



Devizes Tennis Club

Adult Supervision of Children's' Activities Policy

Devizes Tennis Club is proud of the welcome and support given to its Junior members of all ages. The Club encourages all members to make full use of its facilities as often as possible. As part of its obligations in regard to the protection of children, the club sets out the following standards of adequate adult supervision of junior members provided by the Club.

The Club will ensure that all children's activities organised by the Club will be adequately supervised by adults. Good practice dictates that more than one adult is present to supervise these activities. This will help to ensure the safety of the children as well as protect adults.

As a minimum all club-organised activities will be supervised by one male and one female adult. Club Coaches will ensure that they are not left alone with young participants. If an adult needs to talk separately to a child this will be done in an open environment, in view of others. Club Coaches should not be left alone with young people at the end of any activity. Start and finish times for coaching, training and/or other activities will be clearly stated.

Parents are requested to collect their children as punctually as possible. If late collections occur coaches/supervisors should remain in pairs until all participants have left. It is the responsibility of parents/guardians to make arrangements for the timely collection of young people in their charge. Consistent late collection may require alternative arrangements to be put in place. If a parent is unavoidably delayed they should contact one of the Club Coaches whose contact numbers will be provided to parents at the beginning of the event. In the event that no contact is made, the Club Coach will attempt to contact the parent using the contact number(s) provided by them on the completed [Parental Consent Form](#) (appendix one). If there is no answer they will ask the child if there is another family member whom they can contact. If no contact can still be made the Club Coach plus another adult will wait with the child at the Club or venue until the child has been collected by a parent or other adult nominated by the parent.

Children attending for club-organised coaching should let one of the Club Coaches know when they have arrived at the Club. It is the responsibility of parents to ensure that children do this. When they are finished their coaching session and are leaving with the adult nominated to collect them they (or the adult) should inform the Club Coach that they are leaving. Under no circumstances should a child leave the Club premises without informing the Club Coach.

If a child suffers an injury or accident the parents/guardians will be informed and an Accident Report Form will be completed.

Attendance records and records of any incidents or accidents that occur will be kept safely by the Club.

Use of toilet/changing rooms will be supervised and in gender appropriate groups.



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The Club welcomes and indeed encourages parents who wish to stay and supervise sessions (for safety and supervision, not necessarily for their 'technical' expertise!)

Parents should note that adequate adult supervision as described above is only provided during your child's allocated coaching period as part of the club's Junior Coaching Programme; during any of the internal junior activities organised and run by the Club Coaches and/ or during any of the closed club tournaments run by Club Coaches.

We wish to make it clear that while there may be adults present in the club premises at other times the Club does not regard their presence as the provision of adequate adult supervision and it is not responsible for the safety and protection of your child outside of the specific activities listed above.

Whilst the Club takes every reasonable measure to ensure the safety and protection of all its members including Junior members while they are on the premises such measures do not extend to the provision of adequate adult supervision other than for the activities listed above.

In that regard it is the responsibility of each parent/guardian to ensure that their child is adequately supervised at all other times when on Club premises.

The parents/legal guardians of all children taking part in any of the activities organised by the club will be required to complete and sign [Form 1 Parental Consent Form \(appendix one\)](#) and [Form 2 Photographic & Video Consent Form \(appendix two\)](#) found below.



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Devizes Tennis Club Appendix Form 1 - Parental Consent Form

I confirm that I _____ am the parent/legal guardian of
_____.

I hereby consent to the above child participating in the tennis activities of Devizes Tennis Club in line with Devizes Tennis Club's Code of Conduct:

<https://clubspark.lta.org.uk/DevizesTennisClub/Membership/CodeOfConduct> and in conjunction with the Adult Supervision of Children's' Activities Policy.

I have provided contact details below and undertake to inform the club of any changes to this information. I confirm that all details are correct and I am able to give parental consent for my child to participate in all tennis activities in the club.

I confirm that I have read this policy and undertake to abide by the obligations which it imposed on me as the parent/legal guardian of the above-named child.

I acknowledge that the club is not responsible for providing adult supervision for my child except as set out in this policy.

Name: _____

Signature: _____

Contact Details

Name of Child _____

Address _____

Parent's Mobile Phone No.: _____

Emergency Contact No. (1): _____

Emergency Contact No. (2): _____

Please also include all medical details that might be relevant in dealing in with your child in a safe manner, such as allergies, medication, special needs, etc. below:



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Appendix Form 2 - Photographic & Video Consent Form

I consent /do not consent to the below mentioned child being included in any photographic or video material, in any publications/websites/social network applications which may be used for the purpose of documenting and highlighting their involvement in tennis.

Name of Child: _____

Age: _____

Name of Parent/ Guardian: _____

State Relationship to child: _____

Mobile Phone No.: _____

Signature: _____

Date: _____