

Elmwood LTC Committee Meeting Minutes

Date 12th October: held remotely due to Covid-19

Present: Hak (HK), Flavia (FB), Faraz (FS), Dirk (DL), Rosette (RW), Jackie (JS), Richard,
Apologies: Mindy (MB), Valerie (VF) Guy (GB), Rocky (DH), Jean (JC), Matt (MM)

	ITEM	ACTION
1	Previous minutes circulated.	
2	Matters arising from previous minutes: Club registration: Many sections have been updated by Hak and all will support Hak with further relevant parts to be updated. He will circulate the links so that we can all help get this done in time.	
3	Safeguarding Jackie will recirculate the link to the video to committee and request acknowledgment of viewing. Will also re- contact LTA re support to deliver training. Welfare Officer -shirt purchased and worn for awareness – good feedback from members new and old at the tournament.	JS
4	Coaches Honours Board FF reported that the firm who do this have made a start – minor adjustments to be made. Tokens More discussion took place regarding coaches’ allocation of free tokens for scheduled members group lessons. Coaches will liaise further with Hak and membership team re their requirements and all agreed it should be fair distribution. Group Coaching Faraz has started new intermediate session for men on Wednesdays 6.00pm – 7.00pm. He will monitor feedback and attendance for this as it is new. Windbreakers: adjusted Club Tournament Faraz thanked everyone who helped make this such a successful day. All went to schedule, matches were great to watch, food was great and the weather was on our side. Louisa thanked Faraz on behalf of the committee for taking the helm and running the tournament this year.	FF/FS/HK/RO
5	Clubhouse <u>Clubhouse Internal Refresh Project:</u> Inside clubhouse refurbished is incomplete as VF still trying to get a painter to come and finish Women and Men’s bathrooms and kitchen. Kitchen door cupboards needs reviewing depending on cost. <u>New Clubhouse Project</u> Dirk will help gather project team availability by circulating a little doodle poll.	VF DL/RH

6	<p>Committee reports</p> <p>Secretary: Latest communication received from Waldon circulated to committee. Their planner Nick Allen no longer works for Waldon. JS will request update on behalf of committee</p> <p>Men's Captain: In Jean's absence Dirk reported Men's team 1 won last night.</p> <p>Women's Captain: Nothing to add – update next meeting</p> <p>Membership Report Membership stands at 640 members (392 playing adults) and £64,690 membership fees. Total for 2020/21 566 members and £57,204 (2019/20 368 members and £38,550). Leisure membership has resumed and 10 have re-joined. Off-Peak membership has been offered to 1-April-22.9 Off-Peak Adults and 3 Off-Peak Family have renewed so far, and several have declined. A new offer of Off-Peak membership until 1-April-22 was sent on 11-Oct-21 to the top 50 Adults and the top50 Families on the Waiting List. The Waiting List stands at 255 entries (representing351 adults). The Waiting List increased by 36 entries (16 Adults) since 13-Sept-21. As previously discussed membership team will go ahead and extend the Off-Peak offer to everyone on the Waiting List.</p> <p>Treasurer: Hak reported that he has spent quite a few hours updating the club registration on LTA website. This is the busiest time of the year for Hak completing the clubs accounts and preparing for AGM.</p> <p>Social Secretary: 1)Finals day event on 18/09/21 was very successful for the bar as it was the first time we had opened officially after a long lockdown. 2)Lots of inquiries regarding venue hire but waiting completion of outstanding works. 3)Elmwood committee and supporters thank-you night out was well attended (12) but sadly 7 couldn't come due to personal reasons. 4)Received Oliver's request to hire the venue for ½ term camp and 3 courts from 10-3pm - waiting to agree fees 5)Halloween party to take place 31/10/21 flyer to go out by end of week.</p> <p>Bar Steward: next meeting Position of bar of bar steward will be reviewed with Mindy.</p> <p>Grounds Liaison- Bee keeper Joe has kindly arranged for a jar of honey for each of the committee members. Reports of the large ash tree dying. Rosette will have this checked out. Patrick sowed some cherry seeds in the triangle which need to be thinned as they will thrive better.</p> <p>Junior Parent Liaison: nothing to add.</p>	<p>JS</p> <p>DH</p> <p>RW</p>
7	<p>AOB Flavia suggested score boards & new umpires chairs would be great for club future tournaments as well as our teams. Flavia and Faraz volunteered to get quotes for these. Baby changing unit: Jackie suggested we have one at the club as we have more new families members and also good for club hires for family events. Will ask team captains to see if other clubs have them when they play</p>	<p>FF /FS</p> <p>JS</p>

	<p>away matches. Likely best space in Elmwood clubhouse would be a wall mounted one in the ladies changing room.</p> <p>Defibrillator: this has been purchased. Some discussion took place re where best to put this and whether it should be inside or outside the clubhouse. Suggested we ask team captains about visiting clubs for their feedback if they have one and also ask some of our doctor members for support.</p> <p>AGM: It was agreed to survey members to see if any preference to a Friday evening with bar open or Sunday evening to encourage attendance and get feedback from everyone. Options to be weekends of 19th and 25th November.</p> <p style="text-align: center;">NEXT MEETING TUESDAY 9TH NOVEMBER 2021 7.30PM</p>	<p>RO/GB</p>
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