

ELTC Minutes 5th September 2017

Present CD JS RH HP AP Dirk

Apologies HK MB VF JW RO RH

	Item	Action
1	<p>Minutes of previous meeting: The minutes of the previous meeting held on 4th July were accepted as an accurate account.</p> <p>Matter arising from previous minutes:</p> <p>Honours Board: Julian has purchased lettering and has this stored all ready to go up.</p> <p>Practice Wall: Henri has gathered details, costings and drawings all ready to present at AGM</p> <p>Roles: Elected committee to compose a short line or two about themselves and their role at the club. Next meeting</p> <p>Trench: awaiting LTA specification follow up from Julian</p> <p>Notice board: JS apologised as had no time to follow this up</p> <p>Member complaints Update:</p> <p>(1) Sunday 2nd April: open/ongoing as per policy</p> <p>(2) Sunday 28th June: Complaint upheld. Formal written warning issued. Complainant to be reimbursed 50% of hire fees as unanimously agreed. Rocky will arrange.</p> <p>Ball Machine:</p> <p>Dirk said that the machine is being used and that feedback is good and that once availability and how to hire has been agreed we can let members know.</p> <p>Currently access is through coaches. Rocky will liaise with those involved and then arrange email to members.</p>	
2	<p>Secretary: ASL have been back in touch re court hire. New ASL coach has visited club.</p> <p>Certificates: Peter DBS – waiting for copy of new one as the one we have is 2014. Also waiting for copy of Safeguarding in Tennis.</p> <p>Oli: DBS application is in and should arrive shortly. Also waiting for copy of Safeguarding in Tennis certificate.</p> <p>Coaches contract: JS now has copy of Microsoft word and will update contract to include the current safeguarding requirements in time for next meeting.</p> <p>Trees: Brent Council received a complaint concerning the hedges around our club overhanging the public footways along Buchanan Gardens, All Souls Avenue and Holland Road. Hak has asked the local company Northcott Tree Solutions, Pete & Josh, to quote as they have done before. Brent Council have now been informed that we are awaiting a quote and expect to have actioned within the two weeks as requested. Some discussion took place as to way forward. Once back in shape we can look at more regular gardening support being mindful of Patrick as have also had offer from recently qualified member, Rosette.</p>	JS
3	<p>Men's Captain: Wednesday Squad Training continues to be popular and is a good way to greet new members. 1st team going up, 2nd going down and 3rd have stayed up. Results on noticeboard.</p>	
4	<p>Ladies Captain: Peter has reported a great response to the email that went out to ladies interested in playing for a 2nd team. Jackie has agreed to Captain the 2nd team for the Winter League.</p>	
5	<p>Membership: strong at 394</p>	
6	<p>Fixtures Secretary: next meeting</p>	JW
7	<p>Treasurers Report: next meeting.</p> <p>Hak did ask if committee could be reminded that all expenditure must be authorised in advance.</p>	HK

8	Social Secretary: Rocky has notified the council of the coming weekend's events which have been noted on their system. Laura Matthews band night is on Friday and Peter Neathey has hired the clubhouse to show a film on Saturday and Sunday.	
9	Bar steward: next meeting	MB
	<p><u>AOB</u></p> <p>Committee meeting dates: There was a unanimous vote to retain the first Tuesday of the month so that committee can diarise and attend when they can.</p> <p>Courts: SSP maintenance visit took place on 3rd August. The director was able to meet Alex after the work to review. He has now submitted a report and recommendations. The SSP report now needs to be reviewed and discussed. Richard has suggested that to help crystallise opinion around a firm view of the best way forward we could ask if a Trevor May Specialist could visit the club and give us advice and people could ask questions. It has also been suggested that we could reach out to clubs with similar surface and start a discussion with them. Then a unanimous stance should emerge and a plan of action consistently carried out.</p> <p><u>Japanese Knotweed Survey has now taken place:</u></p> <p>Eco Control Systems have now sent a proposal, extract below (full document circulated to committee)</p> <p><i>“Japanese Knotweed Eradication: Elmwood Lawn Tennis Club Taking into consideration the vast costing of either mechanical solution; Dig and Dump or Spoil to Soil Technology for the current noted infestation, ECS proposes to opt for our 2 year in-situ herbicidal eradication programme. The Japanese Knotweed (JK) infestation as per Appendix 1 will be eradicated by November 2019. In situ Japanese knotweed eradication programme - £ 2,400.00 excl. v.a.t. Please note that the infestation is in close proximity of the tennis courts & adjoining council land. If left untreated this could result in damage to the surfaces, which would then need to be excavated at additional cost, or possible fines (of up to £25,000.00) from the neighbouring landowner. Includes:- • Use of ECS’s stem injection methodology (where stems are large enough to allow) as opposed to spraying, to prevent damage to surrounding trees / vegetation. Invoicing stages are as follows: 1st visit 2017 – 40% of the contract total 1st visit 2018 – 20% of the contract total Last visit 2018 – 20% of the contract total Last visit 2019 – 20% of the contract total</i></p> <p>“</p> <p>Jackie will also contact Brent Council to see if they have a preferred contractor and if they can help assess the quality of this quote to help agree next steps.</p> <p>Shoes: Opinion is that ‘non marking’ training shoes are okay for the hard courts. Coaches already work within that and point out that tennis shoes are required if any juniors/parents/guests would like to try courts 1-3.</p> <p><u>Rudi Ramroop:</u></p> <p>Funeral Service date is 7th September. Flowers have been arranged from Elmwood. Family have left a memory book in the clubhouse and Paul Maskell will read a tribute on behalf of Elmwood on Thursday. Suggestions so far to commemorate Rudi include a Bank Holiday Tournament and Board in his name, a bench and renaming court 6.</p>	<p>ALL</p> <p>JS</p>

	Next Meeting : Tuesday October 3rd 7.00pm	