



DQ Play Your Way Troubleshooting Guide

<https://clubspark.lta.org.uk/DQPlayYourWay>

Checklist to using the courts

Read the Tennis [Terms of Use](#)

Step 1: Select 'Booking'

Step 2: Select your date and time and click to book

Step 3: Choose your finish time (minimum 1 hour booking) and select 'Continue Booking'

Step 4: Sign-in or Register to continue

Step 5: Enter card payment details and finalise booking

How to cancel bookings

Step 1: Go to the "Book a Court" page

Step 2: Log into ClubSpark (top right-hand corner)

Step 3: Click on your name (top right-hand corner)

Step 4: Click "My Profile"

Step 5: Click "Manage Bookings"

Step 6: Find the booking & click "Cancel"

If you receive an error message at any time, take a screen shot and email

eastbourneevents@lewes-eastbourne.gov.uk to tell us what you were attempting to do when it happened.

Any other problems, please email eastbourneevents@lewes-eastbourne.gov.uk

Thank you.

