

## Elmwood LTC Committee Meeting Minutes

**Date: Tuesday 8 June 2021 – held remotely due to Covid-19 pandemic**

Present: Flavia (FB), Louisa, (LB), Rocky (DH), Hak (HK), Dirk (DL), Richard (RO), Matt (MM), Jackie (JS), Faraz (FS), Rosette (RW) & Valerie (VF), Ana Pavlovic [architect] (AP)

Apologies: Guy (GB), Mindy (MB), Paul Downing (PD), Barrie Neilson (BN), Jean (JC),

Some items and actions are frozen in a pre-lockdown status.

New items are not highlighted.

	ITEM	ACTION
1	Uncorrected minutes of May-21 meeting had been circulated in advance – corrections were pointed out, minutes amended accordingly and posted to the website.	RO
2	<b><u>Matters arising from previous minutes:</u></b>  Windbreak for Court 4 installed with elasticated ties. Outside Court 6 to be installed.	FS
3	<b><u>Mobile Tower</u></b> No communication was sent or received in the last month.  We have continued to communicate with our neighbours about the scheme and receive offers of assistance.	RW
4	<b><u>Coaches</u></b>  The club competition is up & running with 60+ entries to the men’s singles. Matches being played. Suggested a 2-court men’s intermediate on a Wednesday night. Agreed.  FF meeting about the ‘Road to Wimbledon’ for the July weekend soon.	FS  FF
5	<b><u>Clubhouse</u></b> Clubhouse is open for toilet access until 17-May when 6-people can be inside. VF reported there are cracks to the edge of the women’s toilet/changing area. HK contacted the original contractor and a member who is a surveyor he also thought the cracks were not serious. MM repaired the loose toilet seats. 1 seat in the men’s need more professional attention and will assess the situation. Doors outstanding.  <b>Clubhouse Internal Refresh Project:</b> Budget clarity requested. HK to account for actual cost to date and RO to research past minutes. Jeremy (the painter) is busy & will be back mid-June to finish final painting.  <b>New Clubhouse Project Sub-committee</b> AP presented 2 options for rebuilding the club house around retaining the existing structural frame. Both were well received and will be circulated. Some concern that the side entrance foundations may impinge on the oak tree. A ballpark cost of £400k was estimated, but the scheme can be built in sections. More detailed plans and costing to be provided.	HK MM  HK, FF, VF  RH
6	<b><u>Committee reports</u></b> <b>Secretary:</b> Safeguarding material ordered.	



	<p><b>Guest Fees</b>  Matt &amp; Valerie offered to help with a sign for members to make an online payment of £5.00 for guests. Carried over to post lock-down.</p> <p><b>Brunch Social Sunday 6-June</b>  Was a huge success. Raised over £300 to improve the social facilities of the club for the future and the event was very well received. Photos upload to <a href="#">website archive</a>.</p> <p><b>Complaint Handling</b>  Complaints about the manner of committee members approaching members about issues needs to be considered. Suggestion to discuss when/why/how we do this to manage difficulties and potentially contentious situations better will be discussed when we have more agenda time.</p> <p><b>Grounds maintenance</b>  Nothing much since last month.  Guy's been awesome with the lawnmower, and Barry &amp; Bryce have done a great job on the shiny green bench - big thanks!  Get help. RW to ask volunteer members.</p> <p><b>Dishwasher</b>  Much discussion. £300 budget agreed.</p> <p style="text-align: center;"><b>Next meeting</b>  <b>Tuesday 13<sup>th</sup> July 2021 7:30pm</b></p>	<p>MM/VF</p> <p>LB</p> <p>RW</p> <p>VF</p>
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