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Data Protection Policy and Privacy Statement

The GDPR, the General Data Protection Regulation, has been in operation since May 2017 and is enforceable from 25th May 2018. It's a Regulation by which the European Commission intends to strengthen and unify protection for individuals within the European Union (EU). It also addresses export of personal data outside the EU. Its obligations include minimise collection of personal data, deletion of personal data that is no longer necessary, restrict access, and secure data through its entire lifecycle. Consequently, this new legislation will affect the way Doncaster Lawn Tennis Club (Doncaster LTC) contacts its members and stores personal information about its membership. Doncaster LTC will comply with the requirements of GDPR and will request members to consent to their data being held in accordance with this policy.

The following personal information is held by Doncaster LTC on its membership data base:

- Full Name
- Date of Birth
- Email Address
- Contact telephone Numbers
- Full address and postcode
- Gender
- Joining date
- Some subscription information, such as date paid and cost of subscription
- Doncaster LTC Card Account balances
- Bank Details for the sole purpose of collecting subscriptions by standing order

In addition, information on handicaps, recent matches, tournament draws and results may be displayed on notice boards in the Clubhouse

Doncaster LTC will only use members' personal details specified above, and these will be used solely for the following purposes:

- Communication between Club Members to facilitate the management of matches, competitions and events at the Club.
- Communication between Club Members, The Committee and Employed Staff to promote accessibility and enable the general running of the Club.

Members who leave the Club will have their personal details (apart from name) deleted after two years of leaving the Club.

You may have a copy of this policy by request and you have the right to:

- Be removed from lists etc.
- See what information we store about you, by request to the Committee and we will provide this within 30 days
- Have your History deleted
- Change details of the data

Doncaster LTC Committee – October 2018

**Full details of our Privacy Policy can be viewed on our website:
clubspark.lta.org.uk/DoncasterLawnTennisClub**