

Elmwood LTC Committee Meeting Minutes

Date: Tuesday 14th April 2020 – held remotely due to Covid-19 lockdown

Present: Hak (HK), Flavia (FB), Faraz (FS), Louisa, (LB), Richard (RO), Jean (JC), Dirk (DL), Matt (MM)

Apologies: Mindy (MB), Rocky (DH), Rosette (RW), Charles (CD), Jackie (JS), Valerie (VF)

	ITEM	ACTION
1	Uncorrected minutes of March meeting had been circulated in advance– corrections were pointed out and minutes amended accordingly.	
2	<p><u>Matters arising from previous minutes:</u></p> <p>Post Protectors – delivered & in place Hoodies: all distributed Rusty rackets: finished before shutdown, was well received, but we still need to get feedback and feedback to the LTA and discuss with Jackie on a next phase. Several people wanted another session of 4w and are willing to pay a higher fee in the future. Some are willing to join the club. Junior Tournament Sunday 19th July – Flavia has support lined up. Not sure of status due to lockdown. Windbreak –Jean purchased, not yet collected & to be erected by Faraz. Fencing – two quotes, for the All Saints Rd side from the coaches’ hut to the corner by Buchanan Gardens, are lined up when once out of lockdown Bike Rack – Dirk to research</p>	<p>FS/JC</p> <p>FF</p> <p>FF RO</p> <p>DL</p>
3	<p><u>Safeguarding</u></p> <p>Women’s changing room still out of order. Coaches have agreed to escort juniors to the clubhouse one at a time. Temporary sign is on the door now.</p>	
4	<p><u>Coaches</u></p> <p>Road to Wimbledon</p> <p>Membership were canvased for views on Elmwood hosting the Road to Wimbledon Saturday 11th and Sunday 12th of July. Response was very positive, and it was agreed to go ahead. Full format still in progress and plan is to partner with South Hampstead. Flavia has enrolled in a Referee course and will be helping with that too. Not sure of status due to lockdown.</p> <p>Group Coaching</p> <p>Flavia circulated posters to promote all coaching opportunities, including the new initiatives, rusty rackets and mixed improver session on Wednesdays. These will be added to website and sent to membership when we know the end date of the lockdown.</p> <p>Still being in contact with members was thought a good idea. There are motivational videos of tennis activities and fitness in lockdown. These will be emailed to Richard to send as a membership wide email.</p> <p>It was confirmed that Flavia would be able to use <u>5 courts</u> on Friday 16:30 – 17:30, and 1 court for Faraz. No courts will be available for members – for only 1-hour/week. The Friday PM junior session is very popular and is to be supported. Hak will update calendar.</p> <p>QUORN TOURNAMENT – Flavia has the pack and will set a date. Not sure of status due to lockdown.</p> <p>Club tournament</p> <p>This was not discussed and to be discussed further at the next meeting. Last meeting the finals day in September had been agreed on and that Faraz would run this with the help of Dirk, Matt and Jean.</p>	<p>FF</p> <p>FF</p> <p>FS/DL MM/JC</p> <p>HK</p> <p>FF</p> <p>FS/DL MM/JC</p>

5	<p>Clubhouse Clubhouse Internal Refresh Project: Painted inside of club house & gents is complete. All things taken off the walls (e.g.) Honours board need to be put back up when we come out of lockdown.</p> <p>Martyn will be changing the cupboard doors in the kitchen. Insurance company need to inspect. Temporary canvass in place making water tight, but not waterproof when it rains. Waiting for 3 quotes, but must wait for the lockdown to end. Valerie and Clare liaising with Hak for all expenditure and they are all exploring option of buying new fabric to covering existing furniture.</p> <p>New Clubhouse Project Louisa reported back that fresh survey is next step. Jackie said she would send contact details and costings of the company who did this previously and Louisa would forward to the clubhouse sub- committee. No actions taken due to lockdown.</p>	VF
6	<p>Committee reports Secretary: Trustee Update. New trustees are registered with the Land Registry and copies of the certificates were circulated.</p> <p>Jackie reported we had been approached by a telecoms mast provider [Waldon Telecom acting for Cornerstone Telecommunications Infrastructure (Vodafone & O2)] to gain access to the club to carry out a survey with a view to erecting a mast. They stated that they had a statutory right to do this due to 2017 legislation. Jackie has asked the LTA for advice. We may not be able to stop the survey but any mast would be subject to normal planning process and we can object and raise opinion against it. The survey can take up to 3-months after lockdown ends, so there is time to consider all options.</p> <p>Men's Captain: The Winter season ended with this result: Elmwood 1, div. NE 2, finished 6/8, and stays in the division Elmwood 2, div. NE 3, finished 6/6, and is relegated Elmwood 3, div. NE 4, finished 4/9, and stays in the division Elmwood 4, div. NE 5, finished 2/5, and is PROMOTED Some un-played matches were adjudicated to a result by the league committee.</p> <p>Elmwood Mixed Winter Vets div. 05E finished 2/7 and is PROMOTED.</p> <p>All summer matches have been abandoned. Fees rolled over to next season.</p> <p>Women's Captain: The Winter season ended with this result: Elmwood 1, div. NE 1, finished 5/6, and stays in the division Elmwood 2, div. NE 2, finished 7/8, and is relegated</p> <p>Some un-played matches were adjudicated to a result by the league committee.</p> <p>All summer matches have been abandoned. Fees rolled over to next season.</p>	JC

	<p>Membership Team Report To date 109 members have rejoined for the 2020/21 season bringing in £11,366. Two members asked for a total refund due to the lockdown. The others who have asked either don't want a refund or want a partial refund to cover the downtime.</p> <p>A discussion on 202/21 fees ensued. There would be no refund of any 2019/20 fees – as only 1-week of the year was affected by the lock-down on 23-March. We will keep 1-April-20 as the membership year start. We will ask that people pay the full fee if they can afford it, but we will offer a membership rate that is proportional to the time the club was closed (when known). This will be offered as a refund to those who have paid and offered to those still to join. LB sending a draft email for RO to send to the members and encourage some more to rejoin.</p> <p>Wimbledon Tickets Wimbledon cancelled for the year.</p> <p>Treasurer: Hak confirmed memberships are coming in, but this has now slowed to a trickle. He has contacted our insurer to regarding claiming for recent roof storm damage, but we must wait for 3 quotes, which we can't get due to lock-down, before they can take any action.</p> <p>Hak to ask LTA if we can take a repayment holiday, or deferral, on our interest free loan. The LTA also say that there will be some refund on the 2019/20 registration fee.</p> <p>Social Secretary: No social activity.</p> <p>Bar Steward: No activity.</p> <p>Coach Liaison: Coach contracts currently in review with full committee. Carried over to next meeting. Coaching posters – to be on website but wait until we have a restart date before emailing.</p>	<p>LB/RO</p> <p>HK</p> <p>RO</p>
7	<p>AOB</p> <p>Clothing left in men's changing rooms Several items have been in there for some time. Matt offered to bag these up and take them to local charity shop if not claimed. Carried over to next meeting.</p> <p>Guest Fees Matt & Valerie offered to help with a sign for members to make an online payment of £5.00 for guests. Carried over to next meeting.</p> <p>Court Maintenance Artificial clay delivery & maintenance visit – delayed from 20-April due to lock-down.</p> <p>Weeding court 1-3</p>	<p>MM</p> <p>MM/VF</p> <p>RO/RW</p>

	<p>Before the lockdown Rosette was part way round the courts removing all weeds from the perimeter Now in lockdown she can't get there, and this was discussed. MM (+Ruben) volunteered. LB has a key to the access court.</p> <p style="text-align: center;">Next meeting Tuesday 12th May 7.00pm</p>	MM
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