

Elmwood LTC Committee Meeting Minutes
Date 13th September 2022

Present: LB, HK, DH, RW, JS, DP, JC, FS, WJ

Apologies: MM, RO, DF, DL, VF

	ITEM	ACTION
1	Previous minutes previously circulated were approved.	
2	Matters arising from previous minutes: None	
3	Safeguarding: Reminder that all those who have lessons must be members. Non- members who have a trial coaching lesson will be asked to join as coaching membership after one lesson to have any further lessons. New juniors on the programme have been given details to join. Coaches will confirm membership status of all attendees, group and individuals, with the membership team.	
4	<p>Coaches Reports</p> <p>FS – Reported on the current status of the tournament. Suggested consider holding this on the 3rd week of September next year to support all the rounds to be played making allowances for holidays. Possibility of a requirement for a level 1 assistant. It is ideal to recruit internally and candidates would require level 1 qualification and DBS. Requirement to be assessed further by all coaches for next meeting. Working with the ladies captains to combine ladies first and second teams into Thursday evening sessions. Same as the men’s team match training sessions on Wednesday evenings which is open to men from all the teams. All adult programs are continuing and showing good numbers of attendance, BBQ planned for finals day run by Will and Louisa.</p> <p>DP - Junior programme started on the 5th September with 80 juniors. Friday match play is back at 4.30pm at the moment with 11 juniors many of them U8 at the first points/game/set experience. A good number of players are new and DP will liaise with membership team to ensure they have joined. Tournaments Entered U9 team in the Middlesex Winter league, waiting an update from Sangeeta for more details on the U8 league.</p> <p>JUNIOR FINALS On Saturday 17th, alongside the adult finals, the finals of U8, U9 and U10 will be run with start time 1200. Trophies are all ready and courts 4,5 & 6 booked out for the event. Friday’s morning ladies’ sessions back in action. The club Website coaching sections have been updated with the new information and schedules/coaching programme. First Aid kits in the club house and inside the coaching shed have been re-stocked with what necessary. Coaches shed was deep cleaned In October I’m attending a Referee course.</p>	Coaches

5	<p>Clubhouse Update This has been paused whilst establishing the options for the substation site and whether it can be relocated. See below latest correspondence from UK Power Networks, on 2nd September: Hello Louisa, Apologies for the delay in getting back to you. My planning team are currently reviewing the operational status of the substation. Once this has been confirmed I will be back in contact. Regards, Ammo Tagore MScSurv Property Surveyor UK Power Networks Property and Consents Mobile: 07875 110 729</p> <p>Clubhouse refurbishment We need someone to take this over from Valerie who was previously steering this project. The project team will meet up and co-opt further support to take this forward.</p>	<p>LB</p> <p>LB/WJ/HK</p>
6	<p>Committee reports Secretary: Mast Update Capsticks LLP confirmed on 12/9/2022 that we have completed the client induction steps. JS has informed Waldon that we have appointed Capsticks LLP and that they are dealing with the matter now and are the contacts for all future correspondence.</p> <p>Men's captain Middlesex Summer League 2022 Two champions among men's teams! I am pleased to report that two men's teams have won their divisions. Elmwood 1, captained by Dirk Lindner, dominated North East Division 3 and ended up with 104 points, eight points ahead of Brampton I with 96 points. Elmwood 2, captained by Mossy, did equally well in North East Division 6, winning with 120 points, eight points ahead of second placed Finchley Manor V. Finally, Elmwood III finished third with 110 points in North East Division 8, narrowly missing promotion.</p> <p>Middlesex Winter Floodlit League 2022-23 All home fixtures have been arranged and agreed to. We are entering four teams as usual.</p> <p>WOMEN'S CAPTAIN Winter League Valerie has entered 2 x women's team + a mixed double team. Jean & Valerie have been liaising with all captains, so it was easier as men and women and mixed needed to organise their own home matches. Magda is taking over as Team 1 captain for now as she's familiar with the league. Margot is the new Team 2 captain Valerie has been liaising with her giving all the info on login etc. Margot is well organised and has got all the dates sorted home and away and has been offered full offered support.</p> <p>Mixed Double Winter League New for 2022/2023 Nicky Wimble is Captain and they are in NE division 2. There are 3 divisions.</p> <p>MEMBERSHIP Since 12-July a couple of Adult Coaching and an adult extended to a couple have joined. Membership stands at 709 members (376 playing adults & 463 including Off-Peak) and £82,927 membership fees. Total for 2021/22 689 members (364 playing adults & 551 including Off-Peak) and £68,688.</p>	

<p>2020/21 414 members (300 playing adults) and £57,204. 2019/20 313 members (231 playing adults) and £38,550. The Waiting List stands at 267 entries (representing 343 adults). The Waiting List increased by 16 entries (25 Adults) since 12-July-22. The artificial clay courts are due for the second bi-annual maintenance on Tue 13-Sept-22 AM - weather permitting.</p> <p>TREASURER Hak reported: Club year end preparing accounts for AGM Club registration is due, reminder and request to all to help fill out relevant sections when it goes live. Tokens Suggest increase light token fee from £2 to £3. This will not cover increased costs but we want to encourage members to continue playing throughout the winter and will keep costs down for coaches. Club will no longer offer free lights expect for matches. All agreed to be effective immediately. Ball machine lots of demand from members and then complaints when existing ball machine needs repair. A new machine has been ordered due to arrive on Wednesday 14th September. All present thanked Hak for arranging swift purchase of new machine in response to the popularity with members.</p> <p>SOCIAL SECRETARY / Bar Steward The Friday events having been very busy over the July/August months and the response has been very encouraging and has helped increase our revenue which had been on a downward spiral due to the pandemic over the last two years. Oliver hired the club for his Tennis Camp conducted Tennis from 25/07/22 - 02/09/22(29 Sessions). Well attended with 95% attendance and only on a few occasions were the numbers down due to family holidays. There have been a few requests from member and non-members to hire Elmwood venue, some of which have taken place while others to follow in October Fantastic Bank Holiday Tournaments plus BBQ have been popular and enjoyed by many members of all levels of tennis. Rocky has written to Brent Council to request: (1) change the name on the Club Premises Certificate 236524(Address Reference: - 202084686) for Elmwood Lawn Tennis club from Mr Mindaugas Burzdzius to Mr Hakeem Khalil another committee member thereby giving joint responsibility for this certificate to the Club Treasurer and The Club Social Secretary as Mr Burzdzius has resigned from his current post due to health reasons. Therefore, the names should read as: Mr Dhiraj K Hirani (Rocky) & Mr Hakeem Khalil who have been elected committee members for several years and were unanimously re-elected at our AGM in November 2021 (2) guidance on whether there is a need to apply to add any of the items in the entertainment category to the current licence. There are absolutely no plans to extend the hours of the sale of alcohol at all however the clubhouse is popular with members to hire for family parties sometimes with music and entertainment etc. The numbers are restricted to around 80 members maximum (3) if there are any restrictions on cooked food supplied to our members during social evenings/family parties/BBQ's/Club tournaments or any other club related functions. The club are keen to make sure that the correct license applications are in place to accommodate our members. Bank Holiday tournaments and BBQs have been popular and enjoyed by many of all levels of tennis.</p> <p>Bar Steward Some discussion took place regarding the need to have a dedicated bar steward to run the bar / stock/ staff rota etc under the guidance of the licensees Hak and Rocky.</p>	<p>ALL</p> <p>RH</p>
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