

Diversity & Inclusion Policy

The aim of this policy is to ensure that everyone is treated fairly and with respect and ensure no one is denied access to our tennis venue because of a discriminatory reason. An explanation of the different types of discrimination can be found in the [LTA 2021-2023 Inclusion Strategy](#), and a full copy of our policy can be accessed [here](#).

In summary, we will adhere to the following:

- a) Take responsibility for setting and upholding standards and values that apply throughout Community Parks Tennis Venues at every level, so tennis can be enjoyed by everyone who wants to participate.
- b) Demonstrate a commitment to eliminating discrimination by reason of age, gender, gender reassignment, sexual orientation, race, nationality, ethnic origin, religion or belief, ability or disability and to encourage equal opportunities and an inclusive welcoming environment.
- c) Ensure that any users of our venues are treated fairly and with respect and ensure that all members of the community regardless of their ability have access to and opportunities to take part in, and enjoy its programmes of activities, competitions and events.
- d) Oppose all forms of harassment, bullying or abuse towards an individual or group whether it is physical, verbal or online that is based on any of the characteristics listed above or for any other reason. Any incidents of this or a similar nature will be treated seriously and subjected to the appropriate disciplinary process.
- e) Ensure there is an immediate investigation of any complaints of discrimination on the above grounds, once they are brought to the attention of the tennis venue.
- f) Promote a culture that encourages the learning and development of coaches and volunteers in order to achieve greater diversity and inclusion within tennis.
- g) Support, promote and enforce the LTA/Tennis Foundation Fair Play values within all tennis activities and environments.
- h) Be committed to and deliver a policy of fair and equitable treatment for all those using our venues and users of our venues to abide by and adhere to these policies and the requirements of the Equality Act 2010 as well as any amendments to this Act or any new equality legislation.
- i) Be committed and take action to create an inclusive environment that is welcoming and seeks to improve representation across all groups and participation at all levels within tennis.

Lodging a Complaint

In the event that any user of the venue feels that he, she or they have suffered discrimination or harassment in any way or that the policies, rules or code of conduct have been broken they should follow the procedures below.

- 1) The complainant should report the matter in writing to Community Parks Tennis. The report should include:
 - a) details of what occurred;
 - b) details of when and where the occurrence took place;

- c) any witness details and copies of any witness statements;
 - d) names of any others who have been treated in a similar way (provided that those people consent to their names being disclosed);
 - e) details of any former complaints made about the incident, including the date and to whom such complaint was made; and
 - f) an indication as to the desired outcome.
- 2) If the person accused of discriminatory behaviour is a non-employee, Community Parks Tennis:
- a) will request that both parties to the complaint submit written evidence regarding the incident(s);
 - b) may decide (at its sole discretion) after reviewing the complaint and supporting evidence to uphold or dismiss the complaint without holding a hearing;
 - c) may (at its sole discretion) hold a hearing (whether or not such a hearing is requested by either party) at which both parties will be entitled to attend and present their case;
 - d) will have the power to impose any one or more of the following sanctions on any person found to be in breach of any policy, (including the Equality Policy):
 - warn as to future conduct;
 - recommend to LBRUT removal from Play Tennis Richmond membership;
 - recommend to LBRUT exclusion from the facility, either temporarily or permanently;
 - and
 - recommend to LBRUT to turn down a non-member's current and/or future membership applications.
 - e) suspend from any tennis team linked to Community Parks Tennis.
 - f) will provide both parties with written reasons for its decision to uphold or dismiss the complaint within one (1) calendar month of such decision being made.
- 3) Either party may appeal a decision of the management committee to the County Association (including a decision not to hold a hearing) by writing to the [County Secretary] within 3 months of the Place to Play's decision being notified to that party.
- 4) If the nature of the complaint is with regard to the Community Parks Tennis Directors or other body or group in the Place to Play, the member/visitor has the right to report the discrimination or harassment directly to the relevant County Association.

We also adopt the [LTA Transgender Inclusion Policy](#).

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