

ELTC Minutes May 2nd 2017

Present: CD JS HK VF JW AP RH PN

Apologies: RO MB HP

ITEM	ACTION BY
<p>1. MINUTES OF PREVIOUS MEETING: The Minutes of the previous meeting April 4th 2017 accepted as an accurate account</p> <p>Matters arising from previous minutes:</p> <p>Blinds fireproofing : Julian has fireproofed the blinds using approved BS2008 spray.</p> <p>Honours Boards : Julian brought along examples of lettering he had sourced and had managed to put up so that we could all compare. Some discussion took place regarding whether the font should match current boards whether to replace all existing ones or not. Rocky also has a contact and Julian and Rocky will liaise further including contacting original Kilburn supplier re which will be best way forward.</p> <p>Bench : waiting for Oli.</p> <p>Court work: All agreed for now to ask current contractor to perform maintenance with more supervision and input from club to ensure proper job is done. As much as committee try to motivate members it was accepted that even with good intentions members and committee alike cannot always commit to giving up more spare time for court maintenance and other non playing club support tasks. Alex also suggested sourcing some court netting to help keep debris / leaves off courts. Often seen in other clubs, all agreed good idea and it will be team effort to find supplier.</p> <p>Coach contracts & membership: Jackie has the committee approved document however does not have access to microsoft word to include children and vulnerable adult certification part so taking longer than planned to fit in. Reference to monthly invoice for court fees is in the contract already and has been discussed with Peter. Flavia and Oliver have joined . Peter has liaised with Hak who explained our insurance position Peter pointed out that unlike the other coaches, he is non playing and it was therefore agreed he would join as non playing member as he does not play at club.</p> <p>Practice Wall : Henri followed up on building a practice wall between courts 3 and which seems the most practical idea for now at least and approached 6 different companies, requesting quotes. Spreadsheets had been circulated in advance of meeting. Julian has managed to find more details re original planning application and will follow up with Henri re options.</p> <p>Data Protection training : Membership form has been updated.</p>	<p>JW</p> <p>HK</p> <p>JW JS</p>

<p>2. Secretary: GBTW : Pack has arrived, banner is up. Sadly original funding not available but pack is good clubspark website is great, easy to use and we have offers of help from members to help promote and help on the day. Rudi has been invited as guest of honour. Peter suggested activities for the day including purchasing a speed gun and use of a ball machine, cardio tennis taster coaching lessons and exhibition matches too. All agreed speed gun great idea and would be good investment. Peter will come up with a little plan and Jackie will update the Elmwood GBTW Clubspark website where bookings can be taken and interest can be registered. Offer on the day will be 20% off current membership. Wimbledon Draw: Hak allocated all the winners on the LTA website and 14 pairs have been paid for already. WNST : Jackie, Rocky and Hak attended Wembley Stadium on behalf of the club and met the Mayor of Brent too. Useful Council point of contact made with Genevieve George who said she will find out more about noticeboard suppliers in Brent and also send current grant information. Coaches profiles: Richard has added Flavia's number to website. Flavia has submitted profile and photo for website, waiting for others. Flavia happy to run cardio tennis sessions and just starting to get to know all the members. Coaching Certificates: Oli has applied for fast track DBS should be in time for next kids camps.</p>	<p>PN/JS</p>
<p>3 Men's Captain: Henri sent apologies and has offered to run ladder in response to Richards request. Julian will follow up with Henri regarding getting the team captains together.</p>	
<p>4 Ladies Captain: Ladies winter team have had a little celebratory tapas night out. Flavia will be playing for summer team. Good pool of players for summer. Valerie is introducing match fees for away matches.</p>	
<p>5. Membership: Rose reported that membership stands at £24,542.40 from 227 members, 41 of which are new this year. There are still 145 who haven't rejoined and who haven't given a reason. Reminder will go out later in May. Court combination needs to be changed. Shoe tags need to be on display. Court Footwear and Clay treatment after use Richard & Rose will take the opportunity to include in the email with new lock combinations and reminders the agreed PDF files for suitable tennis shoes and how to drag the clay court after use. All new members get this information now. New posters circulated by Richard in advance of the meeting had been laminated Valerie said she would do some more and put them up around the courts. Richard said there is a practice wall at his club in Caversham however it is rarely used. There are occasional requests about playing ladders - Henri has offered to run if demand. New members : Julian asked Rose to let Henri and himself know when new members join who indicate they would like to play for team.</p>	<p>RO/RH VF</p>

<p>6. Fixtures: board up to date except for Vets which take a little longer to schedule. They will still be Sundays and Julian will let Alex & Rocky know when he has them for the calendar.</p>	<p>JW</p>
<p>7. Treasurers report: memberships coming in well.</p>	
<p>8 Social: Laura's next night will be Friday 12th May. Some discussion took place re H&S and fire. Julian agreed to help Rocky to see what is needed following on from last years visits. All agreed a visit from fire officer needed as part of follow up and to help have a new starting point for any future clubhouse plans. A lot of hard work was done last year and all agreed that we should continue to do best to avoid any further hire suspensions. Good relationship with council and fire officer is important and Julian emphasised this as he has relevant experience.</p>	<p>RH/JW</p>
<p>9. Bar Steward: Next meeting</p>	
<p>AOB</p> <p>Coaches timetable: Oli confirmed he is only doing 2hrs now on Thursdays plus kids camps. Flavia and Peter will send details re what we now have on offer in terms of groups for adults and juniors now that we have increased the coaching team. This will help the membership secretaries respond to coaching enquiries and to make sure the club can meet the demands of the membership,</p> <p style="text-align: center;">Next meeting Tuesday June 6th 7.00pm</p>	<p>PN</p>