

Elmwood LTC Committee Meeting Minutes

Date 14th September held remotely due to Covid-19

Present: Hak (HK), Flavia (FB), Faraz (FS), Jean (JC), Dirk (DL), Matt (MM), Valerie (VF), Rocky (DH), Rosette (RW), Jackie (JS)

Apologies: Mindy (MB), Richard (RO), Guy (GB)

	ITEM	ACTION
1		
2	Matters arising from previous minutes: None	
3	<p>Safeguarding The LTA will be surveying the effectiveness of safeguarding measures in place at Elmwood and have supplied a template message for us to use. JS has confirmed that we do now have a policy that coaching is for members only and that this was communicated at our AGM in 2019 so the survey will capture all The LTA will be administering the survey and collating the results. An anonymised summary of the results of the survey will be shared with the club.</p> <p>The new requirement to provide LTA safeguarding training to committee members needs to be completed by the end of the year.</p> <p>Jackie will recirculate the link to the video to committee date to be scheduled before year end to fit in with everyone.</p> <p>Safe to Play campaign.</p> <p>The LTA campaign materials cards and dispenser were put in the club in time for the road to Wimbledon Event</p>	JS
4	<p>Coaches Junior program is up and running with approximately 70 children, age between 5 to 14</p> <p>Tokens Rocky has confirmed he can continue to supply tokens to coaches and can do this at quite short notice too – coaches can plan amounts of tokens needed for their scheduled lessons however members do ask them too. Faraz is on site most days and is good point of contact. This will be monitored and more support put in place if needed. LB offered to be back up.</p> <p>Bar Offers of bar help that were received for Road to Wimbledon will be contacted for help with finals day and Fridays too. Coaches requested to cease providing weekly coaching lists for track & trace now that there are less restrictions and high vaccinations. This was discussed and coaches confirmed they can readily provide this detail if requested and that as all those who have lessons are members then membership team have essential contact details to if required and that should suffice.</p> <p>FINALS DAY Faraz has 4 volunteers for umpires. All going to plan. Some matches still to be played prior to 18th. Rocky will contact Brent council re TENS license for live music inside as outside has been declined. Men’s coaching</p>	<p>FS/RH</p> <p>RH</p>

	Faraz would like to run an intermediate plus session as there is demand. All agreed good idea. He will liaise with coaches and agree best time.	
5	<p>Clubhouse <u>Clubhouse Internal Refresh Project:</u> Working budget of £5k Valerie will check availability of painter to continue refresh. Roof repair Roof is leaking again through flat roof and gutter needs cleared too. Matt offered to arrange quote for repair from his contact as did Rosette.</p> <p><u>New Clubhouse Project</u> Face to face meeting with the clubhouse project committee to be scheduled after summer holidays. Dirk said would send a little doodle poll to try and get best dates for everyone. Majority committee in favour of the suggestion made by Ana and Sava to replace and extend the current bar /ladies and gents changing rooms.</p>	<p>VF</p> <p>MM/RW</p> <p>DL/RH</p>
6	<p>Committee reports Secretary: <u>MAST – Correspondence from the secretary on behalf of committee</u> Mast communication from Waldon, CTIL 150123, TEF 72111 - Heads of Terms and Valuation of proposed Cornerstone and O2 site at Elmwood Lawn Tennis Club, received and details circulated to trustees and members Response to Waldon was sent as below on Thursday September 9th 2021 <i>“The trustees and committee are unanimously opposed to a mast and there is a clear majority of members opposed to the mast in principle. We received overwhelming feedback against a mast from our members and are now hearing from residents as well who are equally opposed to the mast. We do not consent to any access and will maintain a firm position that Cornerstone has no right to trespass on our land”</i></p> <p>Men’s Captain: Report from Jean: The Middlesex Summer League has now concluded, and all three men’s teams post honourable results. Elmwood 1 concludes the season in 4th position of Division 3, with 81 points. Elmwood 2 concludes the season in 4th position too (Division 6), with 74 points. Elmwood 3 also ends the season in 4th position (Div. 8) with 87 points. Jean has entered four men’s teams for the Middlesex Winter Floodlit League and is now starting on the fixtures list.</p> <p>Women’s Captain: Report from Valerie Middlesex league is now complete Team 1 NE division 2 finished in 3rd position so will remain in that division next year. Currently entered 2x women’s team for the Winter floodlight league. Will work with Jean for fixtures shortly. Team 2, as very late entry, were put in NE Division 6 when should have been NE Division 2. They finished 2nd and Judy is liaising with Ro Foley to see if they can go back up to Division 4 in Summer 2022. Currently entered 2 x women’s teams for Winter Floodlight league.</p>	

<p>Report from Team 2 Captain Judy: “Elmwood tennis club has a pool of enthusiastic women players who joined up without delay, when asked, to play in team 2. We had a wonderful season beating all but one other team in our group. Congratulations are due to everyone in the team as we are moving up to a higher division from all their shared efforts. Elmwood ladies’ team 2 is a very supportive team volunteering to play at all times and who made a historical Elmwood first achievement of sending out not one, but TWO Elmwood ladies 2 teams on the same day! We were all impressed that 12 people agreed to play for the club in one day and both matches won. Thank you to everyone in the team. It was great fun playing together after missing a year from lockdown.</p>	<p>RO</p>
<p>Membership Report Monitoring court use ended on 19-July-21. Since May-14 we entered 4,931 bookings and opponents and Rocky chased 1,234 (25%) people who did not at first tell us their opponent. Thank-you to Rocky from membership team. Membership stands at 634 members (354 playing adults) and £62,943 membership fees. Total for 2020/21 566 members and £57,204 (2019/20 368 members and £38,550). Leisure membership has resumed and 9 have re-joined. The Off-Peak trial for 30 adults was deemed a success after a second membership survey resulted in 89% approval, without any noticeable increase in court use. Off-Peak membership has been offered to 1-April-22. 9 Off-Peak Adults and 1 Off-Peak Family have renewed so far. The Waiting List stands at 242 entries (representing 335 adults). The Waiting List increased by 36 entries (48 Adults) since 13-July-21. Off Peak Membership It was unanimously agreed to extend this and everyone extended big thank-you to Guy and Richard for providing such clear and simple graphs showing usage. All agreed if any leeway to admit more members that priority should go to families.</p>	<p>HK HK</p>
<p>Treasurer: Nothing of significance to report</p>	
<p>Social Secretary: All private hire put on hold until all outstanding works are completed in the clubhouse. Waiting for decorators to finish works which were authorised by committee before covid19 pandemic. Venue was hired to Oliver for summer tennis camp (5 weeks x 5days) and agreed hire of 3 courts from 10 -3pm as requested. Some clothes were left behind and Oliver is contacting the parents to collect. A replacement bin top has been ordered from Amazon Bar Steward: next meeting Grounds Liaison Report from Rosette</p>	

	<p>Weeds at the back of courts have been cleared, aiming to redo the front before the finals weekend, and also by court 6 so that the windbreaks can be properly installed outside the courts. Marcia has been cutting the hedge beautifully - work in progress delayed by the mast. Paint thrown on court 1 will hopefully be sorted by SSP on Thursday when they come and do a regular maintenance: fortuitous timing.</p> <p>Coach Liaison: nothing to add Junior Parent Liaison: nothing to add.</p>	
7	<p>AOB</p> <p>Update from Rosette: Mast. Email group of interested supporters set up. Flyer to inform neighbours produced, printed and circulated to neighbours, thanks to Jackie & Marcia. Lots of supportive responses received by text & email.</p> <p>Club registration It is expected that the details held from last year are the same as those required for next year. JS will aim to get copy to help make a start on this.</p> <p style="text-align: center;">NEXT MEETING TUESDAY 12TH OCTOBER 2021 7.30PM</p>	