

# COLLINGHAM LAWN TENNIS CLUB

## R U L E S

### 1. TITLE

The Club shall be called the Collingham Lawn Tennis Club.

### 2. MEMBERSHIP

The Club shall comprise:-

- A) SENIORS - defined as full playing members
- B) ASSOCIATES - associate members are entitled to enjoy the courts at the same time as SENIOR members, but are not allowed to attend "Club" sessions except at the discretion of the committee. From 2013 associate membership will no longer be available.
- C). FAMILY MEMBERSHIP - this covers 2 senior members and all junior and student members of their family, who are still in full time education
- D), STUDENTS - those members who are no longer Juniors being 16 & over on the 1st April, but still in full time education.
- E) JUNIORS – Those members who are under 16 on 1<sup>st</sup> April
- F) SOCIAL - Those members who have been Senior members but no longer play.

### 3. OFFICERS AND COMMITTEE.

The control and management of the club shall be vested in a committee which shall consist of the Officers, namely the Chairman, the Treasurer and the committee, one member to act as Minutes Secretary. Where possible the majority of the Officers must be residents of Collingham.

The Committee shall have power to co-opt.

A quorum of the Committee shall comprise one officer and three committee members.

Officers to offer themselves for re-election each year.

### 4. TRUSTEES

The land and property of the club is vested in the Trustees the number of whom should be maintained at a minimum of four. Where the number drops below this a new or new trustees should be appointed at the next Annual General Meeting and where at least 50% of the trustees should be Collingham residents registered on the polling list for Collingham.

The trustees shall hold the property taking note of their responsibilities to the club but also to the long term interests of the village of Collingham.

Whilst they should note suggestions from the management committee the Trustees' decisions will be final with regard to their responsibility for the land.

**5. TEAM SELECTION COMMITTEE**

The selection of team/s to play in league matches shall be the responsibility of the selection committee made up of team captain/s

**6. ANNUAL GENERAL MEETING**

A General Meeting shall be held once in each year at a time to be fixed by the committee.

This meeting shall receive:-

- a) From the Chairman a report on the year's activities  
From the Treasurer a balance sheet and receipts and payments account.
- b) Consider recommendations from the committee.
- c) Elect the officers and committee and auditor for the ensuing year.
- d) Transact any other business which shall be duly submitted to the meeting.
- e) Notice of the Annual General Meeting, together with the previous year's minutes shall be posted on the Club notice board no later than 14 days prior to the date of the meeting.

**7. EXTRAORDINARY GENERAL MEETING.**

An Extraordinary General Meeting may be called at any time by:-

- a) The Committee.
- b) An appeal signed by at least 12 SENIOR members.
- c) A majority of SENIOR members present and voting at the Annual General meeting.

**8. TIMES OF PLAY**

The season shall be deemed to start on the 1st April and shall finish on the last day of September.

During the season, there shall be no restriction on the hours of play for full members, except when the courts are required for a match or for junior coaching.

Members may also use the courts at any time during the rest of the year

The facilities for play for Juniors shall be decided by the committee.

9) **VISITORS**

Visitors introduced by a member shall be permitted to use the courts at the discretion of the committee. A member wishing to introduce a visitor shall be responsible for the fee “which is payable to The Treasurer”. \*\*

A visitor’s book is in the club house and all visits should be registered. \*\*The fees will then be collected from the member in the following year’s subscriptions form by the Treasurer. The fee is shown in the annual subscription letter

A visitor may play on three occasions during one season- any further visits to be at the discretion of two officers/committee members.

Members are not entitled to bring visitors to club sessions.

10) **MATCHES**

Match nights shall be at the discretion of the committee and notice of matches shall be displayed on the notice board.

11) **ALTERATION OF RULES**

The foregoing rules may be repealed or amended and new Rules made by a majority of members present and voting at the Annual General meeting or at an Extraordinary General meeting. Seven days’ notice of the intention to propose an alteration or an addition to the rules shall be given in writing to the secretary and shall be accompanied by a full and detailed statement of the alteration or addition proposed. The Secretary shall immediately post the amendment on the Club notice board.

12) **DRESS**

Approved tennis wear must be worn by all players, football shirts must not be worn and members should ensure that tennis shoes/trainers do not mark the courts.

**UPDATED AND AGREED AT THE AGM 9<sup>TH</sup> SEPTEMBER 2013**