

## ELTC Committee Meeting Minutes 15<sup>th</sup> January 2019

Present: Jackie (JS), Rosette (RW), Hak (HK), Charles (CD), Jean (JC), Valerie (VF)

Apologies: Rocky (DH) Richard (RO) Louisa (LB) Mindy (MB)

	ITEM	ACTION
1	<p><b>Minutes of previous meeting</b></p> <p>The minutes of the previous meeting held on 6<sup>th</sup> November will be circulated for approval before next meeting.</p>	JS
2	<p><b>Matters arising from previous meeting</b></p> <p><b>Front gate:</b> new gate is in place. It looks fantastic and member feedback is very positive.</p> <p><b>New Clubhouse Door:</b> Ordered delivery end of January</p> <p><b>AGM held on 18<sup>th</sup> November</b> Newly elected committee:</p> <p>Chairman Charles Dimpfl Secretary Jackie Speechley Treasurer Hakeem Khalil Men's Captain Jean Chalaby Women's Captain Valerie Foltz Membership Secretaries: Richard Ormerod &amp; Alex Potts Social Secretary Rocky Hirani Fixtures Secretary Jean Chalaby Bar Steward Mindy Burzdzius Coach Liaison Officer Louisa Burnand Grounds Liaison Officer Rosette Wilkinson</p>	
3	<p><b>Secretary's report:</b></p> <p><b>Venue registration:</b> completed. Registration document put on noticeboard.</p> <p>ASL COURT HIRE: ASL hire dates had been circulated in advance of the meeting to committee and coaches. Dates and time approved. JS will let ASL know will arrange dates and times to be added to website and will send invoice.</p> <p><b>Quorn Red ball tournament:</b> Application has been accepted. Pack will be delivered by January 28<sup>th</sup>. Faraz has volunteered to run this in March.</p> <p><b>Member Complaint GDPR</b></p> <p>Member complained about receiving details and reminders about Peter's play from the club as it has nothing to do with tennis or the club.</p> <p>Member said that other members felt the same and wanted this to be raised at our meeting. Jackie will follow up with membership secretaries and with Louisa.</p>	<p>JS</p> <p>JS</p>
4	<p><b>Men's Captain's report</b></p> <p>Group coaching on Wednesdays is really well attended all 3 courts being used. Faraz was appointed by the men to coach these sessions from 14<sup>th</sup> November. The club are covering the cost of floodlights and Guy Batchelor is the point of contact with access to the override key. Peter informed the group and the committee that he had other responsibilities and commitments that have affected his time to run these sessions, family and professional [theatre and LTA]. Jean has thanked Peter for his <a href="#">contribution to Elmwood men's tennis</a>.</p>	

5	<p><b>Women's Captain's report:</b></p> <p>Faraz is coaching team 1 on Thursdays and Team 2 on Sunday mornings.</p> <p>Valerie asked again if the club could subsidise the Thursday sessions by providing the floodlights. Treasurer confirmed club has increased subsidising coaching for members by adding the new Friday session.</p> <p>Club now paying for floodlights for 3 inclusive evening sessions:</p> <p>Monday 2 x courts for women 7.00 – 8.30</p> <p>Wednesday 3 x courts for men 7.00 – 8.30</p> <p>Friday 3 x courts for mixed sessions</p> <p>Request will be considered to support the dedicated team 1 women and keep sessions affordable.</p>	HK
6	<p><b>Membership Secretary's report:</b></p> <p>Rose is covering while Richard is away. A trickle of new enquiries.</p> <p>New family joined in November.</p> <p>352 Members £36,539.34</p> <p>Last year 408 members £40,076</p>	
7	<p><b>Fixtures Secretary's report</b></p> <p>Jean consulting with captains for preferences prior to the Fixtures meeting in February.</p>	JC
8	<p><b>Treasurer's report</b></p> <p>LTA registration fee paid.</p>	
9	<p><b>Social Secretary's report</b></p> <p>Next meeting</p>	
10	<p><b>Bar Steward's report</b></p> <p>Next meeting</p>	
	<p><b>Submitted Agenda Items</b></p> <p><b>Floodlights</b></p> <p>Lee attended in November and replaced a meter and changed the clock so that lights can be turned on at 06:45 (as requested by Flavia) and will go out at 22:00</p> <p>VF will contact to arrange follow up visit as one of the lights on court one is not coming on.</p> <p>VF and JC will do a check with tokens for court 1 to see if there is any difference between using the key or the tokens.</p> <p><b>Courts 4 – 6</b></p> <p>Work has been inspected and remedial work done. The reported damage to court 4 was taken very seriously and committee were made aware that the concrete breeze blocks used to hold the non-wheeled mini nets were part of the problem. The bricks were historically used on windy days to keep them in place as they are light and can cause harm to members if blown across court as well as damage to the minis nets themselves. They were previously stored in the coaches' hut when not in use. This meant that families could not use them when there were no coaches around, the grant from WNST was used to buy the wheeled nets which are weather proof and can be easily moved to the side when not in use. All agreed that protecting our investment in the new surface and making the area safe is a priority. Even though the coaches do use 4 mini nets some of the time that it was considered best to remove the non-wheeled ones from the courts as a preventative risk measure.</p> <p><b>Court Painting</b></p> <p>Consensus from coaches and committee was light green inner and dark green outer. Painting will be in Spring 2019.</p>	<p>VF/JC</p> <p>RW</p>

	<p><b>Court 6 drop</b>  Flavia has raised concern about the drop to coaches' hut by court 6.  Coaches are making their students aware whilst options to make safer are considered.  Measurements will be made and suitable warning signage will be sought. Valerie/ Rosette and Jean will look into this further.</p> <p><b>Coaching:</b>  Louisa will arrange to meet with coaches before February meeting</p> <p><b>GATE CODE</b>  The code should only be given to members.  Non-members who have coaching will be let in and out by the coaches.</p> <p><b>AOB</b>  Rubbish on courts.  Valerie and Jean will compose a communication to team captains to help with this as it can often be after matches when the lids and ball containers get blown about on court.</p> <p><b>Middlesex Cup</b>  Faraz is keen for club to take part in the mixed Middlesex cup. Standard of play is quite high and Jean and Valerie are helping to recruit members to take part.</p> <p><b>Store cupboard</b>  This has become very cluttered again. All agreed a clear out is required and also that many of the items will require PAC testing. Mindy will be asked to help on his return.</p> <p><b>Bins: collected on Tuesdays.</b>  Rosette has this in hand.</p> <p style="text-align: center;"><b>Next Meeting : Tuesday 5<sup>th</sup> February 7.00pm</b></p>	<p>VF/RW/JC</p> <p>LB</p> <p>VF/JC</p> <p>VF/JC</p> <p>All</p>
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