

Elmwood LTC Committee Meeting Minutes

Date 8th November 2022

Present: LB, HK, RW, JS, DL, DF, RH

Apologies: MM, JC, WJ, DP, FS, RO, MB

	ITEM	ACTION
1	Previous minutes previously circulated were approved.	
2	Matters arising from previous minutes: None	
3	Safeguarding: JS courses up to date until 2023 Social Media Policy JS will recirculate draft policy to review and adopt. It is good etiquette for use of Elmwood WhatsApp groups and sits alongside our Policy on the use of images of children and young people.	JS
4	Coaches Reports FS – All adult programmes have good attendance weather permitting. Groups running smoothly DP – Junior programme resumed after ½ term, all running smoothly. Match on 6 th November cancelled due to rain, will be rescheduled in next couple of weeks. All kids bar one are now members. WJ – Good start to the junior programme since resuming and no sessions cancelled.	Coaches
5	Clubhouse Updates DH - All current work on new clubhouse is on hold as discussion/meeting took place on 03/11/22 with UKPN. I emailed project team to update current situation and also look at redesigning the clubhouse to suit the membership demand. Awaiting response from them. LB - Meeting with UK Power Networks on Thursday 3rd November went well and was positive. They have agreed to try to get back to us with next steps within 2 weeks so that we have something tangible to report at the AGM. Clubhouse refurb - DH - Due to structure issues in the clubhouse we have requested an engineer (Youth member's father) to give us an update on the current situation how best to deal with it. He will get in touch once back in the country. At present he is out of the country due to work and will contact on his return. This also means the furniture purchase makes no sense while we address above issues. Flooding and addressing the larger cracks in the walls of the clubhouse are immediate priority for safety. LB - I have had meetings with 3 designers who came forward from discussion on members WhatsApp group. One has come back to me with questions and is putting together a proposal for us to consider. Nothing more from others.	LB RH/LB
6	Committee reports Secretary: Invoice received from appointed Solicitors, Capsticks. I have contacted them to see if: 1 - they have had any communication from Cornerstone 2- the invoice can be redirected to Cornerstone as they instructed us to appoint a solicitor and Capsticks did indicate that we could do this. The invoice amount is £257.40 Big thank-you to Hak for completing the venue registration	JS

I have registered to attend the Middlesex Venue forum on Wednesday 9th November
AGM – we will be looking to recruit membership support for Richard now that Guy has stepped down. Massive thank-you to Guy whose support has been invaluable at a time when our membership grew more than could ever have been predicted.

Men's captain

Elmwood has four men's teams currently competing in the Middlesex Winter Floodlit League 2022/23.

On average, two games have been played and a few games have had to be postponed due to poor weather conditions.

At the time of writing, the teams' positions are as follows:

Elmwood I: 1/8 (NE Div. 2)

Elmwood II: 7/8 (NE Div. 3)

Elmwood III: 4/7 (NE Div. 4)

Elmwood IV: 5/8 (NE Div. 5)

Some teams still have recruitment issues, and we may decide - following consultation - to enter only three teams next winter.

WOMEN'S CAPTAIN

MB - We have 2 women's teams in the winter league. Team 1 in division 2 and team 2 in division 4. Team 1 has played 3 matches, won 1, lost 1 and drew 1. Team 2 has played 2 matches so far and unfortunately lost both.

Current leagues standings:

Elmwood ladies 1: 6/8

Elmwood ladies 2: 7/7

VETS

Seniors over 40 are playing in division 3 East, promoted from last year division 4 East. We have played 2 matches so far and drew both. Current standings:

Elmwood Seniors: 1/7

Midweek mixed: next meeting

MEMBERSHIP

A few more cadets have signed up for Daniele's courses.

Membership stands at 769 members (378 playing adults & 458 including Off-Peak) and £84,694 membership fees.

Total for 2021/22 689 members (364 playing adults & 551 including Off-Peak) and £68,688.

2020/21 414 members (300 playing adults) and £57,204.

2019/20 313 members (231 playing adults) and £38,550.

The Waiting List stands at 294 entries (representing 406 adults).

The Waiting List increased by 15 entries (21 Adults) since 10-Oct-22.

Court Lighting

The existing lights are due for a service and bulb replacement on **10-Nov-22** with our regular lighting company (Floodlighting Services) for £5,995 + VAT (funded from the sinking fund).

Courts 4-6 last had new bulbs when they were erected in July-2009 and courts 1-3 in October 2010 – well past the 5 to 8-year expected life expectancy.

Floodlighting Services are also providing a quotation for changing the lights to LED (verbal estimate of £54,000 – which we cannot afford at this time).

A free estimate for changing the lights to LED is also being supplied by Carbon8Lighting on 9-Nov-22.

TREASURER

HK:

The clubs accounts and balance sheet has been completed, audited and signed off by both auditors as a true reflection of the club's finances: these will be handed over to the club secretary after approval at the AGM to be uploaded to the club's website with all the previous year's reports.

	<p>SOCIAL SECRETARY / Bar Steward</p> <p>DH - Halloween event went well and the turnout was very good but down on numbers compared to last year most likely due to rain. I believe this was due to very heavy downpour at the same time as our event. Despite the weather, lots of families attended and were very thankful to Elmwood. Very positive feedback from all who attended. A very big thank you to Hak/Sue/Michael/Jackie and Fiona who contributed setting up the venue and also helped taking all that decoration down and packing it away so it can be used again next year.</p> <p>LB - Saturday brunches are going well - not massively well attended, but extremely positive feedback. Friday nights have quietened down a lot - partly because it's winter and partly because we have not had anyone offering food or entertainment. This is looking more active for the coming weeks with Laura hosting a couple of music nights, and providing food, Katie Pascoe is suggesting a film and Q&A night re her gardening project, and Marcia Green has been representing us at Kensal Warm Spaces and has offered Elmwood as Warm Space on the last Friday of each month. She will provide food and warm spaces and things. First one 25th November.</p> <p>Louisa met with someone who runs a forest school who was introduced to her by Joe the beekeeper. She was shown around and will send a proposal.</p> <p>Bar Steward</p> <p>DH - Required bar stocks purchased as per demand and the bar stocked up with drinks and snacks. All bar duties taken care of while we await filling the vacant position of the bar steward. As discussed with the committee, Hak and I are happy to cover the vacant position in the interim till the new year Rocky thanked Hak and Daniel for their help with the bar duties as it was very busy for the Halloween event. It was lovely to see a good turnout as it helped to compensate lack of bodies on Friday social nights. Looking forward to Laura's Friday music event this week.</p> <p>Grounds Liaison</p> <p>RW - Trying to keep leaves off the courts regularly: many thanks to Guy and Will. Also, regularly putting WD40 on the gate, as the locksmith suggested. Knotweed has been treated and dying down now.</p> <p>Coach Liaison</p> <p>LB - we haven't managed to schedule a further meeting yet, but coaches all seem well and happy and collaborating and supporting each other.</p> <p>Junior Parent Liaison</p> <p>DL – has decided to give up role as Junior Rep as no longer has an active junior at the club Dirk would like to continue to be part of the clubhouse project team and all present agreed this would be very welcome as he has been involved for some time and is part of the liaison team. Hope to recruit another Junior Parent Liaison person at the AGM.</p> <p>Social Media</p> <p>DF - continues to run well with growth, reach and interactions. As before please feed any photos to me directly on whats app, would love more from teams to keep our feed varied, providing a cross section of tennis, news and events.</p>	RH
7	<p>AOB</p> <p>Honours board: Will has this in hand should be ready for AGM.</p> <p>Question from off peak member - will we consider introducing a concession off peak membership for non-working / retired members? This will be considered at next year's meeting.</p> <p>Clubhouse Handbook – JS suggested we have a folder detailing emergency contact numbers, current codes, where switches are, how to turn on hot water on, bin collection days etc.</p>	WJ ALL JS

	<p>All agreed this would be useful.</p> <p>Ladies loos doors - they don't close now and don't fit and have no handles inside. JS will ask husband Michael to quote for fixing.</p> <p>DL - Some Elmwood members have asked me to register their interest in Padel courts and I was asked if we could look into this topic again. All agreed worth surveying members and discussing at the AGM too.</p> <p style="text-align: center;">NEXT MEETING January 10th 7:30 PM in the Clubhouse</p>	JS
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