

Elmwood LTC Committee Meeting Minutes
Date 11th April 2023

Present: LB, JS, DF, RW, CG, TP, MG, WG, FS, JC, WJ

Apologies: HK, RH, DP, RO,

	ITEM	ACTION
1	Previous minutes previously circulated were approved.	
2	Matters arising from previous minutes: Covered in agenda	
3	<p>Safeguarding: Completed new Safeguarding course 'Izzey's Story' Completing this digital training video counts towards the renewal of welfare officer mandatory safeguarding training. Received confirmation from new committee members, Magda, Will, Thomas and Clare that they have watched the safeguarding for committee members video. It was suggested and agreed that non-members who have 'trial' coaching lesson before they join as coaching only are asked to sign in the guest book which is in the bar door. This is simple to introduce.</p>	
4	<p>Coaches Reports FS - Spring / Summer has arrived and groups are better with numbers, Tuesdays on average of 6, Wednesdays average 7 to 8 and Thursdays average 5 to 6. With the weather improving the attendances of the groups will get better, the summer season of Middlesex league is beginning at the end of April, this will encourage more players to attend the groups. When matches start, groups will be booked on the hard courts on the match days, the club tournament entries will start to begin very soon with Will Jenkins will be helping me to run the 2023 Club tournament. Considering introducing an open mixed intermediate group on Tuesdays for an hour at 7, this will be run by Will Jenkins. Faraz will liaise with membership team to check that his clients have renewed their memberships too. DP - the summer term will begin on Monday the 17th. Few drops due to the cricket season now starting, those spots quickly taken by kids in the waiting list. After Easter I'll start checking that all juniors on the programme renewed their membership. U8 and U9 teams league starting at the end of the Tfl month, courts already booked for home matches. In the process of finalizing away matches with opponents' captains. New for 2023 Club Vets tournament starting first week in May and Finals Day on Sunday 18th June (2 clay courts provisionally booked from 11.30am onwards) It will be: Men's singles, Ladies' singles, Men's' doubles, Ladies' Double & Mixed Doubles Entry Men over 60 - Ladies over 55 Sunday 21st of May (2 hard court booked from 10am onwards) Elmwood internal Road to Wimbledon (Elmwood Members only) Single - players U14 Double - players U18 Kids & Parents Fun Day Tournament July 2nd, 1 parent + 1 kid play double format playing on a mini tennis court Red court for kids U8, Orange court for kids under 9-10-11-12 (2 hard court booked from 10am onwards)</p>	

	<p>Road to Wimbledon County Finals July 15 – 16tt</p> <p>As agreed between the committee and Sangeeta. Courts not Booked yet as waiting final confirmation from Sangeeta about courts needed and timing</p> <p>WJ - Junior programme going exceptionally well, most of the students signed up for the summer season apart from the cricketers. Groups making excellent progress which is great to see! Have also been working on the camps with Oli which has been well attended and running smoothly.</p>	
5	<p>Clubhouse Updates</p> <p>All agreed it is time to appoint and pay for a good solicitor to speed up the enforcement of the notice given to UKPN as the lack of action is significantly holding up the new clubhouse project. Louisa, Clare and Faraz have contacts and will obtain quotes for the treasurer, Hak.</p> <p>The recent urgent clubhouse repairs, which resulted in the clubhouse being closed as there were safety issues requiring immediate attention, prompted Thomas to research other options. It was a coincidence that the first option was Passmores which was previously recommended by a member in 2020 prior to the UKPN negotiations. Their current brochure was circulated and discussed. There is no doubt that communicating with UKPN has been frustratingly slow on their side and all present thanked Louisa for all work so far. These will all be discussed as a priority at the next planning meeting with a view to providing the committee with an update on costed options and timelines including Passmores.</p> <p>Clubhouse Maintenance and Refurb: Maintenance group agreed to go ahead with deck repair by Jez. This is now complete. Lighting and electrics are fixed (for now). It was quite a big job in the end and the electrician has signed off all the work done. JS raised concerns about future hires / events to be reviewed at next meeting when Rocky is back. JS suggested that captains offer ‘grab and go’ hospitality when there are clubhouse issues. Magda and Jean will let captains know that they have this option.</p>	<p>LB</p> <p>RH/LB</p>
6	<p>Committee reports</p> <p>Secretary: Secretary (JS) No news from solicitors regarding Mast. This is a good thing. We will only hear from them if they are still pursuing for access.</p> <p>Men’s captain First, I am reporting on the men’s team’s performance in the Middlesex Winter Floodlit League 2022/23. I am delighted to report that Elmwood teams put a very strong performance. Elmwood 1 is promoted to Division 1, having come second (2/8) in their current division. Elmwood 2 finished 6th out of 8th in Div. 3, and Elmwood 3 won its division (4) and is promoted to Div. 3. Elmwood 4 finished 3 equal on point but misses promotion on the percentage of games won. The team stays in Div. 5. Regarding the teams entered by various members in the summer, Jean had a meeting with 2 of the participants, and here is our proposal and mitigating measures: Second over-40 mixed team: captain: Nicky: keep - Sundays (3 or 4 home matches?)? 4pm? Summer Cub Mixed Doubles Div.s 2 Knock-out: withdraw Open Men’s Singles Div. 7: captain: Niall and Richard, keep, trying to start matches</p>	

<p>at 3 pm on Sundays Open Mixed Doubles: captain: Nicky, keep try to start matches at 3 pm and potentially only one home fixture as the league is not very popular Above was agreed. All present agreed it would help members if they could view the court bookings on a monthly calendar to help plan around matches. Currently there is limited access to viewing further ahead on clubspark to those who book further ahead for matches etc. RO to be asked if clubspark has any new features that will support this.</p> <p>WOMEN'S CAPTAIN Women's Captain (MB) Ladies team 1 has played the last match defeating David Lloyd Finchley 2 thus securing a position in the same division for next winter - division 2 NE. Ladies team 2 has finished 6th out of 8 teams but one team has withdrawn therefore it is not clear if they are going to stay in division 4 for next winter</p> <p>Mixed & Vets Captain Vets (over 40) have played all their matches currently sitting in second place in division 3 but there is one match still to be played between the teams in first and third positions the result of which will decide which teams are to be promoted</p> <p>Membership Membership renewals have been progressing very well since 3-March. The deadline of 14-April will be when those who have not re-joined are replaced by offers to those on the waiting list. This is likely to take until mid-May before final figures for membership and waiting list are finalised. Offers to new members have started for those existing members who have said they will not re-join – only 16 so far.</p> <p>TREASURER Our current cleaner is away and we don't know for how long. It has been difficult to get another cleaner on the days we need. Temporary option is only able to do Mondays and Saturdays with minimum shift of 3 hours. It was agreed for now to continue with 3 hours. Clare offered to make a wall chart to log when the toilets are cleaned and will also meet the cleaner this week to help make a list of clear tasks and has access to stock. BH tournament was changed from Monday to Sunday as Monday was forecast for rain and was a washout. Sunday was a fantastic day for the tournament with 8 entities and was completed within an hour with Sava winning and Lisa runner up followed by a fantastic BBQ by Faraz. May has 3 bank holidays so I will organize a few more events but would like to see more new members to promote the friendly inclusive nature of the club.</p> <p>SOCIAL SECRETARY Next meeting</p> <p>Bar Steward Aim to recruit paid position for the role of bar steward in early May.</p> <p>Grounds Liaison Shale delivery was this week. Maintenance booked for 19th April.</p> <p>Coach Liaison Louisa has been introduced by email to the Deputy Head of local secondary school, Newman Catholic School and will arrange a meeting together with Jackie to see if there are any opportunities to work together and offer support for sports.</p> <p>Junior Parent Liaison Thank you to Daniele and Will for a continued increase in junior tennis events. There seems to be renewed buzz in activities. The phone calls to parents at end of term to give children's updates is also very much appreciated. Looking forward to the Parent and child tournament event scheduled for w/e 1st July</p> <p>Social Media</p>	<p>RO</p> <p>HK/RH</p> <p>LB/JS</p>
--	-------------------------------------

	<p>Dates for tournaments and possible fundraising events needed to support planning a little bit further ahead on content for Social Media now that we are coming into spring/summer season at the club.</p> <p>Ideally there would be a calendar on the website that can be viewed at a glance by month where members can clearly see what's on too.</p> <p>In the meantime, it was suggested that Social Event notices can be added to the COURT 7 BAR.</p>	
7	<p>AOB</p> <p style="text-align: center;">Next Meeting Tuesday 9th May 7.00pm</p>	

