

ELTC Committee Meeting Minutes 5th March 2019

Present: Jackie (JS), Rosette (RW), Louisa (LB), Jean (JC)

Apologies: Rocky (DH) Richard (RO) Mindy (MB), Hak (HK), Charles (CD), Valerie (VF),

	ITEM	ACTION
1	<p>Minutes of previous meeting</p> <p>The minutes of the previous meeting held on 5th February approved.</p>	
2	<p>Matters arising from previous meeting</p> <p><u>New Clubhouse Door:</u></p> <p>New door in place</p> <p>Quorn Tournament: Faraz will run this on a weekend morning in April</p> <p>Member Complaint GDPR: This has been addressed. Members will only receive emails from club about Elmwood matters.</p> <p>Court 6 drop: it was suggested we ask local architect member for suggestions. Jean will follow up with club member who attends Sunday play.</p> <p>Mini- nets: new nets ordered and funded by the Recycaball scheme.</p> <p>Coaches: see AOB</p> <p>Security: Gate lock working.</p> <p>Safeguarding: JS requested further guidance from LTA and received the following email from the LTA National Safeguarding Manager, Mathew Lea:</p> <p><i>A club in Wales have developed some documentation around their procedures when hosting a competition and is an example of good practice. You can view that information here: https://clubspark.lta.org.uk/TennisSquad/Competitions/Safeguarding. The LTA will also be looking to develop some condensed information for clubs in relation to competitions which should also assist you. It's great to hear about your plans to get a parent onto your safeguarding committee. I would be interested to know a bit more about this as it may be something we could example as best practice.</i></p> <p>Elmwood will review this and see what can be adapted for our club for hire.</p> <p>Coaching Non-members: Children: the requirement that all children must be members has been adopted as agreed at last meeting.</p> <p>Junior Finals: date TBC</p> <p>Honours board: next meeting</p>	<p>FS</p> <p>JC</p> <p>JS/all</p> <p>RH</p>
3	<p>Secretary's report:</p> <p>Funding Opportunity: JS will apply for the Seniors Tennis GB grant funding opportunities to support activities that will get more adults over 35 to playing tennis. Aim to fund subsidised group daytime lessons to local school parents and neighbours. Club would use the grant to reimburse the coach.</p>	JS
4	<p>Men's Captain's report: Winter league matches near completion.</p>	
5	<p>Women's Captain's report: Matches ongoing.</p> <p>Team 2 currently top and guaranteed promotion.</p>	

6	<p>Membership Secretary's report:</p> <p>Membership At 2-March-19 the final total is 354 members and £37,661.84 Last year was 408 and £39,535 People asking to join now we are giving the full membership to 2020. We have had several inquiries for new members recently. The email membership renewal was sent out on 3-March.</p> <p>BTM Opt-In & Wimbledon ballot As emailed on 23-Feb we had 196 this year (200 last). Last year we got 32 pairs of tickets.</p>	
7	<p>Fixtures Secretary's report Preliminary summer fixtures dates circulated and home matches added to calendar.</p>	
8	<p>Treasurer's report: Next meeting</p>	
9	<p>Social Secretary's report: Next meeting</p>	
10	<p>Bar Steward's report: Next meeting</p>	
	<p>Submitted Agenda Items:</p> <p>Coach membership: Our current coaching agreement stipulates that coaches join our club. New coaches are now playing for the teams. Committee have been asked to review whether coaches should continue to pay for membership and whether it should be a full adult rate or an agreed 'coaches' rate. Peter does not play and on this basis, it was previously agreed that a social membership was suitable. JS has been asked to find out what other clubs do. Those present at meeting felt input from full committee required.</p> <p>New Website: Richard has transferred the old website to the Clubspark Platform which is available to all LTA registered venues. This is now operational. Any improvement suggestions gratefully received. In mid-summer we will activate the membership option and all renewals and new applications will be done on line. All bulk out-going emails can be handled from the website by administrators and GDPR validation is automatic (once people have logged in when we go live with the membership). It offers the future possibility of court booking (including an APP). It also offers the future possibility of payment on-line - which costs about 2.5% and for which we would have to put the membership fees up.</p> <p>Courts 4-6: Last update from 22-Feb-19: The contractor had inspected the surface several weeks ago. The contractor (Trevor May) has now commissioned the LTA surveyor we used (Lee West) to inspect the surface and write a report (saves us having to pay!). He visited early this week. We will get a copy of the report, but he called Richard and said that the binder (sticky black stuff) in the asphalt was faulty and the surface was breaking up. Not just in one area, but all over! He said that he has the same issue on a couple of other park courts that have been laid, but others from the same supplier have been fine. There are reports of road surfaces suffering in a similar way. There is a wider industry issue. Richard also spoke with Trevor May himself. He accepts liability and assures club that we won't have to pay anything. He expects to lay a final 25-mm layer over the whole surface. First, they need the report, then they will come back and take some samples (with the supplier), then they will schedule us into their workload. Hopeful that by the middle of the year we will have the courts resurfaced. Probably take 2-days. Then we need to wait several days and have the final paint job.</p> <p>Wall JC has researched a moveable Rebo wall. They have one at the Cumberland and it would be helpful to arrange a visit. Cost: Approx £4k. Location suggested is by court 6. www.rebowall.com The 'Pro' REBO wall is a high quality, freestanding practice wall with a unique adjustable face so that players and coaches can choose the angle that suits the drill, their standard and their preference. An angled hitting surface is proven to give a more realistic trajectory which is perfect for beginners and advanced players. Once courts are resurfaced this option could be popular with members.</p>	<p>JS/All</p> <p>JC/All</p>

	<p style="text-align: center;">AOB</p> <p>Floodlights: one light down. JC will follow up.</p> <p>Store Cupboard: Concerns have been raised about the key being within easy reach of children and unsupervised children having access. This seems to be a particular problem on Friday afternoons and usage and access will be reviewed to help keep everyone safe.</p> <p>Current cleaners have offered to clear out this cupboard date TBC.</p> <p style="text-align: center;">Next Meeting: Tuesday 2nd April 7.00pm</p>	<p>JC</p> <p>All</p>
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