

Cringleford Tennis Club Annual General Meeting

Minutes from the meeting of the Cringleford Tennis Club AGM held on Saturday 16 November 2024 at 12:00 (*Cringleford Sports Pavilion*).

Minutes: Holly Setchell (**HS**)

Apologies: Jon Stanley (**JS**), Nick Brewin (**IB**), Isobel Brewin (**IB**), Ralph Barker (**RB**), Rosana Scott (**RS**)

Committee Members In Attendance: Holly Setchell (**HS**), Hon. Secretary Fraser MacMillan (**FM**), Paul Henery (**PH**), Amanda Bailey (**AB**), Sally Hardwick (**SH**), Hon. Treasurer Kevin Woolrich (**KW**), Hon. Chairman Chris Mitchell (**CM**), Chris Hardwick (**CH**), Jenny Chambers (**JC**)

Club Members In Attendance: Andrew Hardwick (**AH**), Ann Starky (**AS**), David Stephenson (**DS**), Malcolm Robins (**MR**), Margeret Robins (**MRO**), Thomas Tsang (**TT**), Nicki Mitchell (**NM**), Maureen Davis (**MD**), Lynne Smith (**LS**), Tina MacMillan (**TM**), Rosy Hall (**RH**), Stuart Malone (**SM**).

STATEMENTS FROM THE CHAIR: - Chris Mitchell

The chair welcomed all to the AGM.

The minutes of previous meeting (18th November 2023) were approved:

Proposed: Nicky Mitchell

seconded: David Stephenson

The minutes of EGM (15th April 2024) were approved:

Proposed: Thomas Tsang

Seconded: Stuart Malone

Matters Arising:

1. Mission statement – was approved at the EGM
2. Quality of tennis balls – there has since been a further issue during Saturday morning sessions but this has now been resolved.
3. Friday ladies morning coaching – there have been changes over the summer due to coaching arrangements changing and the introduction of NTA as our coaching provider. The numbers for these sessions haven't improved. NTA have been approached about a different way of managing these sessions to allow individual week-by-week booking (rather than block booking for 4 weeks of sessions) and a credit system will be used to ensure ladies can attend a later session if they miss a slot. This will be reviewed by the committee in the next meeting and logistics for implementation will be considered.

MRO - Do you know how many courts will be allocated to the session?

There will be 4 courts available for the session slot and they will be available 9.30-11am. The payment structure is still to be agreed.

ITEMS FOR DISCUSSION AND ACTION

1. Chair's Report

The Chair's report was published to members in advance of the meeting on the club website. The Chairman was thanked for providing a comprehensive report of the season. As the report had been circulated to all members in advance **CM** did not repeat its content but simply asked if there were any questions related to specific points contained within the report. No immediate questions were raised.

Is there an update on Saturday parking availability?

MRO – We have permission to use the nursery car park on a Saturday morning at 10am to support accessibility for the social tennis session. Parking has improved now some footballers have moved for another venue. Thanks to Margaret Robins for her initiative in approaching the Nursery and achieving a very satisfactory outcome.

2. Treasurers Report

A password protected summary of the club accounts was made available to members via the club website.

Highlights:

There is a surplus for the year (c. £14,500) this year which is over £10,000 more than last year. Despite the decline in membership, the subscriptions value is almost the same. We have received substantial bank interest this year, which won't be the situation moving forward as once the clubhouse project is complete there will be much less cash earning interest. There will be tax to pay on this bank interest next year however this has been factored into projections. We expect a surplus to be suitable over future years to allow us to run the clubhouse and pay regular costs.

Q – has there been an increase in money due to coaching?

Yes – there was no coaching income last year but this was approx. £600 Net this year. Match fees have also seen an increase due to late fees from last season being included in this year's figures.

The accounts were put to the AGM and approved.

Proposed: Nicky Mitchell

Seconded: Andrew Hardwick

There was unanimous acceptance of the accounts.

3. Membership Fees for 2025/26

The proposal from committee containing proposed changes in membership fees has been circulated to members prior to the AGM. It is proposed to increase the fees to keep them in line with inflation, based on a 1.7% inflation rate.

Category	2025 Renewal Price	2025 New Members
Adult 26-64 (incl.)	£108	£119
Adult over 65	£85	£94
Family (1 adult, 4 juniors/students)	£128	£142
Family (2 adults, 4 juniors/students)	£220	£244
Young Adult 18-25/Full time education	£67	£73
Junior 11-17 (incl.)	£27	£31
Junior U. 11	£12	£15

The proposed membership fees structure was put to the AGM and

Proposed: Jenny Chambers

Seconded: Chris Hardwick

There was unanimous agreement to implement the proposed fees.

4. Resolution for Consideration

That electronic communication should be the default method of notifying members of dates of Annual General Meetings and Extraordinary General Meetings and the details of resolutions to be passed.

Resolution to be implemented by the following amendment to the Constitution:

Existing:

12.1 The Honorary Secretary shall send to each Member at his last known address written notice of the date of the general meeting together with the resolutions to be proposed at least 21 days before the meeting.

To be replaced by:

12.1 The Honorary Secretary shall send to each Member at the email address with which they are registered on Clubspark notice of the date of the general meeting together with the resolutions to be proposed at least 21 days before the meeting. Notice of the meeting and of the resolutions to be proposed will also be posted on the club website by the same date and Members will be deemed to have received due notification. Postal notification of the date of the meetings and the details of resolutions shall be sent to any Member who expresses this preference on their electronic membership application or renewal form.

This resolution was

Proposed: Paul Henery

Seconded: Thomas Tsang

and supported by unanimous decision.

5. Election of Committee Members

The existing Committee was standing for re-election (with the exception of **AB** who is standing down). This was

Proposed: Andrew Hardwick

Seconded: Ann Starky

and supported by unanimous decision.

As per the constitution the Honorary Secretary had received a duly signed and seconded formal proposal for the election of a new committee member: David Stephenson is being proposed to stand for the committee.

Proposed: Amanda Bailey

Seconded: Tina MacMillan

This was supported by unanimous decision.

The re-election of the club auditor John Stanley:

Proposed : Andrew Hardwick

Seconded: Thomas Tsang

This was supported by unanimous decision.

6. Any Other Business

- i) On behalf of the members, a vote of thanks was given to Chris Mitchell for all his hard work and efforts in driving forward the clubhouse project to its fruition.

Date of next AGM Meeting: 15th November 2024, venue tbc

Meeting closed at 12:28pm.