

ELTC Committee Meeting Minutes October 2nd 2018

Present: Jackie (JS), Alex (AP), Rocky (DH), Rosette (RW), Hak (HK), Charles (CD), Mindy (MD), Richard (RO), Richard (RO), Jean (JC),

Apologies: Valerie (VF), Henri (HP), Louisa (LB),

	ITEM	ACTION
1	<p>Minutes of previous meeting</p> <p>The minutes of the previous meeting held on 11th September were accepted as an accurate account.</p>	
2	<p>Matters arising from previous meeting</p> <p><u>Ball machine</u>: Options re hire to members will be discussed at AGM</p> <p><u>Security door and Front gate</u>: see submitted items in AOB</p> <p><u>Patrick's book launch</u>: this was held on Saturday 29th September in glorious weather. Books were purchased by the club to support Patrick. Marcia did a fantastic job of reading some extracts of the book inside the clubhouse and Laura Matthews and her band played their very best summer songs on the deck. Many members bought copies of the book too and Patrick graciously signed them when requested.</p> <p><u>New coach</u>: see AOB</p> <p><u>Guest payment</u>: online options are being explored</p> <p><u>Voting rights</u>: current constitution says only 'full members'. This should say 'adult members' and has now been updated on our website.</p> <p>Back of courts has been cleared. Working party date to go out to members for further help with weeding over the weekend.</p>	<p>HK</p> <p>AP/RW</p>
3	<p>Secretary's report</p> <p><u>LTA Registration</u>: JS has booked to attend an LTA workshop at Queens Club on October 17th. The workshop will cover this as well as other hot topics to support venues. The workshop is free to attend and JS circulated the agenda. It is also an opportunity to meet Sangeeta Arora and John Love who are the Competitions Co-ordinator and Tennis Development Manager respectively.</p> <p><u>New Coach</u></p> <p>Interviews were held on Sunday 16th September.</p> <p>5 candidates came along and the selection process included an informal interview with 4 committee members and 3 x ½ hr observed lessons with members who had volunteered to take part.</p> <p>The successful candidate was Faraz Siddiqui. JS confirmed that the unsuccessful candidates had been notified by telephone followed by an email. JS confirmed that all documents are now in place, coaching agreement has been signed and two references have been received as requested.</p> <p>Faraz attended the meeting and was able to meet the rest of the committee and feedback on his experience of the club so far. He is looking forward to meeting more of the members and will be on hand to support the club as needed.</p> <p>Committee welcomed Faraz to Elmwood and re-iterated that they will be happy to promote any initiatives he would like to introduce to encourage more members to play.</p> <p><u>Parent security concern</u></p> <p>Parent reported an incident regarding two males who wandered into the grounds and started urinating around the tree at court 6. There were several children around and a lesson was also in progress. Flavia asked the men to leave promptly and politely. JS responded to parent and said the incident would be reported to the committee as requested and confirmed that an update on a new gate is on the agenda.</p>	<p>JS</p>

4	<p>Men's Captain's report</p> <p>Next meeting</p>	HP
5	<p>Women's Captain's report</p> <p>VF requested that it was noted that none of the matches for Team 1 & 2 have been scheduled for any of the requested days of the week. It is understood that fixture secretary was limited by our court works and all teams are doing best to fit in with given dates. Both teams have played their first matches. Both teams have a match on Tuesday 9th October.</p>	
6	<p>Membership Secretary's report</p> <p>At the end of September numbers were 339 members with revenue totalling £36,786.84. (Last year 408 and £39,604)</p>	
7	<p>Fixtures Secretary's report</p> <p>Jean agrees that fixtures have been trickier to organise around the court works and although not best choice for everyone it is accepted that this winter is a one off. All the match dates have been circulated to captains and link is on the website tomorrow.</p> <p>Vets: Jean will confirm who is captaining Vets for winter so that website details can be updated.</p>	JC
8	<p>Treasurer's report</p> <p>Hak is reconciling the year end accounts. Court fees remain outstanding from Peter.</p>	HK
9	<p>Social Secretary's report</p> <p><u>Tennis Camp Club Hire</u></p> <p>Oli has had significant interest and bookings for the October week 22- 26th October. All agreed that with due care and attention by Oli and his assistant coaches, he will be able to hire the clubhouse and 2 clay courts. Oli will be asked to alert parents and children to stay clear of the works areas. This is common sense and all agreed should cause no problems.</p> <p>All hires are on the calendar. Revenue from hire has been strong this year and full summary will be in the year-end financial summary.</p>	RH
10	<p>Bar Steward's report</p> <p>Next big night will be Halloween.</p>	
	<p>Submitted Agenda Items</p> <p>Additional Agenda Items</p> <p><u>New Coach</u>: see secretary report</p> <p><u>Security Update: Gate</u></p> <p>Hak pointed out that it must be a simple (button or lever) mechanism to open the gate from the inside for safety reasons. This will be checked with the Fire Brigade to make sure, given that the grounds are an open area, not like a building, and it complicates the gate design considerably.</p> <p>Alex is liaising with local metalworks to discuss possible ways of making such a mechanism, if it really is necessary, inaccessible from the outside (the difficulty being that there's no high fence to the side of the gate for the time being). Local supplier will send Alex photos of the possible types of mesh to circulate for consideration (to cover a suitable area of the gate and prevent hands going through the bars), and a sketch of a metal plate at right angles on the gatepost to prevent arms simply going around that way.</p> <p>3 x quotes for clubhouse door were circulated and discussed</p> <p>In light of being informed of recent intruders to grounds who committed a public offence by the tree near court 6, it was agreed by all present to focus on new gate only for now</p> <p>A secure gate will be as deterrent.</p>	AP/HK/MB/RW

Finals Day

Peter has been in touch with Louisa to inform committee on his behalf that he is planning to hold finals day on Saturday 13th October. Tentative start time is 10.00am.

Court works:

Court work commenced Monday 1st October. Notice went out to membership with helpful link to details of the work and a court usage schedule <http://www.elmwoodltd.co.uk/news/>

All agreed very important to keep the court usage up to date. Coaches can let Louisa know if any changes.

Fencing it was agreed to instruct the contractor to replace the fence from the coaches' hut to the club-house side (£625 + VAT).

Richard will circulate progress updates regularly.

AIRnetworkUK : Summary & Update from Richard

Brent Safer Neighbourhood Board (SNB) funded two summer programmes for a fortnight each, with money from the Mayor of London's Office for Policing and Crime (MOPAC). The programmes for 11-year-olds aim to help vulnerable young people who are at risk of being drawn into crime, drugs or violence choose to take positive paths as they enter secondary school. They include accompanying the young people to sports clubs they have selected. The programme is being delivered by **AIR Sports Network**, who work very successfully with Brent Council helping young offenders to turn their lives around and cease to offend.

AIRnetworkUK approached Elmwood for help with this in the summer. Although we could not provide a session due to short notice and coach availability during the summer programme, they have still managed to identify 13 11yr olds who have a further interest in tennis. The committee have expressed a real willingness to help with this and Richard has explained that the current court restrictions do limit how soon we can be involved. It has also been stressed to the organisers that it is important that the parents of any children joining sign up to our rules and code of conduct.

A key point is that once they join the club they can't just turn up and play themselves, they have to be supervised by an adult.

Richard has been the main point of contact and proposed the following:

- Waiving any membership fees until 1-April-19 and using any time from the courts being open (mid-Nov earliest) till then as an assessment of if the kids like it and if we think they fit in with the general behaviour policy. They would need to join after April-19 as a regular Junior member (£40/year/person).
- We can't do anything without the cooperation and work of one of the coaches (currently trying to get hold of them to discuss).
- This will involve them paying some coach fees for group session - possibly funded by the Brent initiative or parents - with the first session being free.
- This should only be an "introduction" program and when they get to a suitable standard they should merge into whatever "normal" group coaching structure that the coaches have in place for this age group and the parents will be responsible for paying coaching fees. We should integrate them not make them a sub-group.
- They can play between themselves, or any other club member, at any other time free of charge as it usual, but need to be supervised by an adult at all times.

The proposal will be discussed further with the coaches and overall all present were in favour of helping in some way.

AGM DATE

Set as Sunday 18th November

All present were asked to consider whether they are willing to stand for re-election.

Charles informed the committee that he will not be standing for re-election. Once full

	<p>committee have made their considerations a notice will go out to the membership with</p> <ul style="list-style-type: none">• Date• request for nominations• agenda including listing of current committee roles and whether the person in post has agreed to stand again <p style="text-align: center;">Next Meeting Tuesday 6th November 7.00pm</p>	
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