

Elmwood LTC Committee Meeting Minutes

Date 12th April 2022

Present: LB, FF, FS, HK, DH, RW, DL, RO, VF

Apologies: JS, MB, JC, MM, DP

| | ITEM | ACTION |
|---|--|--------|
| 1 | Previous minutes previously circulated were approved. | |
| 2 | <p>Matters arising from previous minutes:</p> <p>Coach Liaison</p> <p>Discussion took place regarding steps to take re Flavia leaving. All agreed that existing part-time coach Daniele Piccoli, is doing an excellent job with Flavia and should be offered the post full-time. Committee to invite Daniele to the next (live!) meeting to welcome him officially. JS will be asked to write an advert for a part-time coach. FS will feedback to JS, who will also consult with FF and FS regarding the needs of the club.</p> <p>DEFIBRILLATOR – this has been installed in the clubhouse next to first aid box.</p> | JS |
| 3 | <p>Safeguarding:</p> <p>Nothing new to report.</p> | |
| 4 | <p>Coaches Reports</p> <p>FS - discussing entry to club tournament, discussing the ladies teams and potential groups for ladies' teams, working with Valerie to organize teams. Asking permission to join ladies second team WhatsApp group, talking about the level of players as this would help captains pick team and give perspective to improve.</p> | |
| 5 | <p>Clubhouse Update</p> <p>A project team meeting took place on 22/03/22 with all team members available to attend. A revised layout of the clubhouse was presented by Ana/Sava for discussion with improvements to the current design. After some discussions and feedback from all members it was felt that further changes/improvements can help the outlook of the clubhouse.</p> <p>Thomas was given the task to make these changes and present them at the next meeting. This was done by Thomas within few days and distributed to the project time so another prompt meeting was held within two weeks on 06/04/22 so as to have something for the committee for the upcoming April meeting, however due to further in-depth discussions over the layouts of the facilities it was felt both the architects need to revisit the designs once again to address the groups concerns with current designs. Finally, the group feels that we are much closer to the final product.</p> <p>However, the group have taken the decision to hold on to further update of the clubhouse to the committee till the project team have finally agreed on a definitive version of the design for the committee's view/feedback - hopefully to present it at the next committee meeting in May.</p> <p>Clubhouse Refurbishment</p> <p>Valerie continues to work on refurb, plastering and painting. Walls, especially in women's toilet in bad condition due to damp.</p> <p>Looked at furniture to replace damaged one and got a few costings in order to determine how much we need, and will work on a floor plan with furniture and the colour scheme.</p> | VF/RH |

| | | |
|---|--|----|
| | VF will produce a spreadsheet with floor plan of furniture and colour schemes for next meeting in May | |
| 6 | <p>Committee reports</p> <p>Secretary:</p> <p>MAST UPDATE</p> <p>Latest Communication below:</p> <p>Waldon are taking the legal route to seek access to Elmwood’s Private Land for a survey.</p> <p>24th March 2022</p> <p>Waldon have fed our unchanged position back to their client, and as the right to carry out a survey is a Code right in the Electronic Communications Code, their client will look to seek the Code rights through a formal legal route.</p> <p>Waldon client’s solicitors have been instructed on request of their client, and we have been advised that we may receive correspondence from Osborne Clarke shortly.</p> <p>RO will discuss with JS whether we need a barrister at this stage.</p> <p><u>Unders Overs Cup</u></p> <p>James Canning is organising and it is likely to be small to start with. He has 4 unders that he is looking to involve and JS thinks he is motivated and will do a great job. He will look at dates and format and let committee know if any support needed.</p> <p><u>SOCIAL Media Co-ordinator</u></p> <p>JS proposed in advance that that we co-opt member, Danielle Frostrup, to the committee to take on a new role of Social Media Co-ordinator.</p> <p>Danielle who has been helping already, has invaluable experience as a social media consultant and is really keen to be more involved to help us get back in the swing of promoting all that the club has to offer.</p> <p>We will need to be looking ahead to fundraising for the new clubhouse and a new recruit to support to promoting the club and income generating events is timely.</p> <p>All agreed this was a good idea - Danielle will be invited as co-opted member to next meeting on 3rd May.</p> <p>Reminder: all committee members to send DL a headshot photo for a committee poster for the club.</p> <p>Men’s captain</p> <p>The Middlesex Winter Floodlit League 2021-22 concluded a few weeks ago. The particularity of the season is that Elmwood I and II were in the same division (3), and Elmwood III and IV were also in the same division (5). Here are the results:</p> <p>Congratulations to Dirk (Elmwood I’s captain) and his team, and congratulations to Jack (Elmwood III’s captain) and his team. Elmwood I:</p> <p>Div. 3: CHAMPIONS with 90 points</p> <p>Elmwood II: Div. 3: 6th (out of 8 teams) with 43 points</p> <p>Elmwood III: Div. 5: CHAMPIONS with 91 points</p> <p>Elmwood IV: Div. 5: 3rd (out of 5 teams) with 55 points</p> <p>The Middlesex Summer League will be under way soon and the men’s teams are ready</p> <p>Women’s Captain</p> | JS |

Membership

The bulk of the membership renewals are complete, but the deadline of 14-April and offers to Waiting List people means we won't know how many haven't re-joined until 14-April and a few weeks longer for new people to join.

Presently membership stands at 400 members (281 playing adults & 343 including Off-Peak) and £63,075 membership fees.

| Membership | Renewed | Unknown | Left |
|---|------------|------------|-----------|
| Adult (coaching only) | 3 | 2 | 1 |
| Adult Off-Peak | 30 | 16 | 2 |
| Adult playing (over 18) | 106 | 10 | 14 |
| Cadet (under 11) | 28 | 19 | 16 |
| Concession | 23 | 7 | 2 |
| Country (living outside 12 mile radius) | 12 | 0 | 0 |
| Couple | 21 | 2 | 5 |
| Family | 49 | 6 | 4 |
| Family Off-Peak | 16 | 11 | 4 |
| Honorary Membership | 10 | | |
| Junior (11-18) | 30 | 27 | 9 |
| Leisure (non-playing) | 5 | 12 | 1 |
| Total | 333 | 112 | 58 |
| Total members | 539 | 149 | 75 |
| Total playing adults | 355 | 85 | 42 |
| Total juniors | 166 | 64 | 33 |

Total for 2021/22 689 members (364 playing adults & 551 including Off-Peak) and £68,688.

2020/21 414 members (300 playing adults) and £57,204.

2019/20 313 members (231 playing adults and £38,550.

The Waiting List stands at 321 entries (representing 438 adults).

The Waiting List increased by 27 entries (30 Adults) since 8-March-22.

The intention is to replace the Adult members who leave with the same number of new members.

Court Maintenance

The maintenance of courts 1-3 is booked for 29-April.

It has been mentioned that the courts need it.

If the carpet is visible, then more clay should be spread now by our own members.

RW: storage shed will need a strong base (not pallets as at present). RW to give info to LB who will consult handyman

TREASURER

Income from memberships is rolling in to the stripe account we have received just over £60k and paid £1k in costs. There may be a discrepancy between my figures and those from the membership secretaries as it takes seven days for the funds to be paid into our account.

It has been noticed on many occasions that the all club house lights are left on including is the projectors spot lights and mirror ball plus all heaters full on when no one is in the club house. With the news highlighting global

RW/LB

HK/RW/VF

