

## ELTC Minutes 3<sup>rd</sup> October 2017

Present HP Rose H MB HK RH AP CD JS

Apologies VF JW RO

	Item	Action
1	<p>Minutes of previous meeting: The minutes of the previous meeting held on 5<sup>th</sup> September accepted as an accurate account.            Matter arising from previous minutes:  <b>Honours Board:</b> Almost completed. Update from Julian next meeting  <b>Roles:</b> Rose will collate short summaries to go out with AGM notice  <b>Trench:</b> awaiting LTA specification follow up from Julian – the knotweed work could hold this up            Notice board: JS apologised as still had no time to follow this up  <b>Complaints Update:</b>                (1) Sunday 2<sup>nd</sup> April: open/ongoing as per policy                (2) Sunday 28<sup>th</sup> June: Rocky to send confirmation outcome to complainant.  <b>Ball Machine:</b> Next meeting            ASL: chose not to hire this year. Our courts were not available at the beginning of their term.  <b>Coaches DBS:</b> Peter and Oli have been contacted again for their copies. Jackie will follow up with the help of Charles in time for LTA registration renewal.            Coaches Agreement: Updated copy has been circulated to the committee for feedback and also to the LTA prior to issuing to coaches. Next meeting  <b>Trees and hedges:</b> Northcott Trees have completed the job of cutting back the trees and thoroughly trimming hedges.            Some further discussion took place regarding support for Patrick. Rosette attended the recent club finals day and confirmed she is willing to take on some grounds work. It would be on a self-employed basis. It was suggested that we have a subcommittee for grounds work. Rose and Jackie agreed to contact Rosette before next meeting.</p> <p><b>Knotweed:</b> Jackie has contacted Brent Council who said the management plan and proposal appeared to be a comprehensive one. He also gave the name of the Brent approved contractor however their number is no longer registered. Alex asked if we could ask ECS to quote for a shorter plan so that we can get on with other court/ grounds work.  <b>Courts:</b> Richard has contacted the groundsman at the Cumberland and given the committee his contact details. All thought worthwhile to follow this up and Jackie agreed to contact him on behalf of the club and arrange a visit to the Cumberland as well as invite him to Elmwood.</p>	<p>JW RH JW  JS RH  JS  RH/JS  JS JS</p>
2	<p>Secretary:            Finals day: Email to go out thanking Peter and all those who helped. Jackie will contact Peter for results and helpers' names. Rabia has been in touch to thank the club for all the support around the service. She and Nayan very much enjoyed the day sharing memories with members and were honoured to have the opportunity to be involved.</p>	JS
3	<p>Men's Captain: Jean Chalaby has kindly taken on the co-ordination of the Wednesday Squad Training.</p>	
4	<p>Ladies Captain: Next meeting.            JS said good pool of willing ladies. 2 matches played one lost and one won.</p>	VF
5	<p>Membership: Highest ever at 408!</p>	
6	<p>Fixtures Secretary: next meeting</p>	JW
7	<p>Treasurers Report:            Hak has prepared financial summaries for our year end 30<sup>th</sup> September and was pleased to report that Elmwood is financially strong. Full details will be ready for AGM.            All expenditure must be authorised in advance with no exceptions. No expenditure will be reimbursed without prior approval.</p>	
8	<p>Social Secretary: Club hire is going well and good to have community groups during the day.</p>	RH/MB/HK

	<p>Halloween Party will be on Tuesday 31<sup>st</sup> October. Sue, John, Fiona and Tania have already volunteered to help.</p> <p>Bar: Rocky and Mindy as licensees proposed that the club has a lockable fridge stocked with beer/ cold drinks and wine to be used for matches. Access code to be given to team captains. The suggestion is to have it in the kitchen. Rocky and Mindy will measure up and liaise with Hak re budget.</p>	RH/HK/MB
9	<p>Bar steward: Mindy reported quieter evenings now that we are over summer period. Cover for Fridays is in place with RD, Rocky and Sue. Alex has offered to help clear glasses and tables for Laura's band night.</p>	
	<p><u>AOB</u></p> <p>Eduardo Bench: Hak will find out if a delivery date has been given to Sue</p> <p>Recycling: Alex suggested we move the Blue bin near to the courts to help and encourage members to put their recycling items in there. The bin can then be wheeled back to the gate at collection times. All agreed this was good idea and Alex moved a blue bin there at the end of the meeting.</p> <p>AGM: Date was set as Sunday 26<sup>th</sup> November. The notice will go out when committee prepare and agree little summary of roles.</p> <p>Ball Recycling: Rose continues to arrange this with Recycaball who provide a bag for collection. The amount we receive has increased to £40 per bag of 200 balls. (20p per ball).</p> <p>Clubhouse: Rocky would like to spearhead a project for a new Clubhouse and has been further motivated to do this by members who have experience with building projects. All present agreed the timing is perfect and that Rocky leading the project would be as popular with members as it is with the committee.</p> <p>Some discussion took place regarding inviting volunteers and all present were confident that Rocky could lead this project. There will be a budget to get plans and drawings together ready to apply for grants. Rocky will talk more about this at the AGM.</p> <p style="text-align: center;"><b>Next Meeting: Tuesday November 7<sup>th</sup> at 7.00pm</b></p>	<p>HK</p> <p>JS</p> <p>RH</p> <p>JS</p>