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	General minor updates from internal feedback, formatting conformed to LTA standard

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Safeguarding at Activities Policy	LTA	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	Updated LTA document re-adopted
Safeguarding Policy	Welfare Officer	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	General minor updates from internal feedback, formatting standardised
Welfare Officer Poster	Welfare Officer	Revised for member reference	3 rd October 2020	14 th July 2024	All members, volunteers and coaches via website	Formatting conformed to new LTA standard
Whistleblowing Policy	Welfare Officer	Revised for member reference	18 th May 2024	14 th July 2024	All members, volunteers and coaches via website	General minor updates from internal feedback, formatting standardised