Elmwood LTC Committee Meeting Minutes

Date: Tuesday 8 June 2021 – held remotely due to Covid-19 pandemic

Present: Flavia (FB), Louisa, (LB), Rocky (DH), Hak (HK), Dirk (DL), Richard (RO), Matt (MM), Jackie (JS), Faraz

(FS), Rosette (RW) & Valerie (VF), Ana Pavlovic [architect] (AP)

Apologies: Guy (GB), Mindy (MB), Paul Downing (PD), Barrie Neilson (BN), Jean (JC),

Some items and actions are frozen in a pre-lockdown status.

New items are not highlighted.

TTCW IC	ITEM	ACTION
1	Uncorrected minutes of May-21 meeting had been circulated in advance –	
	corrections were pointed out, minutes amended accordingly and posted to the website.	RO
2	Matters arising from previous minutes:	
	Windbreak for Court 4 installed with elasticated ties.	
	Outside Court 6 to be installed.	FS
	Suiside court of to be instance.	
3	Mobile Tower	
	No communication was sent or received in the last month.	
	We have continued to communicate with our neighbours about the scheme and	RW
	receive offers of assistance.	
4	<u>Coaches</u>	
	The club competition is up & running with 60+ entries to the men's singles.	FS
	Matches being played.	
	Suggested a 2-court men's intermediate on a Wednesday night. Agreed.	
	FF meeting about the 'Road to Wimbledon' for the July weekend soon.	FF
5	Clubhouse	
	Clubhouse is open for toilet access until 17-May when 6-people can be inside. VF	
	reported there are cracks to the edge of the women's toilet/changing area.	
	HK contacted the original contractor and a member who is a surveyor he also thought the cracks were not serious.	HK
	MM repaired the loose toilet seats. 1 seat in the men's need more professional	MM
	attention and will assess the situation. Doors outstanding.	
	Clubhouse Internal Refresh Project:	
	Budget clarity requested. HK to account for actual cost to date and RO to research	HK, FF,
	past minutes.	
	Jeremy (the painter) is busy & will be back mid-June to finish final painting.	VF
	New Clubhouse Project Sub-committee	
	AP presented 2 options for rebuilding the club house around retaining the existing	RH
	structural frame.	
	Both were well received and will be circulated.	
	Some concern that the side entrance foundations may impinge on the oak tree. A ballpark cost of £400k was estimated, but the scheme can be built in sections.	
	More detailed plans and costing to be provided.	
6	Committee reports	
	Secretary:	
	Safeguarding material ordered.	

Men's Captain:

3 Men's teams have been entered for the Middlesex Summer League, dates agreed and booked. Matches have started.

Magda has entered a Mixed Vets – details outstanding for website.

DL

Women's Captain:

2 Women's team have been entered for the Middlesex Summer League, dates agreed and booked. Matches have started.

Membership Team Report

Membership stands at 599 members (349 playing adults) and £62,299 membership fees.

Total for 2020/21 566 members (337 playing adults) and £57,204 (2019/20 368 members and £38,550).

The Off-Peak trial is in place 10 Adults and 9 Families paid with 1 Family offer outstanding.

We had to offer 49 to get 20 accepted with that making 30 adults signed up.

The Waiting List stands at 181 entries (representing 256 adults). The Waiting List increased by 17 entries (22 Adults) since 11-May-21.

Leisure members – to restart after stage 4 of the pandemic restrictions are lifted.

Guest policy was discussed, this will be reviewed at the next meeting as we can't lift the ban until after the 21-June as we still need a register of everyone at the club. 3-month trial + members survey

Social club-sessions restart after stage 4 of the pandemic restrictions are lifted. We will block book these.

Clay court maintenance is booked for 1-July and clay being delivered 10-June.

Treasurer:

Membership fees being paid.

No other income, apart from very small amount from Court 7 bar sales.

Hak arranged a social tournament on Monday 31-May & 26 entrants, 8 dropped out, 6 last minute drop ins. Went well & good feedback.

Social Secretary:

Court 7 has been in operation as per bar steward report

Bar Steward: Friday night to very limited number of customers.

Coach Liaison

LB drafting an agreement between the club and Daniele Piccoli putting him on a non-temporary status. This will be ready before the next meeting.

LB

Junior Parent Liaison: No activity.

7 **AOB**

Clothing left in men's changing room

Several items have been in there for some time.

Matt offered to bag these up and take them to local charity shop if not claimed. Carried over to next meeting.

MM

Guest Fees Matt & Valerie offered to help with a sign for members to make an online payment of £5.00 for guests. Carried over to post lock-down.	MM/VF
Brunch Social Sunday 6-June Was a huge success. Raised over £300 to improve the social facilities of the club for the future and the event was very well received. Photos upload to website archive.	
Complaint Handling Complaints about the manner of committee members approaching members about issues needs to be considered. Suggestion to discuss when/why/how we do this to manage difficulties and potentially contentious situations better will be discussed when we have more agenda time.	LB
Grounds maintenance Nothing much since last month. Guy's been awesome with the lawnmower, and Barry & Bryce have done a great job on the shiny green bench - big thanks! Get help. RW to ask volunteer members.	RW
Dishwasher Much discussion. £300 budget agreed.	VF
Next meeting Tuesday 13 th July 2021 7:30pm	