

Your booking has been confirmed.

 04 August 2019

 09:00 to 09:30

 Court 1

 sophie.osullivan@sportlabs.com

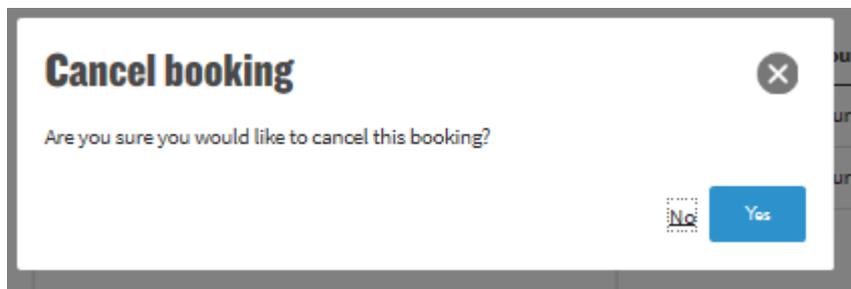
 Sophie O'Sullivan

If you have any queries, please email or call us on [020 8456 7666](tel:02084567666)

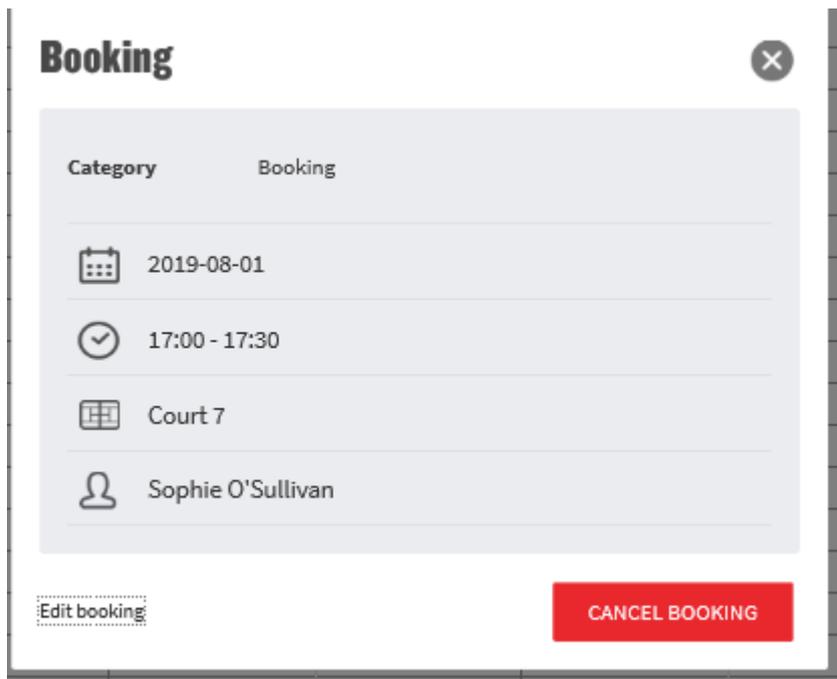
This email is confirm your email. edited

[Click here to manage your bookings](#)

You will be asked if you are sure you want to cancel the booking, select 'Yes' if you would like to proceed:



Users with a administrator or booking administrator role can cancel a third way. They can do this by clicking on a booking on the booking sheet, which will bring up the below overlay. They can cancel other users bookings as well as their own.



To cancel the booking click the 'Cancel Booking' tab. You will then be taken to the cancel booking page, as shown in the image below:

Cancel booking

Category:

Contact:

Send email notification

Notification email text

You can click the 'Back' tab to go back to the previous page or click 'Cancel Booking'. An email notification will be sent to the contact whose booking is being cancelled. There is pre-loaded text in the email but you have the options of writing a more detailed explanation in the 'Notification email text' box. If the booking being cancelled is part of a block booking, you are able to choose to cancel all the dates in the booking or just the booking date that you have selected.

If you click 'Cancel booking' you will then be shown a confirmation of the cancelled booking, as shown in the image below:

✓ **The booking has been cancelled.**

Booking

Category

Booking



01 August 2019



17:00 to 17:30



Court 7

[Book another court](#)

You can now click 'Book another court' to be taken to the booking sheet.